

## WORK PLAN

### 1 SUMMARY

- 1.1 The following table sets out the Committee's Work Plan for the year as at 4 November 2014. It is subject to alteration as the planning of reviews is ongoing.
- 1.2 Members are requested to note and approve the Work Plan making appropriate amendments.

Meeting Dates	Items Scheduled For This Date	Additional Details
10 June 2014	<ul style="list-style-type: none"> <li>Overall work Programme</li> <li>Review of the Council's sports provision in open spaces including the pavilions and possible improvements</li> </ul>	The Committee set its work programme at its first meeting of the Municipal year.
8 July 2014	<ul style="list-style-type: none"> <li>Operation of the ICT contract</li> </ul>	
9 September 2014	<ul style="list-style-type: none"> <li>Car Parking charges – to review April – June 2014 figures for car parking income</li> <li>Verge Cutting / ECC contribution</li> </ul>	
7 October 2014	<ul style="list-style-type: none"> <li>Shop at my local</li> <li>Review of the operation of the ICT Contract</li> </ul>	

Meeting Dates	Items Scheduled For This Date	Additional Details
4 November 2014	<ul style="list-style-type: none"> <li>• Community Safety Partnership</li> <li>• Fusion</li> </ul>	Annual update, as part of the Committee’s Crime and Disorder function.
2 December 2014	<ul style="list-style-type: none"> <li>• Council budgets</li> </ul>	
6 January 2015	<ul style="list-style-type: none"> <li>• Dog Fouling and stray dogs</li> <li>• Estates</li> </ul>	.
3 February 2015	<ul style="list-style-type: none"> <li>• Homelessness</li> </ul>	
3 March 2015	<ul style="list-style-type: none"> <li>• Car Parking income.</li> </ul>	
14 April 2015	<ul style="list-style-type: none"> <li>• Approval of Review Committee’s Annual Report</li> </ul>	

### Treasury Management Task and Finish Group

Meeting Dates	Items Scheduled For This Date	Additional Details
15 July 2014	<ul style="list-style-type: none"> <li>Treasury Management Annual Review 2013/14</li> </ul>	
25 November 2014	<ul style="list-style-type: none"> <li>Treasury Management 2014/15 Mid Year Review</li> </ul>	
27 January 2015	<ul style="list-style-type: none"> <li>Treasury Management Strategy Statement, Annual Investment Strategy And Minimum Revenue Provision Policy Statement 2015/16</li> </ul>	To consider the Council's Treasury Management Strategy prior to its submission to Council.

## 2 Additional work items to be considered / programmed at a later stage

2.1 The following items have been identified by the Committee / Officers as needing to be considered but have not been programmed into the Committee's work plan.

- (a) Pot Holes

### 3 Project Teams

Topic	Current Status
Building Control	Initial meeting of the teams has taken place prior to the receipt of consultants report. A further meeting of the teams will be arranged once the report has been received.
Operation of the ICT contract	The final report was submitted to the Executive 15 October 2014.
Rochford District Matters	A further meeting of the team has been arranged to consider the information requested at the initial meeting.
Review Of Issues Around The Use Of iPads For Council Business	Initial meeting of the team has been arranged.
Review Of Third Party Software Contracts	Initial meeting of the team has been arranged.

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