

Progress on Decisions made by Full Council/The Executive

From Full Council

Item	Progress/Officer Comments		
	Red	Amber	Green
Appointment of Independent Persons and Parish Representatives to the Standards Committee (Minute 92/16) Resolved (1) That the appointment of the three Parish Councillors, to be nominated by the Rochford Hundred Association of Local Councils, to the Standards Committee for a four year term commencing in the 2016/17 municipal year be endorsed. (2) That authority be delegated to the Monitoring Officer to appoint three Independent Persons to the Standards Committee for a four year term commencing in the 2016/17 Municipal Year following a recruitment process as laid out in the report. (ADLS)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Recruitment is complete and the Independent Persons have been appointed.		

Item	Progress/Officer Comments		
	Red	Amber	Green
Rochford Housing Association – Consideration of Revised Operating Arrangements (Minute 128/16) Resolved That the Deed of Variation in respect of a transfer of engagements from Rochford Housing Association to Sanctuary Housing Association be agreed. (MD)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	The Deed of Variation has been completed. RHA are progressing their transfer of engagements.		

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Item	Progress/Officer Comments		
<p>The Establishment of a Local Authority Trading Company (Minute 129/16)</p> <p>Resolved</p> <ul style="list-style-type: none"> That a Local Authority Trading Company group structure be established, through the power to trade contained in the local Government act 2003 and the Localism Act 2011, together with the agreed Governance arrangements. (ADLS) 	Red	Amber	Green
	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Group structure has been established and formal incorporation of the company is underway.		

Item	Progress/Officer Comments		
<p>Annual Report 2015/16 (Minute 165/16)</p> <p>Resolved</p> <p>(1) That, subject to the amendments to page 8 and changes resulting from the audit of the accounts, the annual report be agreed for publication.</p> <p>(2) That the audited Financial Statements for 2015/16 be presented to September’s Audit Committee meeting for approval with the external auditor’s report. (S1510)</p>	Red	Amber	Green
	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	In hand.		

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Reports from The Executive and Committees to Council (Minute 167/16)	Red	Amber	Green
Resolved	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<p>(1) Report of the Planning Policy Sub-Committee – Revised Draft Statement of Community Involvement</p> <p>That the draft Statement of Community Involvement 2016 be formally adopted. (MD)</p> <p>(2) Report of the Review Committee – Treasury Management Annual Review 2015/16</p> <ul style="list-style-type: none"> • That the treasury management annual review report 2015/16 be approved. • That it be agreed that Rochford District Council continue to invest in UK institutions despite the sovereign rating downgrade from AAA to AA. • That the change in the Bank of England base rate forecast be noted. (S1510) 			

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From The Executive

Item	Progress/Officer Comments		
	Red	Amber	Green
<p>Provision of Public Toilets (Minute 126/14)</p> <p>Resolved</p> <p>(1) That reduced operating hours be introduced for the toilets in Back Lane, Rochford as detailed in the report. Public consultation to be undertaken on whether these facilities are required in the longer term and/or whether they should be relocated.</p> <p>(2) That an ‘exit’ survey be undertaken to ascertain the usage by the public of the facilities in Hockley and Great Wakering. A public consultation exercise to be undertaken to inform a final decision on the future of the toilets.</p> <p>(3) That market testing be undertaken of the facilities in Hullbridge and Rayleigh, together with the adjacent land, to ascertain whether there is any business potential in developing the sites for alternative uses on the basis of an obligation to keep the facilities available to the public.</p> <p>(4) That a further report be submitted to the Executive once the various options have been explored so that the results can be considered as part of the budget process. (ADES)</p>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	<p>Reduced hours implemented. No complaints or comments have been received.</p> <p>The exit survey has been completed at Hockley and Great Wakering, the result indicates that the level of usage is greater at Hockley’ with up to 9 people using the toilets every 2 hours over the survey period.</p> <p>Indicative value from a property surveyor has been obtained but officers have been unsuccessful in stimulating interest from adjacent commercial properties, including the Arcadia Group.</p> <p>A way forward will be agreed with the Portfolio Holder. This will be undertaken pending the conclusion of the One Public Estate review. This is ongoing.</p> <p>Overhaul of approach seeking to include wider Community options for the provision of public toilets.</p>		

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	Red	Amber	Green
Pilot Amenity Vehicle Scheme (Minute 148/14) Resolved (1) That a pilot amenity vehicle scheme be implemented in Great Wakering on a weekly basis each Saturday for a period of six months, the County Council to be asked if this can be extended to be from 9.00 am to 1.00 pm rather than from 9.00 am to noon. (2) That a further report be submitted to the Executive before the pilot scheme has concluded in order that a decision can be made about future arrangements. (ADES)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	A limited service is being provided until March 2017. A further report was submitted to Executive for 6 th April 2016, a limited monthly collection service was approved.		

Item	Progress/Officer Comments		
	Red	Amber	Green
County Highway Ranger Functions (Minute 150/14) Resolved (1) That the proposals in relation to County Highway Ranger functions being dealt with by the District Council be agreed in principle subject to detailed discussions with the County Council on how the service could be delivered.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Negotiations are on-going in respect of the Highway Ranger functions between the County Council, the county contractors and our contractors.		

