

## The Executive – 24 March 2010

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Minutes of the meeting of **The Executive** held on **24 March 2010** when there were present:-

Chairman: Cllr T G Cutmore  
Vice Chairman: Cllr Mrs M J Webster

Cllr Mrs L A Butcher  
Cllr Mrs T J Capon  
Cllr K J Gordon

Cllr K H Hudson  
Cllr M G B Starke  
Cllr P F A Webster

### OFFICERS PRESENT

P Warren	-	Chief Executive
R J Honey	-	Corporate Director (Internal Services)
G Woolhouse	-	Corporate Director (External Services)
J Bostock	-	Member Services Manager

### 82 MINUTES

The Minutes of the meeting held on 17 February 2010 were approved as a correct record and signed by the Chairman.

### 83 MATTERS REFERRED TO THE EXECUTIVE AND REPORTS FROM OTHER COMMITTEES/SUB-COMMITTEES/AREA COMMITTEE CHAIRMEN

#### (1) System of feeding back information on outside body activity through Full Council meetings.

The Executive considered the report of the Charter Implementation Group containing a recommendation relating to a system of feeding back information on outside body activity through Full Council meetings.

Whilst recognising the value of reporting on outside bodies, there was some concern at the impact that introducing full reporting into Council meetings could have in terms of the length of meetings/agenda management. It would be appropriate for the Leader's report to Council on the work of the Executive to pick up on bodies attended by the Leader and relevant Portfolio Holders. In terms of Charter objectives around disseminating learning Members should be encouraged to use the existing Bulletin related mechanism and to take the opportunity to raise any questions they have with reportees.

On a motion, moved by Cllr K H Hudson and seconded by Cllr K Gordon, it was:-

#### **Resolved**

That Members be encouraged to continue to use the existing Bulletin related mechanism and to take the opportunity to raise any questions they may have

with reportees. The Leader's report to Council on the work of the Executive to pick up on bodies attended by the Leader and relevant Portfolio Holders, as appropriate. (HLEMS)

### **(2) Role Profiles**

The Executive considered the report of the Charter Implementation Group containing a recommendation on the endorsement of Member role profiles.

It was observed that, whilst the profiles would help inform the content of Member training and development programmes, they could also aid other situations where an understanding of roles is useful, such as in discussions with external assessors during the Comprehensive Area Assessment process. The profiles should be seen as desirable aids.

#### **Resolved**

That the role profiles attached to the report be endorsed as desirable for the purpose of helping inform the content of Member training and development programmes and achieving Charter accreditation. (HLEMS)

### **(3) Review of Area Committee Budgets**

The Executive considered the final report of the Review Committee on its review of Area Committee budgets.

Whilst appreciating the thorough work undertaken by the Review Committee, it was felt that budget allocation arrangements are likely to work best if significant monies can be identified. It was observed that Area Committees already had the option of recommending expenditure on community related projects direct to the Executive. It was also observed that Area Committees were relatively young in terms of the life scale of the new political structure.

#### **Resolved**

Given that budget allocation arrangements are likely to work best if significant monies can be identified and that Area Committees have the option of recommending expenditure on community related projects direct to the Executive, the proposals be held in abeyance at this relatively early stage in the life of the Area Committees. The Review Committee to be thanked for its work. (HLEMS)

### **EXCLUSION OF THE PRESS AND PUBLIC**

#### **Resolved**

That the Press and Public be excluded from the meeting for the remaining business on the grounds that exempt information as defined in paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972 would be disclosed.

**84 HALL ROAD CEMETERY EXTENSION**

The Executive considered the exempt report of the Head of Legal, Estates and Member Services on the infrastructure for the Hall Road Cemetery extension.

There was discussion on the nature of fee basis percentages associated with the appointment of construction, design and management co-ordinators to oversee the health and safety aspects of construction works in general. It was observed that, whilst the local re-tendering of works already tendered through a shared service framework agreement may realise an element of saving, there would be costs associated with re-tendering. It was also observed that companies interested in tendering for works related to shared service framework agreements could apply to the appropriate lead Authority.

**Resolved**

- (1) That the infrastructure for the Hall Road Cemetery extension be facilitated on the basis of the tender price set out at paragraph 1.1 of the exempt report, submitted by W and H Roads.
- (2) That NPS be appointed as construction design and management co-ordinator to oversee the health and safety aspects of the construction on the basis of the quotation set out at paragraph 1.2 of the exempt addendum. (HLEMS)

The meeting closed at 8.01pm

Chairman .....

Date .....

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