

Extraordinary Council – 4 June 2013

Minutes of the meeting of Extraordinary Council held on **4 June 2013** when there were present:-

Chairman: Cllr Mrs B J Wilkins
Vice-Chairman: Cllr Mrs J R Lumley

Cllr Mrs P Aves	Cllr C J Lumley
Cllr C I Black	Cllr M Maddocks
Cllr Mrs L A Butcher	Cllr Mrs C M Mason
Cllr P A Capon	Cllr J R F Mason
Cllr Mrs T J Capon	Cllr Mrs J E McPherson
Cllr J P Cottis	Cllr D Merrick
Cllr T G Cutmore	Cllr Mrs J A Mockford
Cllr R R Dray	Cllr T E Mountain
Cllr K J Gordon	Cllr R A Oatham
Cllr J E Grey	Cllr Mrs C E Roe
Cllr J D Griffin	Cllr C G Seagers
Cllr B T Hazlewood	Cllr S P Smith
Cllr Mrs D Hoy	Cllr D J Sperring
Cllr M Hoy	Cllr M J Steptoe
Cllr K H Hudson	Cllr I H Ward
Cllr Mrs G A Lucas-Gill	Cllr Mrs M J Webster

APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllrs M R Carter, Mrs H L A Glynn and Mrs A V Hale.

OFFICERS PRESENT

P Warren - Chief Executive
C McClellan - People and Policy Manager
J Bostock - Member Services Manager

EXCLUSION OF THE PRESS AND PUBLIC

Resolved

That the press and public be excluded from the meeting for the remaining business on the grounds that exempt information as defined in paragraph 1 of Part 1 of Schedule 12A of the Local Government Act 1972 would be disclosed.

105 FUTURE MANAGEMENT ARRANGEMENTS

Council considered the exempt report of the Chief Executive on the options available in the light of the intention of the Chief Executive to retire at the end of the calendar year.

It was observed that report option 3 (advertise externally for a replacement) would not preclude internal applications. Given the critical nature of the post in terms of the organisation, it was felt that the appointment of specialist recruitment consultants would be appropriate in this instance.

A motion that report option 3 be agreed on the basis that the role remain unchanged, that specialist recruitment consultants be appointed and that an Appointments Sub-Committee of six Members (five Conservative and one Liberal Democrat) be convened, was moved by Cllr T G Cutmore and seconded by Cllr K H Hudson.

An amendment that an Appointments Sub-Committee should comprise the Leaders of the three minority Groups together with a number of Members from the Conservative administration, moved by Cllr C I Black and seconded by Cllr R A Oatham, was lost on a show of hands and it was:-

Resolved

That report option 3 (advertise externally for a replacement Chief Executive) be agreed and that:-

- The job description, person specification and remuneration package currently associated with the role be retained.
- Specialist consultants be appointed to assist with the recruitment and selection process.
- An Appointments Sub-Committee of six Members (five Conservative and one Liberal Democrat) be constituted for the purposes of the recruitment process and the recommendation of a suitable candidate to Full Council for approval. Appointees to the Sub-Committee to be confirmed by the appropriate Group Leaders. (CE)

Responding to questions on forthcoming process, the Chief Executive advised that the District Council would endeavour to utilise the County Council's framework contract covering executive recruitment to expedite the appointment of appropriate recruitment consultants. It was hoped that this would secure advantageous fee rates lower than those that could be achieved if the District acted in isolation. Recruitment consultants usually had a list of potential candidates that would be approached when a chief executive role arises. At this stage it was envisaged that advertisements could be in place by the end of June. Whilst not yet detailed, it was anticipated that the recruitment arrangements would provide an opportunity for Members to meet with shortlisted candidates, probably with the latter making presentations to Full Council as part of the assessment process. Appropriate psychometric/behavioural tests would also be utilised. The Council's recruitment policies included a probation facility and it was currently envisaged that there would be an element of overlap between the successful candidate and the incumbent to assist handover.

The meeting closed at 7.57 pm.

Chairman

Date

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