

## **APPOINTMENT TO REMAINING VACANCIES ON OUTSIDE BODIES**

### **1 SUMMARY**

- 1.1 Members are invited to appoint representatives to the remaining vacancies on outside bodies for the 2006/07 Municipal Year.

### **2 DISCUSSION**

- 2.1 At the meeting of Annual Council on 16 May 2006 it was agreed that authority be delegated to the Policy, Finance & Strategic Performance Committee to fill any remaining vacancies at its next meeting.

- 2.2 The appended schedule sets out the bodies for which there are appointee/ substitute vacancies and information on the purpose, timing, frequency and location of meetings for each of the bodies concerned. Substitute vacancies have been included to accord with Council policy that all appointees should have a substitute. They are not a requirement of the body seeking appointments. The bodies seeking appointees are the Local Government Association Urban Commission, the National Parking Adjudication Service, Relate South Essex, the South Essex Environment Protection Group and the 57 South Street Management Committee.

- 2.3 Each Group Leader is being asked to provide the names of any nominees their Group may have. Details of the vacancies have also been provided to the non-group Member.

- 2.4 In appointing to outside bodies, there is no legal requirement to take account of the pro-rata rules. Should the rules have been applied to the seats available at Annual Council, the allocation of places would be as follows:-

Conservative	35
Liberal Democrat	4
Rochford District Residents	1

- 2.5 Following appointments made at Annual Council, the current position is as follows:-

Conservative	33
Liberal Democrat	0
Rochford District Residents	1

- 2.6 Council policy relating to outside bodies includes that appointees be asked to report back on the work of bodies to which they are appointed via the

Members' Bulletin twice per year. The possibility of an appointee reporting into a Committee should not be discounted as an alternative in appropriate circumstances.

**3 LEGAL IMPLICATIONS**

- 3.1 Detailed guidance relating to responsibilities and liabilities of appointees when representing the Authority on an outside body was appended to the report on outside bodies submitted to Annual Council.

**4 RESOURCE IMPLICATIONS**

- 4.1 Members who attend outside body meetings are entitled to claim travel and subsistence allowances. Members should, however, only make these claims where there has been no support from the outside body concerned towards travel and subsistence.

**5 RECOMMENDATION**

- 5.1 It is proposed that the Committee **RESOLVES** the appointment of representatives/substitutes to the outside bodies set out at the appendix to this report for the remainder of the 2006/07 Municipal Year. (HAMS)

Sarah Fowler

Head of Administrative & Member Services

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**Background Papers:-**

None

For further information please contact John Bostock on:-

Tel:- 01702 318140

E-Mail:- [john.bostock@rochford.gov.uk](mailto:john.bostock@rochford.gov.uk)

**APPENDIX**

<b>Bradwell Local Community Liaison Council</b>	
Vacancy:	1 substitute
Purpose:	To liaise with local organisations on matters arising from the operation/management of Bradwell Power Station.
Time:	10.00am – 2.00pm (approx.)
Frequency:	2 PA (some ad hoc if necessary)
Location:	Maldon District
Associated Committee:	Environmental Services

<b>Campaign to Protect Rural Essex</b>	
Vacancy:	1 substitute
Purpose:	To make any necessary representations where a planning application threatens countryside interests. To join with others in highlighting dangers to the local countryside. To provide two-way communication on relevant issues.
Time:	10.30am
Frequency:	Bi monthly every 3rd Tuesday
Location:	Essex Record Office, Chelmsford
Associated Committee:	Environmental Services

<b>Cory Environmental Trust in Rochford</b>	
Vacancy:	1 substitute
Purpose:	To distribute monies derived from landfill tax credits (for conservation projects, promoting sustainable waste management, provision of recreational facilities and other defined purposes).
Time:	6.00pm – 8.00pm
Frequency:	2/3 months approx. (Thursday)
Location:	Hockley Community Centre, Hockley
Associated Committee:	Environmental Services

<b>District Youth Strategy Group</b>	
Vacancy:	1 substitute
Purpose:	To provide a multi-agency forum on a District basis, tying in with the Local Children and Young People Strategic Partnership. To ensure an integrated approach to the development and delivery of quality services for young people aged 13 to 19 supporting national and local strategies and meeting local needs.
Time:	4.30pm
Frequency:	Minimum of 4 times PA. (February, March, June and November)
Location:	Rayleigh Youth Centre; Fitzwimarc School
Associated Committee:	Community Services

<b>East of England Children's Services Member Network</b>	
Vacancy:	1 substitute
Purpose:	To address the Every Child Matters Agenda and Children Service Plans.
Time:	11.00am – 1.00pm
Frequency:	Minimum of 4 times PA.
Location:	76 – 86, Turnmill Street, London, EC1M 5LG
Associated Committee:	Community Services

<b>Essex Heritage Trust</b>	
Vacancy:	1 substitute
Purpose:	To help safeguard or preserve for the benefit of the public such land, buildings, objects or records that may be illustrative of, or significant to the history of the County, or which enhance an understanding of the characteristics of the County.
Time:	10.30am – 12.00pm
Frequency:	3 PA (March, July and November)
Location:	Various locations
Associated Committee:	Leisure, Tourism & Heritage

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<b>Essex Strategic Rail Group</b>	
Vacancy:	1 substitute
Purpose:	Liaison and provision of interface between service provider, regulator and Local Authority.
Time:	Daytime
Frequency:	1 PA
Location:	County Hall, Chelmsford
Associated Committee:	Planning Policy & Transportation

