

ROCHFORD DISTRICT COUNCIL



Policy & Finance Committee

agenda

Date

1 October 2003

Time

7.30pm

Place

Council Chamber
Civic Suite
Rayleigh

Contact

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Members of the Policy & Finance Committee

Cllr P F A Webster (Chairman)
Cllr Mrs M A Starke (Vice-Chairman)

Cllr J E Grey
Cllr K H Hudson
Cllr A J Humphries
Cllr C A Hungate
Cllr C J Lumley
Cllr J R F Mason

Cllr P K Savill
Cllr C G Seagers
Cllr S P Smith
Cllr D G Stansby
Cllr D A Weir

Copy for Information to all Substitute Members

Conservative Group

Cllr Mrs T J Capon
Cllr K A Gibbs
Cllr Mrs L Hungate

Labour Group

Cllr Mrs M S Vince

Liberal Democrat Group

Cllr C I Black

Terms of Reference

To exercise the Council's functions in relation to all matters not otherwise reserved to Full Council or the responsibility of another Committee with particular reference to:

- Finance
- Council Budget
- Support Services

Including the formulation and implementation of the policy framework and management of the budget in respect of these functions.

Corporate Objectives

To provide quality cost effective services
To work towards a safer and more caring community
To promote a green and sustainable environment
To encourage a thriving local economy
To improve the quality of life for people in our District
To maintain and enhance our local heritage and culture

A G E N D A

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|-----------|--|------|
| 1 | Apologies for Absence | |
| 2 | Substitutes | |
| 3 | Non-Members attending | |
| 4 | Minutes of the Meeting held on 9 September 2003 | |
| 5 | To Receive Declarations of Interest | |
| 6 | Questions on Notice | |
| 7 | Motions on Notice | |
| 8 | Issues arising from Overview and Scrutiny | |
| 9 | Progress on Decisions | 9.1 |
| | Schedule attached | |
| 10 | Risk Management Approach to the Budget Strategy | 10.1 |
| | To consider the report of the Head of Financial Services on identifying the key elements of risk within the budget strategy and agreeing a monitoring process. | |

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| 11 | Electronic Communication Links | 11.1 |
| | <p>To consider the report of the Head of Administrative and Member Services on further improvements to electronic communication links.</p> <p>The report is to follow.</p> | |
| 12 | Police Community Support Officers | 12.1 |
| | <p>To consider the report of the Chief Executive which appraises Members of the role of the Police Community Support Officers and seeks Members views on a request by the Essex Police Authority for additional funding support for this initiative.</p> | |
| 13 | The Cycle of Local Government Elections in England - Consultation Paper | 13.1 |
| | <p>To consider the report of the Head of Administrative and Member Services on the Electoral Commission's consultation paper on the cycle of local government elections in England.</p> | |
| 14 | The Minimum Age of Voting and Candidacy in UK Elections - Consultation Paper | 14.1 |
| | <p>To consider the report of the Head of Administrative and Member Services on the Electoral Commission's consultation paper on the minimum voting age and candidacy in UK elections.</p> | |
| 15 | Exclusion of the Press and Public | |
| | <p>To agree that the press and public be excluded from the meeting for the remaining business on the grounds that exempt information as defined in paragraphs 7 and 9 of Part 1 of Schedule 12A of the Local Government Act 1972 would be disclosed.</p> | |
| 16 | Land at Bradley Way, Rochford | 16.1 |
| | <p>To consider the exempt report of the Corporate Director (Law, Planning and Administration) on the options available to the Council in connection with some land.</p> | |
| 17 | Reduction or Remission of Business Rate Liability | 17.1 |
| | <p>To consider the exempt report of the Head of Revenue and Housing Management on an application for the reduction or remission of business rate liability.</p> | |

To receive the exempt report of the Chief Executive on the current position regarding vacancies and long term sickness absence within the Authority.

A handwritten signature in black ink, appearing to read 'Paul Warren', with a large, stylized initial 'P'.

Paul Warren
Chief Executive