

WORK PLAN

1 SUMMARY

- 1.1 The following table sets out the Committee's work plan for the year as at 8 April 2014. It is subject to alteration as the planning of reviews is ongoing.
- 1.2 Members are requested to note and approve the Work Plan and make appropriate amendments.

Meeting Dates	Items Scheduled For This Date	Additional Details
11 June 2013	<ul style="list-style-type: none"> Overall work Programme 	The Committee set its work programme at its first meeting of the Municipal year.
9 July 2013	<ul style="list-style-type: none"> Regulation of Investigatory Powers Act 2000 (RIPA) Treasury Management Annual Review 2012/13 	The review of policy
3 September 2013	<ul style="list-style-type: none"> Community Safety Partnership Review of options for change and financial savings that could be negotiated with the Street Cleansing and Waste Management Contractor 	<p>Regular half yearly update</p> <p>To consider the report of the project team</p>

Meeting Dates	Items Scheduled For This Date	Additional Details
8 October 2013	<ul style="list-style-type: none"> Local Strategic Partnership – Health and Wellbeing Board 	Regular half yearly update
12 November 2013	<ul style="list-style-type: none"> 2013/14 Mid Year Treasury Management Review Review of How Voluntary and Community Groups function in the District. 	Update on recommendations from review
3 December 2013	<ul style="list-style-type: none"> SITA UK 	To receive an update on the waste contract.
7 January 2014	Meeting Cancelled	
4 February 2014	<ul style="list-style-type: none"> Rochford District Community Safety Partnership Treasury Management Strategy Statement, Annual Investment Strategy And Minimum Revenue Provision Policy Statement 2014/15 	<p>Regular half yearly update.</p> <p>To consider the Council’s Treasury Management Strategy prior to its submission to Council.</p>
4 March 2014	<ul style="list-style-type: none"> Local Strategic Partnership The Future Development of the Review Committee 	Regular half yearly update

Meeting Dates	Items Scheduled For This Date	Additional Details
8 April 2014	<ul style="list-style-type: none"> • Regulation of Investigatory Powers Act 2000 (RIPA) • Approval of Review Committee's Annual Report 	Annual update, includes review of policy and update regarding use of the policy.
22 April 2014	<ul style="list-style-type: none"> • Rochford District Matters 	To consider aspects of the production of Rochford District Matters

2 Additional work items to be considered / programmed at a later stage

2.1 The following items have been identified by the Committee / Officers as needing to be considered but have not been programmed into the Committee's work plan.

- (a) Implementation of the changes to the welfare system.
- (b) Delivery of local highway maintenance services.
- (c) The plans in respect of local highways for the proposed new developments in the District.

3 Project Teams

Topic	Current Status
Provision of housing for the Districts ageing population	A draft report of the project team is being prepared.
Maintenance of the buildings within the Leisure Contract	Report of the project team being submitted to this meeting.
Review of the Council's sports provision in open spaces to include a review of the pavilions and possible improvements.	A draft report of the project team is being prepared.
Review of the operation of the ICT contract.	A meeting of the project team is to be arranged to scope the project.

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