



## Rochford District Council

# The Executive

### agenda

#### ***Date***

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**22 July 2009**

#### ***Time***

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**7.30 pm**

#### ***Place***

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Committee Room 4  
Civic Suite  
Rayleigh

#### ***Contact***

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John Bostock

Rochford District Council  
South Street  
Rochford  
Essex  
SS4 1BW

Tel: (01702) 546366

Fax: (01702) 545737

Email:  
committee@rochford.gov.uk

**The public are welcome to  
attend this meeting**



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## **Members of The Executive**

Chairman: Cllr T G Cutmore

Vice Chairman: Cllr Mrs M J Webster

Cllr Mrs L A Butcher

Cllr Mrs T J Capon

Cllr K J Gordon

Cllr K H Hudson

Cllr M G B Starke

Cllr P F A Webster

## **Terms of Reference**

- To make recommendations to the Council in relation to the functions contained in Part A to Part 3 of the Council's Constitution.
- Subject to those matters reserved to the Council in Part A to Part 3 of the Council's Constitution, the Review Committee functions and with the exception of those Council (non-Executive) powers specifically delegated to other forums set out in Parts A and C to Part 3 of the Constitution, the Executive has full power to act in respect of every other function.
- To refer at its discretion, any issue to the Review Committee for detailed consideration and report.
- To consider the recommendations of the Review Committee either arising from an issue referred to it as above, or where the latter Committee has "called-in" a decision of the Executive for review.

**The Council's vision is to make Rochford District a place which provides opportunities for the best possible quality of life for all who live, work and visit here.**

**The Council's objectives are to make a difference:-**

- to our public
- to our community
- to our environment
- to our local economy.

**The Council's values (the way we work to pursue these objectives) are to:-**

- Be an open, accountable, listening, responsive Council
- Put the customer and citizen at the heart of everything we do, delivering services in a caring and sensitive manner
- Co-ordinate the management of resources with an emphasis on sustainability
- Value the contribution of partners, employees and citizens, trusting each other and working collaboratively.

## **A G E N D A**

Emergency evacuation announcement

Page No

**1 Apologies for Absence**

**2 Non-Members Attending**

**3 Minutes of the Meeting held on 24 June 2009**

**4 To Receive Declarations of Interest**

**5 Matters Referred to the Executive and Reports from Other Committees/Area Committee Chairmen**

**6 Performance Report to Members on Key Projects for the Period April to June 2009** 6.1 – 6.38

To consider the report of the Head of Finance, Audit and Performance Management on progress against the key policies and actions for 2009/10 up to 30 June 2009.

**7 Medium Term Financial Strategy (MTFS) 2009/10 - Update** 7.1 – 7.10

To consider the report of the Head of Finance, Audit and Performance Management on the current position on the MTFS, renewal of the ICT contract and proposals relating to organisational structure.

**8 Access to Services – Update** 8.1 – 8.7

To consider the update report of the Head of Information on Customer Services on the Access to Services strategy.

**9 Capital Programme – Monitoring Report for Quarter 1 of 2009/10**

To receive the report of the Head of Finance, Audit and Performance Management on the progress in completing the General Fund Capital Programme for 2009/10.

The report is to follow.

**10 Financial Management Report for Quarter 1 of 2009/10 10.1 – 10.16**

To receive the report of the Head of Finance, Audit and Performance Management on the Financial management Report for Quarter One 2009/10.

**11 Business Rates – Write Off 11.1 – 11.2**

To consider the report of the Head of Community Services on the writing off of business rates for a premises in Hockley that has ceased trading.

A handwritten signature in black ink, appearing to read 'Paul Warren', with a large, stylized initial 'P'.

Paul Warren  
Chief Executive