



Rochford District Council

West Area Committee

agenda

Date

16 October 2007

Time

7.30 pm

Place

Sweyne Park School,
Cheapside West
Rayleigh
Essex SS6 9BZ

(See map overleaf)

Contact

Sonia Worthington

Rochford District Council
South Street
Rochford
Essex
SS4 1BW

Tel: (01702) 546366

Fax: (01702) 545737

Email:
committee@rochford.gov.uk

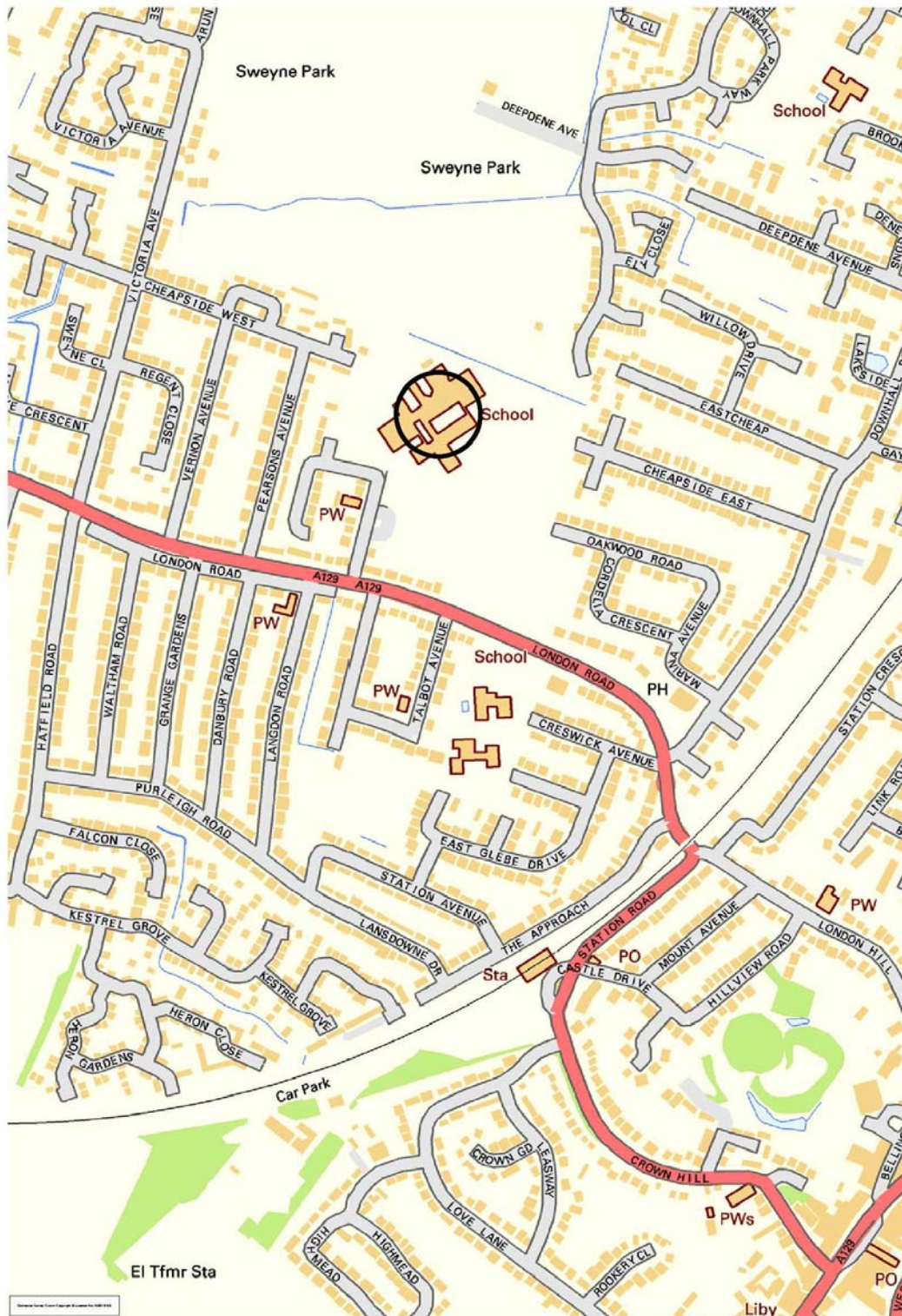
The public are welcome to attend this meeting. There is an opportunity for the public to raise issues under item 3 'The Community Forum' (see overleaf for how to do this) and to participate in discussion on the subjects under item 4 'Spotlight Issues'.