<b>Local Government Association Rural Commission</b>	
Vacancy:	1 substitute
Purpose:	Provides a forum for the consideration of rural matters and assists the LGA in formulating policy.
Time:	10.00am
Frequency:	2 PA (March and September)
Location:	March - London/September - location varies
Associated Committee:	Planning Policy & Transportation

<b>Local Government Association Urban Commission</b>	
Vacancy:	1 appointee and 1 substitute
Purpose:	Provides a forum for the consideration of urban matters and assists the LGA in formulating policy.
Time:	10.00pm
Frequency:	2 PA (July and January)
Location:	July - London/January – location varies
Associated Committee:	Planning Policy & Transportation

<b>Museums in Essex Committee</b>	
Vacancy:	1 substitute
Purpose:	To act in an advisory capacity within the County of Essex and the areas which formed part of the historic County of Essex by encouraging and assisting co-operation between museum interests and co-ordinating museum activities and resources throughout the County, seeking funds and liaising with London Boroughs.
Time:	10.00am
Frequency:	3 per annum
Location:	Various: hosted by member Authorities around the county. Next meeting 28 June at North Weald Airfield Museum.
Associated Committee:	Leisure, Tourism & Heritage

<b>National Parking Adjudication Service (NPAS)</b>	
Vacancy:	1 appointee and 1 substitute
Purpose:	To agree the administrative role of the NPAS in the adjudication service. Membership of NPAS is compulsory for Authorities assuming Decriminalised Parking Enforcement powers.
Time:	During day
Frequency:	2 PA
Location:	London
Associated Committee:	Planning Policy & Transportation

<b>Rayleigh Mount Local Committee</b>	
Vacancy:	1 substitute
Purpose:	Conservation of Rayleigh Mount
Time:	7.00pm
Frequency:	3 PA
Location:	Parish Rooms, Rayleigh
Associated Committee:	Leisure, Tourism & Heritage

<b>Relate South Essex</b>	
Vacancy:	1 appointee and 1 substitute
Purpose:	To enhance the quality of couple, parental and family relationships, to help relationships and marriages withstand the pressures leading to breakdown; to limit the damage that accompanies failing relationships and increase the prospect of subsequent relationships succeeding.
Time:	6.00pm
Frequency:	4 PA and Annual Meeting
Location:	Southend or Basildon
Associated Committee:	Community Services

<b>Rochford Domestic Violence Panel</b>	
Vacancy:	1 substitute
Purpose:	A multi-agency Panel working towards raising awareness, increasing confidence in victims to come forward and assisting them to address the issues.
Time:	12.30am – 2.30pm
Frequency:	Every 6 weeks
Location:	Rayleigh Social Services
Associated Committee:	Community Services

<b>Rochford Hundred Association of Local Councils</b>	
Vacancy:	1 substitute
Purpose:	To establish a two way communication between Member Councils and Rochford District Council in order that both parties obtain a better understanding and working relationships.
Time:	7.30pm
Frequency:	4 PA (approx.) every January, April, July and October
Location:	Anywhere within the District
Associated Committee:	Policy, Finance and Strategic Performance

**Rochford and Rayleigh Citizens Advice Bureau Management Committee**

Vacancy:	1 substitute
Purpose:	The provision of free, confidential, impartial advice.
Time:	7.30pm
Frequency:	4 PA and AGM
Location:	Holy Trinity Centre, Rayleigh
Associated Committee:	Community Services

**South Essex Environmental Protection Advisory Group (SEEPAG)**

Vacancy:	1 appointee and 3 substitutes
Purpose:	To continually monitor and review the prevention, minimisation and control of pollution in South Essex and to work towards the maintenance of a sustainable environment in South Essex (including air, land and water, and noise and contaminated land).
Time:	10.30am
Frequency:	4–6 PA (approx.)
Location:	Constituent Councils and premises of participating industries
Associated Committee:	Environmental Services

**Southend University Hospital – NHS Foundation Trust**

Vacancy:	1 substitute
Purpose:	The provision of goods and services for the purposes of the health service in England.
Time:	Usually mornings
Frequency:	3 – 4 PA
Location:	Southend Area
Associated Committee:	Community Services

**57 South Street Management Committee**

Vacancy:	2 appointees and 2 substitutes
Purpose:	To manage the 57 South Street Youth Service Project with Rochford Parish Council.
Time:	6.00pm to 7.00pm
Frequency:	4 PA
Location:	57 South Street, Rochford
Associated Committee:	Community Services



<b>Stambridge Sewage Treatment Works Liaison Committee</b>	
Vacancy:	1 substitute
Purpose:	Liaison Body between Stambridge Parish Council, local people, District and County Councillors, Environment Agency and Anglian Water Services concerning Stambridge Sewage Treatment works.
Time:	Afternoons and evenings
Frequency:	3 – 4 PA
Location:	Stambridge Memorial Hall
Associated Committee:	Environmental Services

<b>Warehouse Centre, Active Christian Trust</b>	
Vacancy:	1 substitute
Purpose:	To promote and direct the work of the above youth facility.
Time:	Evenings
Frequency:	Every 5 or 6 weeks
Location:	Warehouse Centre, Brook Road, Rayleigh
Associated Committee:	Community Services

<b>Wyvern Community Transport Trust</b>	
Vacancy:	1 substitute
Purpose:	Monitoring the Community Transport Scheme
Time:	Usually afternoons
Frequency:	Quarterly
Location:	Civic Suite
Associated Committee:	Planning, Policy & Transportation