

The Executive – 6 April 2016

Minutes of the meeting of **The Executive** held on **6 April 2016** when there were present:-

Chairman: Cllr T G Cutmore
Vice Chairman: Cllr K H Hudson

Cllr Mrs J R Lumley
Cllr Mrs J E McPherson
Cllr Mrs C E Roe

Cllr S P Smith
Cllr M J Steptoe
Cllr I H Ward

OFFICERS PRESENT

A Dave – Chief Executive
N Khan – Director
S Scrutton – Director
J Bostock – Assistant Director - Democratic Services
M Hotten – Assistant Director - Environmental Services

70 MINUTES

The Minutes of the meeting held on 2 March 2016 were approved as a correct record and signed by the Chairman.

71 REVIEW COMMITTEE REPORTS

The Executive considered the reports and recommendations of the Review Committee emanating from its consideration of planning enforcement and the fire at Michelins Farm on 10 March 2016.

During discussion it was agreed that it would be appropriate for all Members of the Council to receive detail on enforcement matters on a monthly, rather than quarterly, basis. This could be achieved through the auspices of the Members' Bulletin with Members having opportunity to ask questions/raise any concerns they have with the Portfolio Holder or officers on an ongoing basis. The Executive concurred with the observations of the Portfolio Holder for Planning on the precise type of information that could usefully be included within the monthly reports.

It was recognised that there were already some established and workable enforcement related protocols and that, in the context of Review Committee recommendations, it was about establishing what further arrangements could be necessary.

A motion was moved by Cllr I H Ward and seconded by Cllr K H Hudson in respect of monthly reporting and it was:-

Resolved

(1) That monthly reports on enforcement matters be included in the Members' Bulletin, to include the following information:-

- Case resolution and closures for the month.
- Live cases on hand being investigated.
- Compliance cases on hand (where Notice served).
- Notices served for the month.
- Planning Contravention Notices served for the month.
- Planning applications received to address breaches.
- Appeals pending.
- Monitoring discharge of conditions cases.
- Prosecutions pending.
- Licensing consultations.
- Projects.

(2) That a joint enforcement protocol be agreed with Essex County Council and the Environment agency. (ADPS)

72 PILOT AMENITY VEHICLE SCHEME

The Portfolio Holder for Environment, Cllr Mrs J E McPherson, presented the report on continuation of the amenity collection service at Great Wakering Recreation Ground.

It was recognised that there is demand for the service. On a motion moved by Cllr Mrs J E McPherson and seconded by Cllr M J Steptoe, it was:-

Resolved

That the amenity collection service at Great Wakering Recreation Ground be continued on a monthly basis, collecting General Refuse only. (ADES)

EXCLUSION OF THE PRESS AND PUBLIC

Resolved

That the press and public be excluded from the meeting for the remaining business on the grounds that exempt information as defined in paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972 would be disclosed.

73 CONTRACT DELIVERY OPTIONS

The Executive considered the exempt report on delivery options in relation to a forthcoming contract/s.

Responding to questions, officers advised that:-

- Whilst a full option appraisal had yet to be undertaken, the estimated direct costs between in-house delivery and establishing a trading arm, as set out in the appendix to the exempt report, only related to the position for one contract. A trading arm utilised for the purposes of more than one contract would be capable of demonstrating significant year on year savings, well above any set-up costs.
- A trading arm could be created on a timeline that would avoid financial or other issues with current contract arrangements. The Council would be the sole shareholder.
- Detail on trading arm proposals would need to be reviewed by the Council's Investment Board/Executive. Recommendations on formation would be submitted to Full Council for determination.

Resolved

That further work be undertaken by officers to explore options for delivery (ADES)

The meeting closed at 8.07 pm.

Chairman

Date

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