



**Rochford District  
Council**

# THE REVIEW COMMITTEE OF ROCHFORD DISTRICT COUNCIL

## AGENDA

**Date**      9 January 2018

**The public are welcome to  
attend this meeting**

**Time**      7.30 pm

**Place**      Committee Room 4, Civic Suite, Rayleigh

**Contact**   Paul Gowers  
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## **Members of the Review Committee**

Chairman: Cllr J C Burton

Vice-Chairman: Cllr R Milne

Cllr N L Cooper, Cllr R R Dray, Cllr Mrs J R Gooding, Cllr B T Hazlewood, Cllr N J Hookway, Cllr M Hoy, Cllr Mrs J R Lumley, Cllr Mrs C M Mason, Cllr J R F Mason, Cllr J E Newport, Cllr Mrs L Shaw, Cllr C M Stanley, Cllr A L Williams

## **Terms of Reference**

The performance of all Overview and Scrutiny functions on behalf of the Council.

**The Council's residents are at the heart of everything we do.**

### **The Council's priorities are:-**

- To become financially self-sufficient
- Early intervention
- To maximise our assets
- To enable communities

# **A G E N D A**

Emergency evacuation announcement

Page No

**1 Apologies for Absence**

**2 Substitute Members**

**3 Non-Members attending**

**4 Minutes of the Meeting held on 5 December 2017**

**5 To Receive Declarations of Interest  
(including whipping declarations)**

**6 Social Media and the Council's  
Communication Process**

6.1 – 6.8

To consider the report of the Managing Director with information about the way the Council uses social media to provide information and advice and arrangements for the preparation and issue of press releases.

**7 Emergency Planning and Business  
Continuity Review**

7.1 – 7.19

To consider the report of the Assistant Director, Commercial Services with information regarding Emergency Planning and Business Continuity and how the Council would respond to an emergency and how the work taking place would prepare the Council to meet future risks.

## **8 Council's Petition Process**

8.1 – 8.8

To consider the report of the Assistant Director, Democratic Services in response to a request by a petition organiser to review the steps taken by the Council in response to his petition.

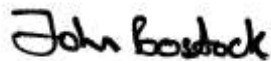
## **9 Key Decisions Document**

To consider the Key Decisions Document and discuss whether there are any items requiring further investigation or monitoring by the Committee.

## **10 Work Plan**

10.1 – 10.3

To consider and approve the Committee's Work Plan.

A handwritten signature in black ink that reads "John Bostock". The signature is written in a cursive, slightly slanted style.

John Bostock  
Assistant Director, Democratic Services