

Appendix 1

	Sat 22nd	Sun 23rd	Mon 24th	Tue 25th	Wed 26th	Thur 27th	Frid 28th	Sat 29th	Sun 30th	Mon 31st	Tue 1st	Wed 2nd	Thur 3rd	Frid 4th
Option i)														
Option ii)														
Option iii)														
Option iv)														



Weekends



Statutory Bank Holidays



Other days office closed