



## Rochford District Council

# West Area Committee

### agenda

The West Area Committee covers Rawreth and Rayleigh

#### *Date*

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**22 March 2011**

#### *Time*

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**7.30 pm**

#### *Place*

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**Rayleigh Methodist Church**  
78 Eastwood Road, Rayleigh,  
Essex SS6 7JP  
(See map overleaf)

#### *Contact*

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Sonia Worthington

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Rochford  
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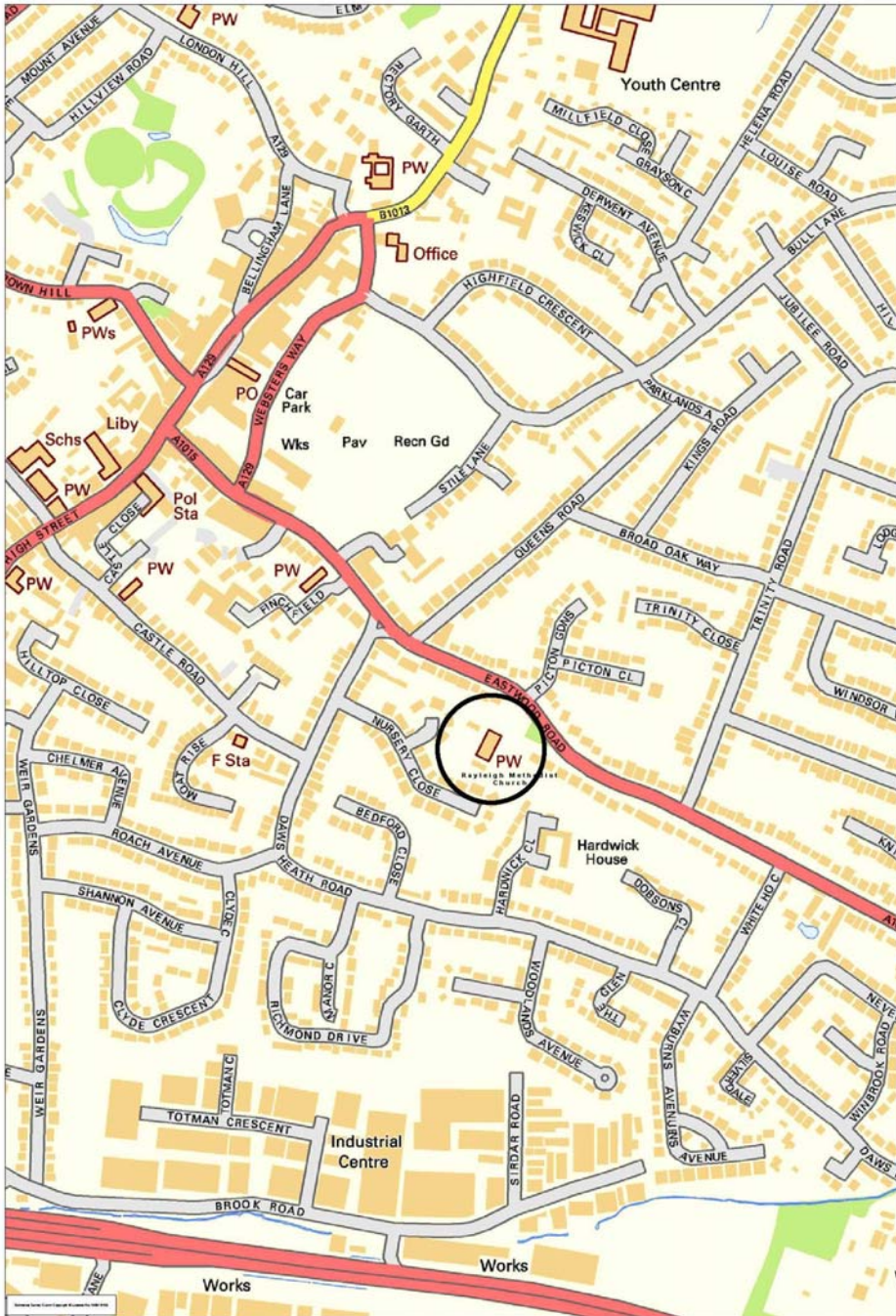
Email:  
memberservices@rochford.gov.uk

**The public are welcome to attend this meeting. There is an opportunity for the public to raise issues under item 4 'The Community Forum' (see overleaf for how to do this)**

If you would like this agenda in large print, Braille or another language please contact 01702 318111

The agendas and minutes of meetings can be accessed via the Council's website at [www.rochford.gov.uk](http://www.rochford.gov.uk)

**Rayleigh Methodist Church**  
78 Eastwood Road, Rayleigh, Essex SS6 7JP



- From the direction of Webster's Way Car park; turn left (exiting 'Websters Way/A129') at the mini roundabout into Eastwood Road.
- At Daws Heath roundabout, go straight over, continuing along Eastwood Road.
- The church is situated on the right-hand side, just past the Mark One Hire shop in the parade of shops and is set back. Turn in and park in either the car park immediately in front of the church or further on, to the left.
- Enter the church hall via the door on the left hand side, towards the rear of the building.

