

APPENDIX 7

DIRECTORATE OF FINANCE
& EXTERNAL SERVICES

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Date: 4 February 2002

Dear Miss Breans

Local Government (Miscellaneous Provisions) Act 1982
Public Entertainment Licensing
The Anchor, 23 High Street, Great Wakering

I refer to my inspection on 8 January 2002 accompanied by my colleague Rod Garland.

Please find enclosed a copy of the list of required work that would have to be completed to our satisfaction before a licence could be granted.

I would advise that this work should not be carried out yet because the application must be referred to elected Members for a decision as there are objections to the application.

If you need any further information, please contact me.

Yours Sincerely

District Environmental Health Officer

Miss S Breans
The Anchor
23 High Street
Great Wakering
SS3 0EF

Schedule of Works

Local Government (Miscellaneous provisions) Act 1982

Public Entertainment Licensing

The Anchor Public House, 23 High Street, Great Winton, Essex.

(1) Fire Separation of the Premises:-

- (i) The existing door between the kitchen and the dining area (referred to as door 12 on the plan) shall be replaced with a door giving a minimum of 30 minutes fire resistance, fitted with a combined smoke seal and intumescent strip around the top and sides and a self-closing device (alternatively, the existing glazed and timber panelled door can be converted to meet the above standard and suitable smoke seals and intumescent strips fitted in the gaps between the door and the frame. The method for converting the door should be agreed with the Licensing Authority prior to any such work being carried out).
- (ii) The existing solid timber door with timber panels giving access between the bar and the kitchen shall be fitted with a combined intumescent strip and smoke seal and a self-closing device (this existing door is considered to provide adequate fire separation to the licensed area).
- (iii) Any readily flammable "materials" located in the store adjacent fire exit number 8 shall be removed and stored in a safe location away from the premises when it is being used for a purpose to which the licence relates. The door to the store shall be kept locked and a notice to this effect shall be displayed on the outside face of the door.

(2) Surfaces of Walls:-

- (i) The timber cladding that is in existence around the perimeter of the wall in the dining area and the Saloon Bar between the floor level and to the height of the window sill and finished in gloss paint shall be "treated" with a material that achieves a minimum of a Class 1 Surface Spread of Flame (any liquid coating should be checked to ascertain that if it is painted over this existing finish it achieves the appropriate classification).

(3) Existing carpet:-

- (i) The flammability characteristics of the existing carpet in the licensed area should be investigated (it will be necessary to carry out a simple test on a sample of the carpet if a certificate or evidence cannot be provided to the effect that it complies with B.S. 5287 (low radius of fire spread) when tested in accordance with B.S. 4760).

(4) Upholstered seating:-

- (i) The flammability characteristics of the existing upholstered seating should be investigated (it will be necessary to carry out a simple test on a sample of the material if a certificate or evidence cannot be provided to the effect that it satisfies as a minimum standard the Cigarette and Match Ignitability Test specified in B.S. 5852:Part 1 and a level of crib ignition specified in Source 5 of B.S. 5852:Part 2).
- (ii) In any event, the use of furniture having torn coverings exposing the filling shall not be permitted.

(5) Curtains:-

- (i) Similarly, the flammability characteristics of the existing curtains should be investigated (curtains should satisfy, as a minimum, the "Type B" performance standard specified in B.S. 5857:Part 2 or shall otherwise be rendered non-flammable by a durable process). Alternatively, curtains not meeting this requirement must be removed from the licensed area when the premises is being used for a function to which the licence relates and stored in a safe location away from the premises.

(6) Means of Escape:-

- (i) If all the doors marked 1 to 7 inclusive are fitted with fire exit signs as indicated on the plan attached, it will be necessary to illuminate these signs by both the normal and emergency lighting. The existing barrel bolts and overhead closures where fitted to these doors will have to be removed such that the doors are free from fastening apart from any emergency fastenings such as push-bars that may be fitted. The top of the threshold to any such doors should be level with the finished floor internally and a ramp or landing should be provided externally where, otherwise, there may be a drop to the level of the external ground. A white line should be painted along the edges of any such ramp or landing (it is recommended that where a ramp is provided it has an unobstructed

width at least equal to the width of the fire exit door(s) and a maximum gradient of 1:12 such that it is suitable for use by disabled people). A sign having the words Fire Exit with the appropriate graphic symbol in white letters on a green background should be permanently displayed above the doors.

