



**Rochford District
Council**

East Area Committee

agenda

Date

12 December 2007

Time

7.30 pm

Place

**Great Waking
Community Centre
High Street
Great Waking, Essex**

(See map overleaf)

Contact

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The public are welcome to attend this meeting. There is an opportunity for the public to raise issues under item 3 'The Community Forum' (see overleaf for how to do this)



INVESTOR IN PEOPLE

If you would like this agenda in large print, braille or another language please contact 01702 546366

The agendas and minutes of meetings can be accessed via the Council's website at <http://www.rochford.gov.uk>



- Proceed into Great Waking, from the direction of Rochford, along the High Street.
- The Community Centre is on the left after Mercer Avenue.
- Turn into Community Centre car park.
- Entrance to the hall is from doors in the middle of the building.

Dates and Venues for Future Meetings

16 January 2008	Great Wakering Community Centre
27 February 2008	St John Ambulance HQ, Rochford
8 April 2008	Stambridge Memorial Hall

How to Participate in the 'Community Forum' Item

- Any issues you would like to raise at the Area Committee meeting need to be put forward during the Community Forum part of the agenda.
- To get your issue raised you must fill in a request form before the start of the Area Committee meeting. Forms can be found on the Council's website at www.rochford.gov.uk (under Council and Democracy/Area Committees) or obtained by email from committee@rochford.gov.uk or by telephone on 01702 318179. The website has an online form or a form for downloading and either emailing to committee@rochford.gov.uk or posting to the Committee Section, Council Offices, South Street, Rochford, Essex SS4 1BW. Alternatively, completed forms can be handed in to Council officers just prior to the start of the meeting (at which blank forms will also be available).
- In the Community Forum, dependent on the volume of questions, the lead officer will summarise the questions, and a sample will be asked at the meeting.
- Time permitting, we will try to answer as many questions as possible at the meeting, but we cannot guarantee to do so as we may not have all the information to hand.
- All issues raised will get a full response. Any issues raised up to seven working days before the date of a meeting will receive a written response at the meeting; others will either get a response at the meeting or at the subsequent meeting.

Members of the East Area Committee

Chairman: Cllr C G Seagers

Vice-Chairman: Cllr T E Goodwin

Cllr R S Allen

Cllr Mrs T J Capon

Cllr J P Cottis

Cllr T G Cutmore

Cllr K J Gordon

Cllr Mrs S A Harper

Cllr Mrs B J Wilkins

Parish Representatives:

Cllr Mrs P Shaw, Ashingdon Parish Council
Cllr M Steptoe, Barling Magna Parish Council
Cllr V Newby, Canewdon Parish Council
Cllr B Wright, Great Wakering Parish Council
Cllr D Whittingham, Paglesham Parish Council
Cllr Mrs M S Vince, Rochford Parish Council
Cllr P A Capon, Stambridge Parish Council
Mr B Summerfield, Sutton Parish Council

Other Representatives:

Essex Police
Essex County Council

Terms of Reference

- To identify the needs of the Community through consultation and to involve the community and other appropriate bodies and advise the Executive Board as appropriate on such issues.
- To seek agreement from the Executive Board for changes to services to meet local needs that are outside the immediate responsibility and/or budget of the Area Committee in respect of, for example, refuse collection, street cleansing, Environmental maintenance, Grounds maintenance, Local parks and playing fields, Children's play areas, including seeking agreement for revenue and capital expenditure to meet any changes.
- To monitor local service delivery and to consider the outcome of such monitoring, advising the Executive Board and the Review Committee as appropriate.
- To make arrangements for the provision of information about local services and other information to people in the area.
- To act as a Community Forum where the Area Committee and members of the community can discuss issues of concern to them, such issues to include matters that are the direct responsibility of the Council and other issues that are the responsibility of other organisations.
- To exercise delegated authority with regard to Council functions in respect of power to create, stop up and divert footpaths and bridleways, designate cycle tracks and any other Council functions as may be delegated to it by Full Council.
- To exercise delegated authority with regard to Local Choice functions as outlined in Part C to Part 3 of the Council's Constitution.
- To exercise any executive functions as may be delegated to it by the Executive Board.

1 Chairman's Introduction

To include

- Welcome
- Fire/emergency evacuation procedures
- Explanation

2 Area Committee – Initial Business

- Apologies for Absence
- Minutes of the Meeting held on 31 October 2007
- Declarations of Interest

Adjournment of formal meeting to enable public participation.

3 Community Forum

To hear questions and issues raised by members of the public (approximately 20 minutes).

Reconvening of formal meeting.

4 Spotlight Issues

- (1) Update by Andy Parkman, Essex Police on Crime and Disorder in the East Area.
- (2) Update by David Timson, Property Maintenance & Highways Manager, Rochford District Council, on the Playspace Rolling Programme.

5 East Area Update

List of updates on matters raised at previous meeting of the East Area Committee attached. 5.1-5.6

6 Matters Arising from the Executive Board/Issues to Refer to the Executive Board.

A handwritten signature in black ink, appearing to read 'Paul Warren', with a large, stylized initial 'P'.

Paul Warren
Chief Executive