## How to Participate in the 'Community Forum' Item

- Any issues you would like to raise at the Area Committee meeting need to be put forward during the Community Forum part of the agenda.
- To get your issue raised you must fill in a request form before the start of the Area Committee meeting. Forms can be found on the Council's website at <http://www.rochford.gov.uk> (under Council and Democracy/Area Committees) or obtained by email from **memberservices@rochford.gov.uk** or by telephone on 01702 318179. The website has an online form or a form for downloading and either emailing to **memberservices@rochford.gov.uk** or posting to Member Services, Council Offices, South Street, Rochford, Essex SS4 1BW. Alternatively, completed forms can be handed in to Council officers just prior to the start of the meeting (at which blank forms will also be available).
- In the Community Forum, dependent on the volume of questions, the lead officer will summarise the questions, and a sample will be asked at the meeting.
- Time permitting, we will try to answer as many questions as possible at the meeting, but we cannot guarantee to do so as we may not have all the information to hand.
- All issues raised will get a full response. Any issues raised up to seven working days before the date of a meeting will receive a written response at the meeting; others will either get a response at the meeting or after the meeting.

## **Members of the West Area Committee**

Chairman: Cllr S P Smith

Vice-Chairman: Cllr Mrs J A Mockford

Cllr Mrs P Aves

Cllr C I Black

Cllr Mrs J Dillnutt

Cllr K A Gibbs

Cllr J E Grey

Cllr A J Humphries

Cllr T Livings

Cllr C J Lumley

Cllr Mrs J R Lumley

Cllr D Merrick

Cllr R A Oatham

Cllr A C Priest

Cllr Mrs M J Webster

Cllr P F A Webster

**Parish Representatives:** Cllr Mrs L Hopkins, Rawreth Parish Council  
Cllr Mrs M Spencer, Rayleigh Town Council

**Other Representatives:** Essex Police  
Essex County Council

## **Terms of Reference**

- To identify the needs of the Community through consultation and to involve the community and other appropriate bodies and advise the Executive as appropriate on such issues.
- To meet the objectives associated with Highway Localism, including:-
  - Considering proposals for funding (including any joint funding) submitted by constituted bodies, including the District Council, Parish and Town Councils, or other elected bodies that represent the local community. These proposals will be set out in a schedule prepared by the Area Highway Manager and reported to each Area Committee.
  - Consulting the public on proposals and priorities through the Area Committee forum and other networks, as appropriate.
  - Proposing priorities to the District Council Portfolio Holder for Planning and Transportation for Localism funded projects and the work of the Highway Rangers, who will assess the proposals and make recommendations for project approval to the Essex County Council Cabinet Member for Highways and Transportation.
  - Considering and monitoring progress on the processing and delivery of approved projects through reports received from the County Council's Area Highway Manager.
- To seek agreement from the Executive for changes to services to meet local needs that are outside the immediate responsibility and/or budget of the Area Committee in respect of, for example, refuse collection, street cleansing, Environmental maintenance, Grounds maintenance, Local parks and playing fields, Children's play areas, including seeking agreement for revenue and capital expenditure to meet any changes.

- To monitor local service delivery and to consider the outcome of such monitoring, advising the Executive and the Review Committee as appropriate.
- To make arrangements for the provision of information about local services and other information to people in the area.
- To act as a Community Forum where the Area Committee and members of the community can discuss issues of concern to them, such issues to include matters that are the direct responsibility of the Council and other issues that are the responsibility of other organisations.
- To exercise delegated authority with regard to Council functions in respect of power to create, stop up and divert footpaths and bridleways, designate cycle tracks and any other Council functions as may be delegated to it by Full Council.
- To exercise delegated authority with regard to Local Choice functions as outlined in Part 3 of the Council's Constitution.
- To exercise any executive functions as may be delegated to it by the Executive.

# AGENDA

Page No

## 1 Chairman's Introduction

To include

- Welcome
- Emergency evacuation announcement
- Explanation of meeting procedure

## 2 Area Committee – Initial Business

- Apologies for Absence
- Minutes of the Meeting held on 26 January 2011
- Declarations of Interest

Adjournment of formal meeting to enable public participation.

## 3 Spotlight Issue

Update on Highways matters by Natalie Szpigelman, Highway Liaison Officer South, Essex County Council.

## 4 Community Forum

To hear questions and issues raised by members of the public (approximately 20 minutes).

Reconvening of formal meeting.

## 5 West Area Update

List of updates on matters raised at previous meeting of the West Area Committee (attached). 5.1 – 5.3

## 6 Matters Referred from the Executive/Issues to Refer to the Executive



Paul Warren  
Chief Executive