

# ROCHFORD DISTRICT COUNCIL



## Standards Committee

### agenda

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***Date***

**10 July 2003**

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***Time***

**7.30pm**

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***Place***

Committee Room 4  
Civic Suite  
Rayleigh

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***Contact***

John Bostock

Rochford District Council  
South Street  
Rochford  
Essex  
SS4 1BW

Tel: (01702) 546366  
Fax: (01702) 545737

Email:  
[committees@rochford.gov.uk](mailto:committees@rochford.gov.uk)

## **Members of the Standards Committee**

### **District Council Members**

Cllr C C Langlands (Chairman)  
Cllr J M Pullen (Vice-Chairman)

Cllr T G Cutmore  
Cllr C A Hungate  
Cllr C J Lumley

### **Parish Member**

Cllr M Steptoe, Barling Magna Parish Council

### **Independent Members**

Mr A C Comber  
Mr B M Flynn

Mr D J Cottis

Copy for Information to all Substitute Members

#### *Conservative Group*

Cllr Mrs S A Harper  
Cllr P F A Webster

#### *Liberal Democrat Group*

Cllr C I Black

## **Terms of Reference**

To promote and maintain high standards of conduct with the Council and exercise the Council's functions in relation to:

- Standards of Conduct of Members (including Parish Members) under regulation and statutory provision.
- Codes of Conduct for Officers and Members.
- Monitoring and Regulation of discretionary components of Members remuneration.
- Assistance of Members & Co-opted Members through Training and Guidance.
- Determination of minimum levels of competency training for Members.
- Monitor of Members' attendance at meetings and training.

## **Corporate Objectives**

To provide quality cost effective services  
To work towards a safer and more caring community  
To promote a green and sustainable environment  
To encourage a thriving local economy  
To improve the quality of life for people in our District  
To maintain and enhance our local heritage and culture

# A G E N D A

Page No

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|----------|--|------------|
| <b>1</b> | <b>Apologies for Absence</b>   |            |
| <b>2</b> | <b>Substitutes</b>   |            |
| <b>3</b> | <b>Non-Members attending</b>   |            |
| <b>4</b> | <b>To Receive Declarations of Interest</b>   |            |
| <b>5</b> | <b>Minutes of the Meeting held on 10 April 2003</b>  |            |
| <b>6</b> | <b>Standards Board for England - Second Annual Assembly</b>  | <b>6.1</b> |
|          | To receive the report of the Head of Legal Services on the outcome of the Annual Assembly.   |            |
| <b>7</b> | <b>Local Investigation and Determination of Misconduct Allegations</b>   | <b>7.1</b> |
|          | To consider the report of the Corporate Director (Law, Planning and Administration) on the latest position with regard to regulations for the local investigation and determination of misconduct allegations. |            |
| <b>8</b> | <b>Member Training Programme 2003/04</b>   | <b>8.1</b> |
|          | To consider the report of the Head of Administrative and Member Services which provides details of the Induction Training Programme and sets out proposals for Competency Training                             |            |
| <b>9</b> | <b>Training Video</b>  | <b>9.1</b> |
|          | To consider a training video produced by the Standards Board for England.  |            |

A handwritten signature in black ink, appearing to read "Paul Warren". The signature is stylized with a large, looping initial "P" and a cursive "Warren".

Paul Warren  
Chief Executive