

ALLOCATION OF SEATS ON COMMITTEES

1 SUMMARY

- 1.1 The Council is invited to agree the allocation of seats to Committees following a change in political composition.

2 DISCUSSION

- 2.1 The Council has a statutory duty by virtue of the Local Government and Housing Act 1989 to ensure that appointments to Committees reflect the proportion of the total number of seats on the Council held by each political group, unless otherwise agreed.
- 2.2 Following a recent change in the political composition, the Assistant Director, Legal and Democratic has re-calculated the allocation of seats in accordance with the Act, which sets down the following criteria that must be followed when appointing Members to Committees:-
- (1) That not all the seats are held by Members of the same political group.
 - (2) That, if a political group has a majority of the membership of the Council, then that group has the majority of the seats.
 - (3) That, subject to principles (1) and (2) above, the total number of seats each political group has on all ordinary Committees is in proportion to that group's share of the total Council elected membership.
 - (4) That, subject to principles (1), (2) and (3) above, each political group has the same proportion of seats as it holds on the Council as a whole.
- 2.3 The current composition of the Council is as follows:-
- | | |
|-----------------------------|----|
| Conservative | 26 |
| Green | 3 |
| Independent | 2 |
| Liberal Democrat | 3 |
| Rochford District Residents | 3 |
| Non Group Members | 2 |
- 2.4 The proposed allocation of seats to Committees and the Council's one Sub-Committee, the Planning Policy Sub-Committee, is as indicated in appendix 1 to this report. For ease of reference, Appendix 1 also sets out the allocation of seats agreed at Council on 22 October 2019 and Appendix 2 sets out the current membership of Committees/Sub-Committees.

3 RESOURCE IMPLICATIONS

- 3.1 Provision has been made within the 2019/20 and 2020/21 budgets for the anticipated costs that arise from the Council's Committees.

4 RISK IMPLICATIONS

- 4.1 None arising.

5 LEGAL IMPLICATIONS

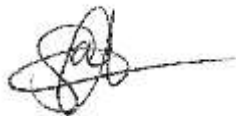
- 5.1 None other than those already set out in the report.

6 EQUALITY AND DIVERSITY IMPLICATIONS

- 6.1 An Equality Impact Assessment has been completed and found there to be no impacts (either positive or negative) on protected groups as defined under the Equality Act 2010.

7 RECOMMENDATION

- 7.1 It is proposed that Council **RESOLVES**
- (1) That Committees and a Sub-Committee be constituted as shown in appendix 1 to this report.
 - (2) That Members be appointed to serve on Committees and a Sub-Committee for the remainder of the 2019/20 Municipal Year.



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Background Papers:-

None.

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If you would like this report in large print, Braille or another language please contact 01702 318111.

Appendix 1

COMMITTEE SEAT ALLOCATIONS AS OF 16 MARCH 2020

Conservative	26
Green	3
Liberal Democrat	3
Rochford District Residents	3
Independent Group	2
Non Group Members	2

Committee	No. of Seats	Conservative (66.67%)	Green (7.69%)	Liberal Democrat (7.69%)	Rochford District Residents (7.69%)	Independent (5.13%)	Non-Group Members (5.13%)
Audit	11	7	1	1	1	1	0
Chief Officer Appointments	9	6	1	1	1	0	0
Development	13	9	1	1	1	1	0
Investment Board	13	9	1	1	1	1	0
Licensing & Appeals	15	10 *	1 *	1 *	1 *	1 *	0
Review	15	10 *	1 *	1 *	1 *	1 *	0
Standards	8	5	1	1	1	0	0
Total No. of Seats	84	56 *	7 *	7 *	7 *	5 *	0

Note: There are 2 additional seats that can be appointed to by all 5 Groups, as follows:

* Note: Conservative, Green, Independent, Liberal Democrat and Rochford District Resident Groups can each nominate to 1 of 1 available seat on either Licensing & Appeals Committee or Review Committee.

SUB-COMMITTEE SEAT ALLOCATIONS AS OF 16 MARCH 2020

Sub-Committee	No. of Seats	Conservative (66.67%)	Green (7.69%)	Liberal Democrat (7.69%%)	Rochford District Residents (7.69%)	Independent (5.13%)	Non-Group Members (5.13%)
Planning Policy Sub-Committee	6	4	2**				0
Total Number of Seats	6	4	2**				0

** Note: Green, Independent, Liberal Democrat and Rochford District Resident Groups can nominate to 1 of 2 available seats

