



**Rochford District
Council**

East Area Committee

agenda

Date

25 July 2007

Time

7.30 pm

Place

St John Ambulance HQ
18 Rochehall Way
Purdeys Industrial Estate
Rochford
(See map overleaf)

Contact

Michelle Power

Rochford District Council
South Street
Rochford
Essex
SS4 1BW

Tel: (01702) 546366

Fax: (01702) 545737

Email:

committee@rochford.gov.uk

The public are welcome to attend the meeting and are invited to speak during the Community Forum item – see overleaf for how to do this



INVESTOR IN PEOPLE

If you would like this agenda in large print, braille or another language please contact 01702 546366

The agendas and minutes of meetings can be accessed via the Council's website at www.rochford.gov.uk



- At the Anne Boleyn roundabout on Southend Road, coming out of Rochford, turn left into Sutton Road.
- At the first mini roundabout, turn left into Purdeys Way.
- Just past the Homebase store, turn right into Rochehall Way.
- The St John Ambulance Headquarters building is situated on the left hand side, opposite Homebase. You can either park in the HQ car park, or in the Homebase car park, or in Rochehall Way.
- Enter the building via the main entrance and take the stairs to the first floor.

Dates and Venues for Future Meetings

12 September 2007	Great Wakering Community Centre
31 October 2007	Stambridge Memorial Hall
12 December 2007	Great Wakering Community Centre
16 January 2008	Great Wakering Community Hall
27 February 2008	St John Ambulance HQ, Rochford
8 April 2008	Stambridge Memorial Hall

How to participate in the 'Community Forum' item

If you would like to raise an issue at the meeting you will need to complete a request form. This is to ensure that if we are unable to answer your question, we can get back to you at a later date. Copies of the form can be obtained:

- by email from committee@rochford.gov.uk
- by telephone on 01702 546366 Ext.3901
- from our website www.rochford.gov.uk

Members of the East Area Committee

Chairman: Cllr C G Seagers

Cllr R S Allen

Cllr Mrs T J Capon

Cllr J P Cottis

Cllr T G Cutmore

Cllr T E Goodwin

Cllr K J Gordon

Cllr Mrs S A Harper

Cllr Mrs B J Wilkins

Co-optees – Parish Council representatives, Police representatives and Essex County Council representatives.

Terms of Reference

- To identify the needs of the Community through consultation and to involve the community and other appropriate bodies and advise the Executive Board as appropriate on such issues.
- To seek agreement from the Executive Board for changes to services to meet local needs that are outside the immediate responsibility and/or budget of the Area Committee in respect of, for example, refuse collection, street cleansing, Environmental maintenance, Grounds maintenance, Local parks and playing fields, Children's play areas, including seeking agreement for revenue and capital expenditure to meet any changes.
- To monitor local service delivery and to consider the outcome of such monitoring, advising the Executive Board and the Review Committee as appropriate.
- To make arrangements for the provision of information about local services and other information to people in the area.
- To act as a Community Forum where the Area Committee and members of the community can discuss issues of concern to them, such issues to include matters that are the direct responsibility of the Council and other issues that are the responsibility of other organisations.
- To exercise delegated authority with regard to Council functions in respect of power to create, stop up and divert footpaths and bridleways, designate cycle tracks and any other Council functions as may be delegated to it by Full Council.
- To exercise delegated authority with regard to local choice functions as outlined in Part C to Part 3 of the Council's Constitution.
- To exercise any executive functions as may be delegated to it by the Executive Board.

A G E N D A

1 Chairman's Introduction

To include

- Welcome
- Fire/emergency evacuation procedures
- Explanation of meeting procedure

2 Area Committee – Initial Business

- Apologies for Absence
- Declarations of Interest
- Appointment of Vice-Chairman
- Terms of reference
- Adjournment

3 Community Forum (approximately 20 minutes)

To hear questions and issues raised by members of the public.

4 Spotlight Issues

- (1) Update by Inspector Andy Parkman, on CCTV, street lighting and crime figures for the East Area
- (2) Update by Lynne Harvey, District Engineer, County Highways on Highways Matters within the East Area
- (3) Environmental campaign – update by Debora Byrne, Waste Management Officer, RDC
- (4) Consultation on Tourism – Councillor Mrs Webster, RDC Executive Board Member for Leisure, Tourism and Heritage
- (5) Conservation Area Appraisals – Shaun Scrutton, Head of Planning & Transportation, RDC 4.5.1 – 4.5.9

5 East Area Update

- Great Wakering youth facilities 5.1 –
- Fly-tipping at the Brickworks 5.3
- Recycling at the Music Festival at Sutton
- Recycling in schools

5 Matters Arising from the Executive Board / Issues to Refer to the Executive Board

A handwritten signature in black ink, appearing to read 'Paul Warren'. The signature is stylized with a large, looping initial 'P' and a cursive 'W'.

Paul Warren
Chief Executive