

# ROCHFORD DISTRICT COUNCIL



## Policy & Finance Committee

### agenda

***Date***

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**5 December 2002**

***Time***

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**7.30pm**

***Place***

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Council Chamber  
Civic Suite  
Rayleigh

***Contact***

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## **Members of the Policy & Finance Committee**

Cllr P F A Webster (Chairman)

Cllr J E Grey (Vice-Chairman)

Cllr R S Allen

Cllr K A Gibbs

Cllr A J Humphries

Cllr C A Hungate

Cllr C C Langlands

Cllr C J Lumley

Cllr C R Morgan

Cllr J M Pullen

Cllr P K Savill

Cllr S P Smith

Cllr Mrs M A Starke

Copy for Information to all Substitute Members

### *Conservative Group*

Cllr Mrs T J Capon

Cllr T E Goodwin

Cllr J Thomass

Cllr Mrs B J Wilkins

### *Independent Group*

Cllr Mrs H L A Glynn

### *Labour Group*

Cllr Mrs M A Weir

### *Liberal Democrat Group*

Cllr C I Black

## **Terms of Reference**

To exercise the Council's functions in relation to all matters not otherwise reserved to Full Council or the responsibility of another Committee with particular reference to:

- Finance
- Council Budget
- Support Services

Including the formulation and implementation of the policy framework and management of the budget in respect of these functions.

## **Corporate Objectives**

To provide quality cost effective services

To work towards a safer and more caring community

To promote a green and sustainable environment

To encourage a thriving local economy

To improve the quality of life for people in our District

To maintain and enhance our local heritage and culture

## A G E N D A

Page No

- |           |  |      |
|-----------|--|------|
| <b>1</b>  | <b>Apologies for Absence</b>                           |      |
| <b>2</b>  | <b>Substitutes</b>                                     |      |
| <b>3</b>  | <b>Non-Members attending</b>                           |      |
| <b>4</b>  | <b>Minutes of the Meeting held on 12 November 2002</b> |      |
| <b>5</b>  | <b>To Receive Declarations of Interest</b>             |      |
| <b>6</b>  | <b>Questions on Notice</b>                             |      |
| <b>7</b>  | <b>Motions on Notice</b>                               |      |
| <b>8</b>  | <b>Issues arising from Overview and Scrutiny</b>       |      |
| <b>9</b>  | <b>Progress on Decisions</b>                           | 9.1  |
|           | (schedule is to follow)                                |      |
| <b>10</b> | <b>Setting the Council Tax Base</b>                    | 10.1 |

To consider the report of the Corporate Director (Finance & External Services) which invites Members to approve the calculation of the Council's Tax Base for the year 2003/2004.

- 11 Accounts and Audit Regulations 2003 – Consultation 11.1**
- To consider the report of the Corporate Director (Finance & External Services) which invites Members to respond to the proposed Regulations.
- 12 Entitlement Cards and Identity Fraud Consultation 12.1**
- To consider the report of the Corporate Director (Finance & External Services) which invites Members to agree a formal response to the Government's Consultation Paper on Entitlement Cards and Identity Fraud.
- 13 Land to Rear of 122 Ashingdon Road 13.1**
- To consider the report of the Head of Revenue and Housing Management which seeks agreement for the valuation and subsequent disposal of a piece of land.
- 14 Exclusion of the Press and Public**
- To agree that the press and public be excluded from the meeting for the remaining business on the grounds that exempt information as defined in paragraph 11 of Part 1 of the Schedule 12A of the Local Government Act 1972 would be disclosed.
- 15 Revenues and Benefits – Services Delivery Option 15.1**
- To consider the exempt report of the Head of Revenue and Housing Management which proposes changes to the delivery of the Revenue Collection and Housing Benefit Administration Service.
- 16 Decriminalised Parking Enforcement – Initial Staffing Requirements 16.1**
- To consider the exempt report of the Head of Revenue and Housing Management which invites Members to consider the appointment of a Parking Supervisor with specific duties associated with the introduction of Decriminalised Parking Enforcement in the District.



Paul Warren  
Chief Executive