



**Rochford District
Council**

Investment Board

agenda

Date

17 January 2018

Time

7.30 pm

Place

Committee Room 4
Civic Suite
Rayleigh

Contact

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The public are welcome to attend this meeting up to Item 8 of the Agenda

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Members of the Investment Board

Chairman: Cllr M J Steptoe

Vice-Chairman: Cllr A L Williams

Cllr T G Cutmore

Cllr N J Hookway

Cllr Mrs T R Hughes

Cllr G J Ioannou

Cllr M J Lucas-Gill

Cllr Mrs J R Lumley

Cllr Mrs C M Mason

Cllr J R F Mason

Cllr R A Oatham

Cllr I H Ward

Cllr S A Wilson

Terms of Reference

- To ensure that best use is made of sites and property and that opportunities for co-location and income generating activities explored; maximising both the Economic and Social Value to the District.
- To consider and, where appropriate, approve a pipeline of projects/activity, based on professional advice outlined in business cases from the Leadership Team, and setting the conditions to be met in perusal of objectives.
- To monitor the co-ordinated delivery of major schemes and projects to support property development and community facilities within the District; ensuring programme delivery, performance and quality.
- To shape, challenge and review business cases in relation to transformation and service development that require new investment (in excess of £25,000); with a particular focus on schemes that improve quality whilst reducing cost or generating a financial return.
- To act on conditions and advice given by Government, the accountable bodies where external or specific funding is being utilised and the Section 151 officer in ensuring that investment decisions are prudent, affordable and sustainable.
- To share information and good practice to ensure that the optimum use is made of all public and private sector resources.
- To have access to sufficient administrative resources in order to carry out the Committee's duties and to be provided with appropriate and timely training in the form of an induction programme and ongoing training for new appointees.

The Council's residents are at the heart of everything we do.

The Council's priorities are:-

- To become financially self-sufficient
- Early intervention
- To maximise our assets
- To enable communities

A G E N D A

- | | | |
|----------|--|-----------|
| | Emergency evacuation announcement | Page No |
| 1 | Apologies for Absence | |
| 2 | Substitute Members | |
| 3 | Non-Members Attending | |
| 4 | Minutes of the Meeting held on 13 September 2017 | |
| 5 | To Receive Declarations of Interest | |
| 6 | Green Gateway Trading (Grounds Maintenance) Ltd.

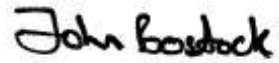
To endorse the reappointment of Dawn Tribe as Chairman of the Board of Directors of Green Gateway Trading (GM) Ltd for a year. | |
| 7 | Proposed New Approach to the Oversight, Review and Implementation of Projects | 7.1 – 7.9 |
| | To consider the report of the Strategic Director on the introduction of a new, more streamlined approach for the Investment Board to have oversight and review of project work through the delivery of a revised Programme Management Office approach. | |
| 8 | Exclusion of the Press and Public

To agree that the press and public be excluded from the meeting for the remaining business on the grounds that exempt information as defined in paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972 would be disclosed. | |
| 9 | Green Gateway Trading (GM) Ltd | 9.1- 9.12 |
| | To receive the Company Update of the Directors of Green Gateway Trading (GM) Ltd for 2018-2019. | |

10 Update on Project Wyvern (Phase 1) and Asset Register Review Project

10.1 – 10.10

To consider the exempt report of the Strategic Director, which provides an update on the progress of Project Wyvern and the Asset Register Review Project.

A handwritten signature in black ink that reads "John Bostock". The signature is written in a cursive, slightly slanted style.

John Bostock
Assistant Director, Democratic Services