

COMPREHENSIVE PERFORMANCE ASSESSMENT (CPA) – IMPROVEMENT PLAN: UPDATE ON PROGRESS

1 SUMMARY

- 1.1 This report introduces the CPA Improvement Plan and associated documentation and provides Members with the opportunity to monitor progress towards its achievement.

2 INTRODUCTION

- 2.1 At full Council last November, Members agreed the CPA Improvement Plan and charged this Committee with the responsibility for its monitoring, review and overseeing progress (min no 500/2004).
- 2.2 This report represents the first such report since the Improvement Plan has been in place.

3 DETAILED CONSIDERATIONS

- 3.1 Three appendices will be sent to you under separate cover. Appendix 1 is a copy of the CPA Improvement Plan agreed at the November Council meeting. Appendix 2 is the Service Action Plans which now underpin the Improvement Plan. Appendix 3 is the record of the meeting of the Rochford Improvement Panel, which met for the first time in early February. That meeting, comprising the Leader, the Chief Executive, representatives from the Audit Commission, ODPM and our External Auditor, PKF, will also be overseeing progress on the CPA agenda across the Authority. The Chief Executive will be present at tonight's meeting to briefly run through the key achievements to date since the Improvement Plan was agreed and to answer Members' questions on the process and progress to date.
- 3.2 In brief several things have already been achieved. For example, the Housing Strategy and Business Plan have now been signed off as "Fit for Purpose"; we have achieved "Investor in People" status (a key task in our Workforce Development Plan); some key indicators in relation to Housing Benefit are starting to progress in the right direction. At the time of writing this report, the Capacity Building Fund Bid is going through its final stage of re-drafting involving the IDeA prior to submission to Government.

- 3.3 As agreed at the Improvement Panel meeting (Appendix 3), Members of this Committee might like to be more selective in their monitoring and review approach, so that at each future meeting, one or two key Service Action Plans are picked out for more detailed scrutiny, rather than attempt to cover each and every Plan on the night.

4 RECOMMENDATION

It is proposed that this Committee **RESOLVES**:

- (1) to note progress made to date;
- (2) to choose the key topic areas/SAPs that Members would wish to focus on at their next CPA progress monitoring meeting in the June/July cycle.

Paul Warren

Chief Executive

Background Papers:

None.

For further information please contact Paul Warren on:-

Tel:- 01702 546366
E-Mail:- paul.warren@rochford.gov.uk