

## Statutory Officer Personnel Committee – 4 August 2020

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Minutes of the meeting of the **Statutory Officer Personnel Committee** held on **4 August 2020** when there were present:-

Chairman: Cllr Mrs J R Lumley  
Vice-Chairman: Cllr Mrs D L Belton

Cllr D S Efde  
Cllr M Hoy  
Cllr Mrs C M Mason  
Cllr J E Newport

Cllr Mrs C E Roe  
Cllr Mrs L Shaw  
Cllr D J Sperring

### OFFICERS PRESENT

A Law - Assistant Director, Legal & Democratic  
N Amor - Human Resources Business Partner  
S Worthington - Principal Democratic & Corporate Services Officer

### ALSO PRESENT

D Kitson - Bevan Brittan

### 120 STATUTORY OFFICER PERSONNEL COMMITTEE: TRAINING IN THE ROLE OF THE COMMITTEE

The Committee received training in the role of the Committee and noted a correction to paragraph 3.6 of the report; an appeals panel would be set up to consider any dismissal appeals.

It was noted, in response to a Member concern raised about a potential conflict of interest in respect of the report coming from one of the statutory officers, that there was no conflict of interest for the Monitoring Officer, as the report focused on training in the correct procedures to be followed within the terms of reference of the Committee.

In response to a Member question relating to the complexity of the processes outlined during the training session, in particular around different thresholds, and a request that a flowchart be provided to the Committee outside the meeting summarising these in a more visual way, Mr Kitson confirmed that he would forward a copy of the Joint Negotiating Committee's Handbook to Members of this Committee, which contained a flowchart.

In response to a Member question as to the legality of the Committee considering an urgent item of business which had not been included on the public agenda, officers confirmed that, in line with the requirements of Section 100 (B) (4) (B) of the Local Government Act 1972, the Chairman had agreed to the admission of this item of business.

### Resolved

That the press and public be excluded from the meeting for the remaining business on the grounds that exempt information as defined in paragraph 1 of Part1 of Schedule 12A of the Local Government Act 1972 would be disclosed.

### 121 CONFIDENTIAL EMPLOYMENT MATTER

The Committee considered the exempt report of the Assistant Director, Legal & Democratic relating to a confidential staffing matter. The debate and recommendations are set out in the exempt appendix to the Minutes.

The meeting commenced at 2.00 pm and closed at 4.27 pm.

Chairman .....

Date .....

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