
APPOINTMENT OF REPRESENTATIVES TO OUTSIDE BODIES AND OTHER FORUMS 2018/19

1 SUMMARY

- 1.1 Members are invited to appoint representatives to serve on outside bodies and other forums for the 2018/19 Municipal Year.
- 1.2 Outside bodies are organisations that have asked the Council for appointees over the next Municipal Year, the Council having previously agreed that appointments would be appropriate. The other forums are partnerships and organisations with which the Council has more direct working involvement as part of its own remit and a right to nominate representatives.

2 POLICY

- 2.1 Council policy relating to outside bodies includes the following:
 - Officer appointments to specific seats;
 - Appointees to have an interest in the aims of the body and be able to add value;
 - Appointees to have a substitute and to receive initial briefings on the work of the body by an appropriate officer or a body representative; and
 - Appointees to be asked to report back on the work of bodies to which they are appointed via the Members' Bulletin twice per year. The possibility of an appointee reporting into a meeting should not be discounted as an alternative in appropriate circumstances.
- 2.2 Given that the political structure includes Portfolios, it would continue to be appropriate to ally representation on some bodies with the Portfolio Holder whose remit relates to body activity.

3 DISCUSSION

- 3.1 The body that is subject to officer appointment and the proposed appointee is set out at Appendix 1 for endorsement. The bodies for which it would continue to be appropriate for the appointee to be a Portfolio Holder or the Leader of the Council are also set out at appendix 1. Portfolios identified are based on the current position.
- 3.2 Set out at appendix 2 is a list of outside bodies requiring Member nominations for the next municipal year, along with information on the timing, frequency and location of meetings. Substitutes are not required for the Hockley or Raleigh Grange Community Associations.
- 3.3 Group Leaders have been asked to provide a list of nominees to serve on outside bodies. Details of nominations will follow.

- 3.4 In appointing to outside bodies and other forums there is no legal requirement to take account of the number of seats each political group holds on the Council as a whole. Should pro-rata be applied, the allocation of places for the seats identified at appendix 2 would be as follows:

Conservative	8.5
Green and Rochford District Residents	2.5
Friends of Rochford	1
Liberal Democrat	1
Rayleigh Independents	0

External Partnerships

- 3.5 The Leader of the Council (or their nominee) attends meetings of a number of external partnerships. These currently include the East of England Local Government Association, the Joint Local Strategic Partnership, Opportunity South Essex, the Association of South Essex Local Authorities and the Essex Leaders and Chief Executives Group. Portfolio Holders have involvement in a number of partnership groups, including the Rochford Youth Strategy Group and the SITA Partnership Board. As regional, sub-regional, and local partnership arrangements continue to evolve and change in the light of a changing environment, it would be appropriate for the continued attendance by the Leader/Portfolio Holders on these and any related bodies.

Sanctuary in Rochford Committee

- 3.6 The Council has the right to appoint to three seats on the Sanctuary in Rochford Committee for the 2018/19 Municipal Year.

Essex Police and Crime Panel

- 3.7 The nominee to this Panel has been the Portfolio Holder for Community. The Portfolio Holder nominates a substitute.

Essex Countywide Traveller Unit

- 3.8 It would be appropriate for the Portfolio Holder for Community to continue to attend Joint Steering Group meetings. The Portfolio Holder nominates a substitute.

Local Highways Panel

- 3.9 In accordance with the Essex County Council revised terms of reference for Local Highways Panels, the District Council has the right to appoint four District Councillors to the Rochford District Local Highways Panel for 2018/19. In line with previous arrangements, it would be appropriate to appoint the Portfolio Holder with involvement in this area and three other Members. The Panel meets approximately quarterly.

4 RISK IMPLICATIONS

4.1 None

5 CRIME AND DISORDER IMPLICATIONS

5.1 None

6 ENVIRONMENTAL IMPLICATIONS

6.1 None

7 RESOURCE IMPLICATIONS

7.1 Members who attend outside body and other forum meetings are entitled to claim travel and subsistence allowances. Members should, however, only make these claims where there has been no support from the outside body concerned towards travel and subsistence.

8 LEGAL IMPLICATIONS

None.

9 PARISH IMPLICATIONS

9.1 None

10 EQUALITY AND DIVERSITY IMPLICATIONS

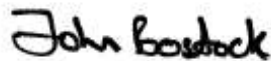
10.1 None

11 RECOMMENDATION

11.1 It is proposed that Council **RESOLVES**

- (1) That the appointment of an officer and Portfolio Holders to outside bodies for the 2018/19 Municipal Year be on the basis set out at appendix 1 of this report.
- (2) That Member representatives (including substitutes) be appointed for the 2018/19 Municipal Year to the outside bodies set out at appendix 2 of this report.
- (3) That the continued attendance of the Leader of the Council (or their nominee) and Portfolio Holders at a number of external partnerships be noted.
- (4) Appointments to the three seats on the Sanctuary in Rochford Committee for the 2018/19 Municipal Year.

