

# ROCHFORD DISTRICT COUNCIL



## Policy & Finance Committee

### agenda

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***Date***

**9 February 2006**

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***Time***

**7.30pm**

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***Place***

Council Chamber  
Civic Suite  
Rayleigh

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***Contact***

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## **Members of the Policy & Finance Committee**

Chairman: Cllr T G Cutmore

Vice-Chairman: Cllr D Merrick

Cllr C I Black

Cllr C A Hungate

Cllr J R F Mason

Cllr Mrs J A Mockford

Cllr C G Seagers

Cllr D G Stansby

Cllr Mrs M A Starke

Cllr M G B Starke

Cllr J Thomass

Cllr Mrs M J Webster

Cllr Mrs C A Weston

## **Terms of Reference**

To exercise the Council's functions in relation to all matters not otherwise reserved to Full Council or the responsibility of another Committee with particular reference to:

- Finance
- Council Budget
- Support Services

Including the formulation and implementation of the policy framework and management of the budget in respect of these functions.

**The Council's vision is to make Rochford the place of choice in the County to live, work and visit.**

**The Council's principal aims are to:-**

- Provide quality, cost effective services
- Work towards a safer and more caring community
- Promote a green and sustainable environment
- Encourage a thriving local economy
- Improve the quality of life for people in our District
- Maintain and enhance our local heritage

# **A G E N D A**

Page No

- |           |  |      |
|-----------|--|------|
| <b>1</b>  | <b>Apologies for Absence</b>   |      |
| <b>2</b>  | <b>Substitutes</b>   |      |
| <b>3</b>  | <b>Non-Members attending</b>   |      |
| <b>4</b>  | <b>Minutes of the Meeting held on 12 January 2006</b>  |      |
| <b>5</b>  | <b>To Receive Declarations of Interest</b>   |      |
| <b>6</b>  | <b>Questions on Notice</b>   |      |
| <b>7</b>  | <b>Motions on Notice</b>   |      |
| <b>8</b>  | <b>Issues arising from Overview and Scrutiny</b>   |      |
| <b>9</b>  | <b>Progress on Decisions</b>   | 9.1  |
|           | Schedule attached.   |      |
| <b>10</b> | <b>Key Plans and Actions for 2005/06: Performance Update</b>   | 10.1 |
|           | To consider the report of the Chief Executive on progress on the key plans and actions for 2005/06 outlined in chapter 7 of this year's Performance Plan.  |      |
| <b>11</b> | <b>Essex Local Area Agreement</b>  | 11.1 |
|           | To consider the report of the Chief Executive that seeks endorsement to the District Council signing into the Local Area Agreement for Essex, which is due to come into operation from April 2006. |      |

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|-----------|---|------|
| <b>12</b> | <b>Local Strategic Partnerships – Consultation</b>  | 12.1 |
|           | <p>To consider the report of the Chief Executive that seeks views on a consultation paper produced by the Government in connection with the future structure and operation of Local Strategic Partnerships.</p>                                   |      |
| <b>13</b> | <b>Smoking Room at Civic Suite, Rayleigh</b>  | 13.1 |
|           | <p>To consider the report of the Head of Administrative and Member Services which recommends a change of use for the Smoking Room at the Civic Suite, Rayleigh.</p>   |      |
| <b>14</b> | <b>Exclusion of the Press and Public</b>  |      |
|           | <p>To agree that the press and public be excluded from the meeting for the remaining business on the grounds that exempt information as defined in paragraph 1 of Part 1 of Schedule 12A of the Local Government Act 1972 would be disclosed.</p> |      |
| <b>15</b> | <b>Succession Management</b>  | 15.1 |
|           | <p>To consider the exempt report of the Corporate Director (Finance and External services) on the introduction of a staff retention scheme to address specific time limited emergency situations.</p>   |      |
| <b>16</b> | <b>Early Retirement</b>   | 16.1 |
|           | <p>To consider the exempt report of the Head of Housing, Health and Community Care on the granting of early retirement.</p>   |      |
| <b>17</b> | <b>Staffing Matters</b>   | 17.1 |
|           | <p>To consider the exempt report of the Chief Executive on vacancies, long term sickness absence and maternity absence within the Authority.</p>  |      |

A handwritten signature in black ink, appearing to read 'Paul Warren', with a large, stylized initial 'P'.

Paul Warren  
Chief Executive