

The Executive – 3 March 2021

Minutes of the meeting of **The Executive** held on **3 March 2021** when there were present:-

Chairman: Cllr S E Wootton
Vice-Chairman: Cllr Mrs C E Roe

Cllr Mrs D L Belton
Cllr D S Efde
Cllr S P Smith

Cllr I H Ward
Cllr M J Webb
Cllr A L Williams

NON-MEMBERS ATTENDING

Cllrs Mrs J R Gooding, M Hoy, G J Ioannou, R Milne, Mrs L Shaw, D J Sperring and M G Wilkinson

OFFICERS PRESENT

A Hutchings	- Acting Managing Director
M Harwood-White	- Assistant Director, Assets & Commercial
M Hotten	- Assistant Director, Place & Environment
A Law	- Assistant Director, Legal & Democratic
N Lucas	- Assistant Director, Resources
L Moss	- Assistant Director, People & Communities
D Tribe	- Assistant Director, Transformation & Customer
S Worthington	- Principal Democratic and Corporate Services Officer
L Morris	- Democratic Services Officer
K Smith	- Democratic Services Officer

40 MINUTES

The Minutes of the meeting held on 3 February 2021 were agreed as a correct record and would be signed in due course by the Chairman following the insertion of the discussion surrounding the verbal update on the Connect programme.

41 DECLARATIONS OF INTEREST

Cllr S E Wootton declared a non-pecuniary interest in Item 8 by virtue of being a committee member of Memory Lane Dementia Café that had received a business grant.

42 COUNCIL PROJECTS PROGRAMME MANAGEMENT OFFICE

The Committee considered the report of the Acting Managing Director, providing an update on the Asset Delivery Programme (ADP) and the Connect Programme.

It was noted that although RDC had offered the Freight House as a vaccination centre, it was not required because of the successful roll out of the vaccine.

In response to a Member question regarding the decanting of 19 South Street, officers advised that this project was still on track to be completed by 1 April 2021.

Referring to paragraph 3.6 of the report, a Member requested a brief outline of what officers' visions were for the Staff Development Programme. Officers advised that the '21st Century Public Servant' was a study setting out the characteristics of a forward thinking and proactive local government and that officers were looking to work with staff as part of an evolution through digital technology, not only improving operating processes, but also using technology to create unique efficiencies to improve performance.

The Portfolio Holder for IT and Communications advised Members that there had been a meeting to discuss ideas on how to use the underspend of the Beagle 2020 event. He advised that the money would be invested into the real life event and would be in touch with Town and Parish Councils to look at calendar dates.

Resolved

To note the update on the Asset Delivery Programme (ADP) and the Connect Programme. (AMD)

43 PROCESS FOR AWARDING VOLUNTARY SECTOR GRANTS 2021/22

The Committee considered the report of the Assistant Director, People & Communities seeking approval of a procedure for allocating the Voluntary Sector Grants fund for the financial year 2021/22.

In response to a Member question querying if this was a statutory function, the Portfolio Holder for Community advised that this was a voluntary operation of Rochford District Council who chose to support the voluntary sector and to recognise good value within the community.

Resolved

- (1) To put in place a procedure for allocating the Voluntary Sector Grants fund for the financial year 2021/22.
- (2) To agree that this process remains clear and transparent whilst aligning outcomes with those identified in the Rochford District Council (RDC) Business Plan relating to partnership working and links to the joint Rochford & Castle Point Health & Wellbeing Strategy (HWBS).
- (3) To agree that the Rayleigh, Rochford and District Association for Voluntary Services (RRAVS) will receive top sliced funding from the same pot, based on outcomes aligned with the Essex County Council performance framework and the HWBS Action Plan. (ADPC)

(8 Members voted for the Motion, 0 voted against and 0 abstained)

44 LEASE OF FORMER CROWN HILL PUBLIC CONVENIENCE

The Committee considered the report of the Assistant Director, Assets & Commercial seeking approval to publicly market the leasehold opportunity of the Council-owned asset known as the former Crown Hill Public Convenience for commercial use.

Resolved

- (1) To publicly market the leasehold opportunity of the Council owned asset known as the former Crown Hill Public Convenience for commercial use.
- (2) To delegate authority to the Assistant Director, Assets & Commercial, in consultation with the Portfolio Holder for Commercial, Business, Local Economy & Leisure, to review the expressions of interest resulting from the marketing exercise and finalise the terms of the lease with the successful applicant. (ADAC)

(8 Members voted for the Motion, 0 voted against and 0 abstained)

The meeting closed at 7.59 pm.

Chairman

Date

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