- (5) That the appointment of the Portfolio Holder for Community to the Essex Police and Crime Panel and the nomination by the Portfolio Holder of a substitute be endorsed.
- (6) That the appointment of the Portfolio Holder for Community to the Essex Countywide Traveller Unit and the nomination by the Portfolio Holder of a substitute be endorsed.
- (7) Appointments to the four seats on the Local Highways Panel. (ADDS)



John Bostock

Assistant Director, Democratic Services

Background Papers:-

None.

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If you would like this report in large print, Braille or another language please contact 01702 318111.

Proposed Officer Appointment

Body	Officer Appointee
NACRO N.C.E. Ltd (the crime and reoffending reduction charity)	Jeanette Hurrell, Housing Options Team Leader

Portfolio Holder Appointments

Body	Appointee
Community Safety Partnership Steering Group	Portfolio Holder for Community
Crouch Harbour Authority	Portfolio Holder for Enterprise
Essex Heritage Trust	Portfolio Holder for Community
Essex Waste Partnership Board	Portfolio Holder for Environment
Local Government Association General Assembly	Leader of the Council
Rayleigh and Rochford Association of Voluntary Services	Portfolio Holder for Community
South Essex Children's Partnership Board	Portfolio Holder for Community
South Essex Parking Partnership Joint Committee	Deputy Leader
Southend University Hospital – NHS Foundation Trust (Board of Governors)	Portfolio Holder for Community

Bradwell Local Community Liaison Council

Purpose:	To liaise with local organisations on matters arising from the decommissioning/management of Bradwell Reactor Site.
Time:	10.00 am – 2.00 pm (approx.)
Frequency:	2 per annum (some ad hoc if necessary)
Location:	Maldon District
Nominees:	1 plus 1 substitute

Essex Flood Partnership Board

Purpose:	To bring Risk Management Authorities together to manage flooding and drought.
Time:	No set time – advised accordingly
Frequency:	Quarterly
Location:	County Hall, Chelmsford
Nominees:	1 plus 1 substitute

Hockley Community Centre Association

Purpose:	To provide affordable, well maintained and friendly facilities for local groups, clubs and individuals.
Time:	Evening
Frequency:	3 times per year plus Annual General Meeting
Location:	Hockley Community Centre, Westminster Drive, Hockley
Nominees:	2

London Southend Airport Consultative Committee

Purpose:	Acting as a means of consultation in accordance with the Civil Aviation Act 1982.
Time:	2.00 pm
Frequency:	4 p.a. (approx.)
Location:	Southend Airport Hotel
Nominees:	3 plus 3 substitutes

Rayleigh Grange Community Association Governing Body	
Purpose:	Local voluntary charity formed to manage local community centre for and on behalf of the community and provide a weekday community recreational club (non-alcoholic) classes and weekend family and wedding celebration and social events/activities.
Time:	Evening
Frequency:	Quarterly
Location:	The Community Centre
Nominees:	2

Rayleigh Mount Local Committee	
Purpose:	Conservation of Rayleigh Mount
Time:	7.00 pm
Frequency:	3 p.a.
Location:	Rayleigh Town Museum
Nominees:	1 plus 1 substitute

Relate South Essex	
Purpose:	To enhance the quality of couple, parental and family relationships, to help relationships and marriages withstand the pressures leading to breakdown; to limit the damage that accompanies failing relationships and increase the prospect of subsequent relationships succeeding. We offer adult counselling, couples counselling, young person's counselling. Our family mediation service is for couples/family members separating and/or divorcing funded by the Legal Aid Agency (where clients are eligible) and educational programmes.
Time:	6.30 pm
Frequency:	4 p.a. and Annual Meeting
Location:	Southend
Nominees:	1 plus 1 substitute

Rochford Hundred Association of Local Councils	
Purpose:	To establish a two-way communication between Member Councils and Rochford District Council in order that both parties obtain a better understanding and working relationship.
Time:	7.30 pm
Frequency:	4 p.a. (approx.) every January, April, July and October
Location:	Anywhere within the District
Nominees:	1 plus 1 substitute

Rochford and Rayleigh Citizens Advice Bureau Trustee Board	
Purpose:	The provision of free, confidential, impartial advice.
Time:	Timing varies – likely to be during the day
Frequency:	Minimum of 4 p.a. and AGM
Location:	At locations within Rochford District
Nominees:	1 plus 1 substitute