

Minutes of the meeting of the **Appointments Sub-Committee** held on **5 February 2002** when there were present:

Cllr R S Allen
Cllr D R Helson

Cllr P D Stebbing
Cllr P F A Webster

APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllr Mrs J Helson

1 APPOINTMENT OF CHAIRMAN

The Chief Executive opened the meeting and invited nominations for Chairman. Councillor D R Helson was elected Chairman for the meeting.

2 EXCLUSION OF THE PUBLIC AND PRESS

To agree that the press and public be excluded from the meeting for the remaining business on the grounds that exempt information as defined in paragraph 1 of Part 1 of the Schedule 12A of the Local Government Act 1972 would be disclosed.

3 HEAD OF ADMINISTRATIVE AND MEMBER SERVICES

The Sub-Committee received presentations from two candidates, selected from earlier interview and examination by officers from a shortlist of five.

Following interview and discussions, the Sub-Committee was unanimous in their choice of candidate and it was

Resolved

That Ms Sarah Fowler be offered the position of Head of Administrative and Member Services with the Authority, to commence at the earliest opportunity. (CD(LPA))