COMMITTEE SEAT ALLOCATIONS AS AT 22 OCTOBER 2019

Committee	No. of Seats	Conservative (69.2308%)	Green (7.6923%)	Liberal Democrat (7.6923%)	Rochford District Residents (7.6923%)	Non-Group Members (7.6923%)
Audit	11	8	1	1	1	0
Chief Officer Appointments	9	6	1	1	1	0
Development	13	9 *	1 *	1 *	1 *	0
Investment Board	13	9 *	1 *	1 *	1 *	0
Licensing & Appeals	15	10 +	1 +	1 +	1 +	0
Review	15	10 +	1 +	1 +	1 +	0
Standards	8	6	2**			
Total No. of Seats	84	58 *	6 *	6 *	6 *	0

Note: There are 6 additional seats that can be appointed to by all 4 Groups, as follows:

* Note: Conservative, Green, Liberal Democrat and Rochford District Resident Groups can each nominate to **1** additional seat on **either** Development Committee or Investment Board; **or**

+ Note: Conservative, Green, Liberal Democrat and Rochford District Resident Groups can each nominate to 1 of 2 available seats on Licensing & Appeals Committee **or** Review Committee.

** In addition, Green, Liberal Democrat and Rochford District Resident Groups can each nominate to 1 of 2 available seats on Standards Committee.

SUB-COMMITTEE SEAT ALLOCATIONS AS AT 22 OCTOBER 2019

Sub-Committee	No. of Seats	Conservative (69.2308%)	Green (7.6923%)	Liberal Democrat (7.6923%)	Rochford District Residents (7.6923%)	Non-Group Members (7.6923%)
Planning Policy Sub-Committee	6	4	2**			0
Total Number of Seats	6	4	2**			0

** Note: Green, Liberal Democrat and Rochford District Resident Groups can nominate to 1 of 2 available seats

Appendix 2

**COMMITTEE/SUB-COMMITTEE MEMBERSHIPS
AS OF 22 OCTOBER 2019**

COMMITTEE	APPOINTEES
Audit (11)	Chairman: Cllr Mrs L A Butcher Vice-Chairman: Cllr D Merrick Cllr Mrs T L Carter Cllr T G Cutmore Cllr M Hoy Cllr M J Lucas-Gill Cllr R Milne Cllr J E Newport Cllr Mrs L Shaw Cllr P J Shaw Cllr D J Sperring
Chief Officer Appointments Committee (9)	Chairman: Cllr Mrs C E Roe Vice-Chairman: Cllr Mrs L Shaw Cllr Mrs T L Carter Cllr M Hoy Cllr D Merrick Cllr R Milne Cllr J E Newport Cllr I H Ward Cllr S E Wootton

COMMITTEE	APPOINTEES
Development Committee (13)	Chairman: Cllr S P Smith Vice-Chairman: Cllr Mrs L Shaw Cllr C C Cannell Cllr D S Efde Cllr A H Eves Cllr M J Lucas-Gill Cllr D Merrick Cllr P J Shaw Cllr C M Stanley Cllr Mrs C A Weston Cllr A L Williams Cllr S A Wilson Cllr S E Wootton
Investment Board (13)	Chairman: Cllr M J Steptoe Vice-Chairman: Cllr A L Williams Cllr D S Efde Cllr A H Eves Cllr Mrs J R Gooding Cllr M J Lucas-Gill Cllr Mrs L Shaw Cllr D J Sperring Cllr C M Stanley Cllr I H Ward Cllr S A Wilson Cllr S E Wootton Vacancy
Licensing & Appeals (15)	Chairman: Cllr Mrs C A Weston Vice-Chairman: Cllr Mrs J R Gooding Cllr D S Efde Cllr B T Hazlewood Cllr N J Hookway Cllr M J Lucas-Gill Cllr Mrs J E McPherson Cllr D Merrick Cllr Mrs L Shaw Cllr P J Shaw Cllr M G Wilkinson Cllr A L Williams Three vacancies

COMMITTEE	APPOINTEES
Review (15)	Chairman: Cllr J C Burton Vice-Chairman: Cllr D J Sperring Cllr Mrs D L Belton Cllr C C Cannell Cllr T G Cutmore Cllr Mrs J R Gooding Cllr B T Hazlewood Cllr Mrs D Hoy Cllr M Hoy Cllr Mrs J E McPherson Cllr Mrs C M Mason Cllr R Milne Cllr Mrs C A Pavelin Cllr Mrs L Shaw Cllr P J Shaw
Standards (8)	Chairman: Cllr Mrs J E McPherson Vice-Chairman: Cllr Mrs J R Lumley Cllr Mrs L A Butcher Cllr Mrs J R Gooding Cllr M J Lucas-Gill Cllr Mrs C M Mason Cllr C M Stanley Cllr Mrs C A Weston

SUB-COMMITTEE	APPOINTEES
Planning Policy Sub-Committee (6)	Chairman: Cllr D J Sperring Cllr M Hoy Cllr Mrs J R Lumley Cllr Mrs C M Mason Cllr Mrs C A Weston Cllr S E Wootton