



**Rochford District  
Council**

## **The Executive**

### **agenda**

***Date***

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**16 March 2011**

***Time***

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**7.30 pm**

***Place***

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Committee Room 4  
Civic Suite  
Rayleigh

***Contact***

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**The public are welcome to attend this meeting up to Item 9 of the agenda**

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## **Members of The Executive**

Chairman: Cllr T G Cutmore

Vice Chairman: Cllr Mrs M J Webster

Cllr Mrs L A Butcher

Cllr Mrs T J Capon

Cllr K J Gordon

Cllr K H Hudson

Cllr C G Seagers

Cllr M J Steptoe

## **Terms of Reference**

- To make recommendations to the Council in relation to the functions contained in Part A to Part 3 of the Council's Constitution.
- Subject to those matters reserved to the Council in Part A to Part 3 of the Council's Constitution, the Review Committee functions and with the exception of those Council (non-Executive) powers specifically delegated to other forums set out in Parts A and C to Part 3 of the Constitution, the Executive has full power to act in respect of every other function.
- To refer at its discretion, any issue to the Review Committee for detailed consideration and report.
- To consider the recommendations of the Review Committee either arising from an issue referred to it as above, or where the latter Committee has "called-in" a decision of the Executive for review.

**The Council's vision is to make Rochford District a place which provides opportunities for the best possible quality of life for all who live, work and visit here.**

**The Council's objectives are to make a difference:-**

- to our people
- to our community
- to our environment
- to our local economy.

**The Council's values (the way we work to pursue these objectives) are to:-**

- Be an open, accountable, listening, responsive Council
- Put the customer and citizen at the heart of everything we do, delivering services in a caring and sensitive manner
- Co-ordinate the management of resources with an emphasis on sustainability
- Value the contribution of partners, employees and citizens, trusting each other and working collaboratively.

## A G E N D A

Emergency evacuation announcement Page No

**1 Apologies for Absence**

**2 Non-Members Attending**

**3 Minutes of the Meeting held on 16 February 2011**

**4 To Receive Declarations of Interest**

**5 Matters Referred to the Executive and Reports from Other Committees/Area Committee Chairmen**

**6 Draft Ageing Population Strategy and Action Plan 6.1 - 6.31**

To consider the report of the Chief Executive on the draft Ageing Population Strategy and action plan.

**7 Integrated County Strategy**

To consider the report of the Head of Planning and transportation on the Greater Essex Integrated County Strategy.

The report is to follow.

**8 Meeting Arrangements – 2011/12 Municipal Year 8.1 – 8.7**

To consider the report of the Head of Legal, Estates and Member Services on the timetable of meetings for the 2011/12 Municipal Year, the composition and procedural arrangements in relation to Community Forums and the position with regard to achieving the overall per year savings target in relation to the Member training and Democratic Representation budgets.

**9 Exclusion of the Press and Public**

To agree that the press and public be excluded from the meeting for the remaining business on the grounds that exempt information as defined in paragraphs 1 and 3 of Part 1 of Schedule 12A of the Local Government Act 1972 would be disclosed.

**10 Materials Recycling Facility**

To consider the exempt report of the Head of Environmental Services and Head of legal, Estates and Member Services on the Materials Recycling Facility contract.

The report is to follow.

**11 Organisational Change – Implementation**

To consider the exempt report of the Chief Executive on revision to the organisational structure.

The report is to follow.

A handwritten signature in black ink, appearing to read 'Paul Warren', with a large, stylized initial 'P'.

Paul Warren  
Chief Executive