



**Rochford District  
Council**

## **Central Area Committee**

### **agenda**

***Date***

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**6 March 2008**

***Time***

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**7.30 pm**

***Place***

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Hawkwell Village Hall  
Main Road, Hawkwell  
Essex SS5 4QE  
(See map overleaf)

**The public are welcome to attend this meeting. There is an opportunity for the public to raise issues under item 3 'The Community Forum' (see overleaf for how to do this)**

***Contact***

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John Bostock

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**INVESTOR IN PEOPLE**

If you would like this agenda in large print, braille or another language please contact 01702 546366

The agendas and minutes of meetings can be accessed via the Council's website at <http://www.rochford.gov.uk>



## Directions

- Proceed into Hawkwell from the direction of Rochford, along Hall Road/Main Road (B1013).
- The Hawkwell Village Hall is on the right-hand side after Thorpe Road. You need to turn right before the road starts to bend around to the left i.e. before the Shadhona Indian Restaurant.
- Turn right into the Village Hall car park.

## How to Participate in the 'Community Forum' Item

- Any issues you would like to raise at the Area Committee meeting need to be put forward during the Community Forum part of the agenda.
- To get your issue raised you must fill in a request form before the start of the Area Committee meeting. Forms can be found on the Council's website at [www.rochford.gov.uk](http://www.rochford.gov.uk) (under Council and Democracy/Area Committees) or obtained by email from [committee@rochford.gov.uk](mailto:committee@rochford.gov.uk) or by telephone on 01702 318179. The website has an online form or a form for downloading and either emailing to [committee@rochford.gov.uk](mailto:committee@rochford.gov.uk) or posting to the Committee Section, Council Offices, South Street, Rochford, Essex SS4 1BW. Alternatively, completed forms can be handed in to Council officers just prior to the start of the meeting (at which blank forms will also be available).
- In the Community Forum, dependent on the volume of questions, the lead officer will summarise the questions, and a sample will be asked at the meeting.
- Time permitting, we will try to answer as many questions as possible at the meeting, but we cannot guarantee to do so as we may not have all the information to hand.
- All issues raised will get a full response. Any issues raised up to seven working days before the date of a meeting will receive a written response at the meeting; others will either get a response at the meeting or at the subsequent meeting.

## **Members of the Central Area Committee**

Chairman: Cllr D G Stansby

Vice-Chairman: Cllr Mrs C A Weston

Cllr Mrs R Brown

Cllr Mrs L A Butcher

Cllr P A Capon

Cllr M R Carter

Cllr Mrs L M Cox

Cllr Mrs H L A Glynn

Cllr K H Hudson

Cllr J R F Mason

Cllr P R Robinson

Cllr M G B Starke

Cllr J Thomass

One vacancy

**Parish Representatives:** Cllr Mrs M A Weir, Hawkwell Parish Council  
Cllr B Hazlewood, Hockley Parish Council  
Cllr Miss A Marriott, Hullbridge Parish Council

**Other Representatives:** Essex Police  
Essex County Council

## **Terms of Reference**

- To Identify the needs of the Community through consultation and to involve the community and other appropriate bodies and advise the Executive Board as appropriate on such issues.
- To seek agreement from the Executive Board for changes to services to meet local needs that are outside the immediate responsibility and/or budget of the Area Committee in respect of, for example, refuse collection, street cleansing, Environmental maintenance, Grounds maintenance, Local parks and playing fields, Children's play areas, including seeking agreement for revenue and capital expenditure to meet any changes.
- To monitor local service delivery and to consider the outcome of such monitoring, advising the Executive Board and the Review Committee as appropriate.
- To make arrangements for the provision of information about local services and other information to people in the area.
- To act as a Community Forum where the Area Committee and members of the community can discuss issues of concern to them, such issues to include matters that are the direct responsibility of the Council and other issues that are the responsibility of other organisations.
- To exercise delegated authority with regard to Council functions in respect of power to create, stop up and divert footpaths and bridleways, designate cycle tracks and any other Council functions as may be delegated to it by Full Council.
- To exercise delegated authority with regard to Local Choice functions as outlined in Part C to Part 3 of the Council's Constitution.
- To exercise any executive functions as may be delegated to it by the Executive Board.

# AGENDA

Page No

## 1 Chairman's Introduction

To include

- Welcome
- Fire/emergency evacuation procedures
- Explanation of meeting procedure

## 2 Area Committee – Initial Business

- Apologies for Absence
- Minutes of the Meeting held on 22 January 2008
- Declarations of Interest

Adjournment of formal meeting to enable public participation.

## 3 Community Forum

To hear questions and issues raised by members of the public (approximately 20 minutes).

Reconvening of formal meeting.

## 4 Spotlight Issues

(1) Virgin Active Leisure Contract Progress – Report by Jeremy Bourne, Head of Community Services attached. Tony Hine, the Operational Manager for Virgin Active, will be present at the meeting to give a further verbal presentation and to answer any questions. 4.1.1–4.1.8

(2) Update by Acting Chief Inspector Andy Parkman on Crime and Disorder in Hullbridge, Hockley and Hawkwell.

A copy of the Hawkwell Anti-Social Behaviour questionnaire and reported crime statistics is to follow.

(3) Clements Hall – Extension to Bridleway – Report by Albert Bugeja, Head of Legal Services is to follow.

## 5 Central Area Update

The update is to follow.

**6 Matters Arising from the Executive Board/Issues to Refer to the Executive Board.**

A handwritten signature in black ink, appearing to read "Paul Warren". The signature is stylized with a large, looping initial "P" and a cursive "Warren".

Paul Warren  
Chief Executive