- (6) An alternative approach would be for doors 1, 2 and 3 to be the designated fire exits (although door 3 should open in the direction of the escape it is considered that this door whilst opening inwards is acceptable in this particular case). Illuminated exit signs (having an emergency supply) should be fitted above each of these doors and the fire exit signs omitted from the remainder of the doors apart from door 3 which would be required as an escape route for staff using the kitchen. A ramp or landing, where this does not exist at present shall be provided outside of these doors as described above. A white line shall be painted around the perimeter of the landings and ramp(s). The existing barrel bolts shall be removed from the doors and any keys shall be removed from the locks and placed in a safe location. Emergency fastenings, such as push-bars may be fitted where this is practical or the doors can be free from any fastenings. However, where push-bars are fitted, a sign having the words "Push-Bar to Open" in white letters on a green background should be fitted immediately above or below the push-bar. A sign having the words "Fire Exit- Keep Clear" shall be displayed at about eye-level on the external faces of these doors. The external routes from these exits shall be kept clear of obstructions and the gate leading from the beer garden (accessed from door 3) to the car-park shall be fixed back in the open position in such a manner as to require keys or tools to release it.

Note for Fire Authority:

In premises having a Public Entertainment Licence it is necessary for all available exits to be fitted with a suitably illuminated fire exit sign and an appropriate fastening. However, in this case, as the remainder of the existing doors (i.e. those not designated as fire exits referred to in (5) above) are fitted with bolts, locks and have stops internally and externally it is considered unreasonable to carry out alterations to all of these doors given the number of people involved. Nevertheless these doors will be available for use during a fire.

(7) Inner Rooms:-

- (i) The male and female toilets located at both ends of the building (apart from the male toilet at the right-hand end of the building

that opens into the lobby) are inner rooms and, as such, a smoke detector should be located outside of these rooms which is audible within the lobby to give the occupants early warning of the outbreak of a fire. A certificate will be required to the effect that the installation has been installed and tested in accordance with the recommendations of B.S. 5265, Part 1.

- (R) Alternatively, it will be considered reasonable in this particular case if a management procedure is in place for ensuring that both the main and terrace toilets have been evacuated in an emergency (a person and a deputy that are familiar with the premises and clearly aware of their responsibility shall be appointed for this purpose and this operation shall be documented in the "emergency procedures" (it is recommended that one person and a deputy is responsible for the toilets at one end of the building and another for the toilets at the other end).

(B) Electrical Installations:-

- (i) The electrical installation should conform with the current edition of the Regulations of the Institution of the Electrical Engineers (a certificate shall be submitted to this effect).
- (ii) To prevent unauthorized interference with the light switches located at the end of the bar in the dining area, the switches shall be converted into key-operated switches or contained in a lockable enclosure or a management procedure should be in place for ensuring that the switches are not interfered with.
- (iii) All main switches or circuit breakers should be labelled to indicate the circuits they control, and the subways of the sub-circuits of distribution boards shall be clearly labelled.
- (iv) Safety note: The power supply of all electrical equipment that is either portable or of a temporary nature and the use of which is directly connected with the entertainment should be protected at source by a residual current device of 30 milliamp sensitivity.

(B) Emergency Lighting:-

- (i) All parts of the premises (including the toilets dependent upon their size and the availability of natural daylight) to which the public have access, including the external route at the rear of the building shall be provided with emergency lighting. A certificate shall be submitted to the effect that the installation complies with the recommendations of B.S. 5265:Part 1.

(10) Firefighting Equipment:-

- (i) A 9 litre water extinguisher (or a 5.5 litre A.F.F.F. (Aqueous Film Forming Foam) extinguisher shall be located adjacent each designated fire exit (three in total) or alternatively may be located behind the bar in a position familiar to staff.
- (ii) The 2 K.G. Carbon Dioxide extinguisher may also be located in a safe position familiar to staff for use on electrical fires.
- (iii) Where sited adjacent the exits, extinguishers should be fitted on brackets with their tops about 1,000mm above floor level and should be suitably charged.

(11) Emergency Procedures:-

- (i) Emergency procedures for initiating an evacuation of the premises and for promptly summoning the Emergency Services and for ensuring that the toilets have been evacuated in an emergency should be formulated and clearly understood by all persons in authority. In connection with this a staff fire notice should be displayed in a prominent position familiar to staff.

(12) Special safety note:-

- (i) When the solid fuel burning open appliances are alight a suitable fixed guard shall be provided to prevent accidents.
- (ii) Similarly, suitable guards shall be provided around the electrical heaters where these may become hot enough to cause burns.
- (iii) The screwdriver which is suspended in a corner of the Saloon Bar and a possible source of fire shall be removed when the premises is in use for any purposes to which the licence relates.

(13) General Conditions:-

- (i) The mat at the front entrance on the West Side of the building is worn and as such presents a trip hazard. Replace the mat or fill the mat recess area.
- (ii) Clearly mark the main toilet door at the West Side of the building with a suitable sign indicating the change in level.
- (iii) Secure or replace the glazing on the inner set of double doors located at the main entrance on the West Side of the building.