

ROCHFORD DISTRICT COUNCIL



Appeals & Licensing Committee

agenda

Members' Briefing Session – 2 pm in
Members' Lounge

Date

3 November 2003

Time

2.30pm

Place

Committee Room 4
Civic Suite
Rayleigh

Contact

Margaret Martin

Rochford District Council
South Street
Rochford
Essex
SS4 1BW

Tel: (01702) 546366
Fax: (01702) 545737

Email:
committees@rochford.gov.uk

Members of the Appeals & Licensing Committee

Cllr Mrs R Brown (Chairman)
Cllr Mrs B J Wilkins (Vice-Chairman)

Cllr K A Gibbs
Cllr K H Hudson

Cllr T Livings
Cllr R A Oatham

Terms of Reference

To exercise the Council's functions in relation to appeals and licensing including:

- Council Tax
- Housing Benefits
- Staff Employment
- Taxi Voucher Scheme
- Hackney Carriage
- Council Tax Benefits
- Tree Preservation Orders
- Public Entertainment
- Trading Controls
- Taxi Licensing

Including the formulation and implementation of the policy framework and management of the budget in respect of these functions.

Corporate Objectives

To provide quality cost effective services
To work towards a safer and more caring community
To promote a green and sustainable environment
To encourage a thriving local economy
To improve the quality of life for people in our District
To maintain and enhance our local heritage and culture

A G E N D A

Page No

1 Apologies for Absence

2 To Receive Declarations of Interest

3 Minutes of the Meeting held on 6 October 2003

4 Procedural Note

4.1

To note the Procedure to be followed in hearing the Appeal.

5 Exclusion of the Press and Public

To agree that the press and public be excluded from the meeting for the remaining business on the grounds that exempt information as defined in paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972 would be disclosed.

6 Review of Homelessness Application

6.1

To determine an appeal relating to a Council decision on an application for assistance under the homelessness provisions of the Housing Act 1996.

A handwritten signature in black ink, appearing to read 'Paul Warren', with a large, stylized initial 'P' at the start.

Paul Warren
Chief Executive