

ROCHFORD DISTRICT COUNCIL



Corporate Resources Sub-Committee

agenda

Date

3 October 2000

Time

7.30pm

Place

Committee Room 4
Civic Suite
Rayleigh

Contact

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Members of the Corporate Resources Sub-Committee

Cllr C R Morgan – Chairman

Cllr R Adams

Cllr R A Amner

Cllr T G Cutmore

Cllr Mrs J M Giles

Cllr Mrs J Helson

Cllr Mrs S J Lemon

Cllr T Livings

Cllr P Morgan

Cllr Mrs W M Stevenson*

Cllr P F A Webster

Cllr D A Weir

Cllr Mrs M A Weir

*Denotes Ex-Officio Membership

Copy for Information to all Substitute Members

Conservative Group

Cllr G A Mockford

Cllr M G B Starke

Cllr Mrs M J Webster

Labour Group

Cllr D F L Flack

Cllr G Fox

Cllr Mrs W M Stevenson

Liberal Democrat Group

Cllr Mrs H L A Glynn

Cllr D R Helson

Cllr V H Leach

Corporate Objectives

To provide quality cost effective services

To work towards a safer and more caring community

To promote a green and sustainable environment

To encourage a thriving local economy

To improve the quality of life for people in our District

To maintain and enhance our local heritage and culture

A G E N D A

Page No

- | | | |
|-----------|--|------|
| 1 | Apologies for Absence | |
| 2 | Substitutes | |
| 3 | Non-Members attending | |
| 4 | To Receive Declarations of Interest | |
| 5 | Minutes of the Meeting held on 26 July 2000 | 5.1 |
| 6 | Updated Strategy for Education in South Essex

To receive a presentation by Mr Geoff Arnot (SEEVIC College) and Professor Chris Green (Anglia Polytechnic University) | |
| 7 | Membership of East of England Local Government Conference

To receive a presentation by Mr Brian Stewart, Regional Director of the East of England Local Government Conference. | |
| 8 | Code of Practice on Volunteering and Community Action

To consider the report of the Head of Financial Services which invites Members' comments on a draft Code of Practice on volunteering and community action. | 8.1 |
| 9 | National Non-Domestic Rating Discretionary Rate Relief

To consider the report of the Head of Revenues and Housing Management which reviews the Council's Discretionary Rate Relief Policy and seeks agreement to criteria for considering applications for relief. | 9.1 |
| 10 | Committee Responsibility for I.T.

To consider the report of the Head of Administrative and Member Services which invites Members to determine | 10.1 |

Committee responsibility for operational I.T. issues.

11 Members' Post 11.1

To consider the report of the Head of Administrative and Member Services which invites the Sub-Committee to review the current arrangements for the despatch of mail to Members.

12 South Essex Chamber of Commerce 12.1

To consider the report of the Corporate Director (Finance and External Services) which seeks Members' views regarding an invitation for this Council to become a member of the South Essex Chamber of Commerce.

13 Application for Waiver of Public Entertainment Licence Fees 13.1

To consider the report of the Head of Housing, Health and Community Care which requests Members to determine an application for the waiver of public entertainment licence fees relating to a barn dance at Lubards Farm in Rayleigh.

14 Best Value Review – Asset Management 14.1

To consider the report of the Corporate Director (Law, Planning and Administration) which invites the Sub-Committee to nominate three Members to join this review.

15 Exclusion of the Press and Public

To agree that the press and public be excluded from the meeting for the remaining business on the grounds that exempt information as defined in paragraphs 1 and 9 of Part 1 of the Schedule 12A of the Local Government Act 1972 would be disclosed.

16 Single Status and Job Evaluation 16.1

To consider the report of the Head of Administrative and Member Services which provides an update on progress with implementing the Single Status agreement, and outlines the associated resource issues.

17 Part-Time Pro-Rata Holidays 17.1

To consider the report of the Head of Administrative and

Member Services which invites Members to consider proposals for protecting the holiday entitlement of part-time staff.

18 Office and Window Cleaning Contracts

18.1

To consider the report of the Head of Administrative and Members Services which invites Members to extend the current office and window cleaning contracts until 24 August 2001.

A handwritten signature in black ink, appearing to read 'Paul Warren', with a large, stylized initial 'P'.

Paul Warren
Chief Executive