INVESTOR IN PEOPLE

If you would like this agenda in large print, braille or another language please contact 01702 546366

The agendas and minutes of meetings can be accessed via the Council's website at <http://www.rochford.gov.uk>



Directions

- Exit the A127 at the Rayleigh Weir onto 'Rayleigh High Road/Street'.
- Straight over 1st mini-roundabout.
- At the 2nd mini-roundabout, turn left into 'Crown Hill/Station Road'.
- You will pass 'Rayleigh Train Station' on your left-hand side.
- Once you have passed the Travellers Joy Pub/Hungry Horse Restaurant (on your right-hand side) take the 2nd turning on the right into 'Pearsons Avenue'.
- At the T-Junction, turn right into 'Cheapside West'.
- Park in the School Car Park at the end of 'Cheapside West'.

Dates and Venues for Future Meetings

28 November 2007	Sweyne Park School
8 January 2008	Sweyne Park School
14 February 2008	Rawreth Village Hall
2 April 2008	Rayleigh Methodist Church

How to Participate in the 'Community Forum' Item

- Any issues you'd like to raise at the Area Committee need to be put forward during the Community Forum part of the agenda.
- To get your issue raised, you must fill in a request form before the start of the Area Committee meeting. You can either fill in an online form, download the form or hand one in before the start of the meeting. Copies of the form can be obtained by email from committee@rochford.gov.uk or by telephone on 01702 546366 Ext. 3901, or on the Council website at <http://www.rochford.gov.uk>
- In the Community Forum, dependent on the volume of questions, the lead officer will summarise the questions, and a sample will be asked at the meeting.
- Time permitting, we will try to answer as many questions as possible at the meeting, but we cannot guarantee to do so as we may not have all the information to hand.
- All issues raised will get a full response at the next meeting. Any issues raised up to seven working days before the date of the meeting will receive a written response at the meeting.

Members of the West Area Committee

Chairman: Cllr J M Pullen

Vice-Chairman: Cllr S P Smith

Cllr Mrs P Aves

Cllr C I Black

Cllr Mrs J Dillnutt

Cllr K A Gibbs

Cllr J E Grey

Cllr A J Humphries

Cllr T Livings

Cllr C J Lumley

Cllr Mrs J R Lumley

Cllr D Merrick

Cllr Mrs J A Mockford

Cllr R A Oatham

Cllr Mrs M J Webster

Cllr P F A Webster

Parish Representatives: Cllr A Matthews, Rawreth Parish Council
Cllr Miss P Weaver, Rayleigh Town Council

Other Representatives: Essex Police
Essex County Council

Terms of Reference

- To Identify the needs of the Community through consultation and to involve the community and other appropriate bodies and advise the Executive Board as appropriate on such issues.
- To seek agreement from the Executive Board for changes to services to meet local needs that are outside the immediate responsibility and/or budget of the Area Committee in respect of, for example, refuse collection, street cleansing, Environmental maintenance, Grounds maintenance, Local parks and playing fields, Children's play areas, including seeking agreement for revenue and capital expenditure to meet any changes.
- To monitor local service delivery and to consider the outcome of such monitoring, advising the Executive Board and the Review Committee as appropriate.
- To make arrangements for the provision of information about local services and other information to people in the area.
- To act as a Community Forum where the Area Committee and members of the community can discuss issues of concern to them, such issues to include matters that are the direct responsibility of the Council and other issues that are the responsibility of other organisations.
- To exercise delegated authority with regard to Council functions in respect of power to create, stop up and divert footpaths and bridleways, designate cycle tracks and any other Council functions as may be delegated to it by Full Council.
- To exercise delegated authority with regard to Local Choice functions as outlined in Part C to Part 3 of the Council's Constitution.
- To exercise any executive functions as may be delegated to it by the Executive Board.

A G E N D A

Note: The public can participate at items 3 and 4 of the agenda

Page No

1 Chairman's Introduction

To include

- Welcome
- Fire/emergency evacuation procedures
- Explanation

2 Area Committee – Initial Business

- Apologies for Absence
- Minutes of the Meeting held on 4 September 2007
- Declarations of Interest
- Adjournment

3 Community Forum

(The public can participate in this item, which is for approximately 20 minutes)

To hear questions and issues raised by members of the public.

4 Spotlight Issues

(The public can participate in discussion on these Spotlight subjects)

- | | | |
|-----|--|-------------------|
| (1) | Virgin Active Leisure Contract Progress – Report by Jeremy Bourne, Head of Community Services. Tony Hine, the Operational Manager for Virgin Active, will be present at the meeting to give a further verbal presentation and to answer any questions. | 4.1.1 –
4.1.11 |
| (2) | Update by Lyn Harvey, District Engineer, County Highways on Highways Matters within the Rawreth and Rayleigh areas. | |
| (3) | Christmas Tree for Rayleigh Town Centre – report by Richard Evans, Head of Environmental Services | 4.3.1-4.3.2 |

5 West Area Update

5.1 – 5.6

List of updates on matters raised at previous meeting of the West Area Committee attached.

6 Matters Arising from the Executive Board/Issues to Refer to the Executive Board.

A handwritten signature in black ink, appearing to read 'Paul Warren', with a large, stylized initial 'P'.

Paul Warren
Chief Executive