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<p>(2) That the option of releasing additional resources to match fund the County Council’s offer of £50,000 for flood alleviation and other measures be given further detailed consideration.</p>	<p>Agreement has been reached with ECC in respect of the various elements of the Public Realm Agreement and the approved document is expected imminently. This is currently operating.</p>
<p>(3) That the Portfolio Holder for the Environment sign off finalised arrangements where possible. (ADES)</p>	<p>Irrespective of the agreement the County Council has confirmed that the supplementary funding for flooding is now available on the basis of the evidence provided and this is in the process of being invoiced. A final draft of the agreement is being prepared by ECC.</p> <p>Further meetings are being held with ECC to provide better clarification within the agreement before proceeding.</p> <p>Portfolio Holder report is to be submitted for approval this month.</p>

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<p>Community Safety Hub (Minute 246/14)</p> <p>Resolved</p>	Red	Amber	Green
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<p>(1) That a Rochford District Community Safety Hub is implemented at Rayleigh Police Station for a trial period of 6 months, involving the relocation of the Council’s Antisocial Behaviour Officer and Domestic Abuse Officer.</p>	<p>The implementation of Community Safety Hubs remains ad hoc across Essex.</p> <p>Through the joint Castle Point and Rochford CSP action plan, we are beginning to gather momentum on the hub concept, although physically nothing has changed. The joint CSP continues to be briefed and a tasking group including both Local authorities and Police have met. The next step is a formal project implementation meeting planned for end of September 2016.</p> <p>Location of a new hub for the Community Policing team remains unresolved, but the project will continue discussions, if not on premises, certainly on operational direction, i.e. regularity of meetings, purpose, participants, priority etc.</p>		
<p>(2) That authority be delegated to the Portfolio Holder for the Community to review the outcomes of the pilot and to approve the long-term arrangements. (ADC&HS)</p>	<p>Relocation of Rochford’s Community Safety Officer (CSO) to a hub remains an option, with the principal aim of ensuring that the Community Safety Partnership priorities are delivered. In the meantime, joint working continues to improve with increased information sharing at new tasking and briefing meetings between the police the CSO and</p>		

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	new local multi agency 'days of action' are being planned.

Item	Progress/Officer Comments		
Financial Outturn 2015/16 Management Report (Minute 158/16)	Red	Amber	Green
Resolved	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<p>(1) That the transfer of £508,000 to the General Balance and sufficient monies into Earmarked Reserves to meet CIPFA guidelines on the level of earmarked reserves (a minimum of 10%) with remaining monies being applied to the Council's transformation and innovation fund, be approved.</p> <p>(2) That £169,335 of revenue Carry forward requests, as set out in paragraph 2.4 and shown in the table in Appendix 1 of the officer report, be approved.</p> <p>(3) That the final outturn revenue position against the 2015/16 revenue budget, as contained in paragraph 2.1 of the officer report, be noted.</p> <p>(4) That the Earmarked Reserves closing balance as at 31/03/2016, including those rolled forward as grant funded and ring-fenced projects as per paragraph 2.4 and Appendix 1 of the officer report, be approved.</p> <p>(5) That the final outturn capital position against the 2015/16 capital budget, as contained in paragraph 2.6 and as shown in Appendix 2 of the officer report, be noted.</p>	<p>Finalisation of 2015/16 year end balances will be put through the financial system following the completion of the 2015/16 external audit.</p> <p>Carry forwards are now built into 2016/17.</p>		

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(6) That the carry forward of £453,300 of capital projects for those schemes deemed outstanding at the end of 2015/16 into 2016/17 for completion, as contained in paragraph 2.6 and as shown in Appendix 3 of the officer report, be approved. (S1510)	Approved capital roll forwards have been added to the 2016/17 capital programme.

Item	Progress/Officer Comments		
Options for Information Communication Technology (ICT) Provision and Support Contract (Minute 159/16) Resolved To award the ICT Provision and Support contract to the preferred bidder and to note the one-off set up fees. (MD)	Red	Amber	Green
	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	The successful bidder has been appointed and work is progressing to transfer the Council's systems. It is anticipated the transfer will be completed by the end of February 2017.		

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Progress on Decisions by Portfolio Holder for Community

Item	Progress/Officer Comments		
	Red	Amber	Green
Environmental Health Service Plan (22/07/16)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Decision			
To approve the Environmental Health Service Plan for 2016/17. (ADC&HS)	Plan implemented.		

Item	Progress/Officer Comments		
	Red	Amber	Green
Charge for Insect Identification (22/07/16)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Decision			
To agree the introduction of a £10 charge per householder insect identification request. (ADC&HS)	Implemented.		

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Progress on Decisions by Portfolio Holder for Enterprise

Item	Progress/Officer Comments		
<p>Empty Shops Strategy (01/05/15)</p> <p>Decision</p> <p>That the Empty Shops Strategy as set out in Appendix 1 to the report is adopted. (ADP&RS)</p>	Red	Amber	Green
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<p>This will be re-evaluated to combine with the Growth Strategy.</p>		

Item	Progress/Officer Comments		
<p>Lease of Land at 132 London Road, Rayleigh (08/12/15)</p> <p>Decision</p> <p>That the Council-owned land be leased to Tesco Stores Limited for use as expansion of the existing car park servicing the Tesco Express store at the same location for a period of 16 years at an annual rental of £1,000. (ADCS)</p>	Red	Amber	Green
	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	<p>The Council and Tesco are ready to complete the lease pending completion of the associated legal agreement and provision of planning permission.</p>		

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<p>Open Space Programme 2015/2016 (25/09/15)</p> <p>Decision</p> <p>That the expenditure of £25,000 upon various improvements to open spaces, as outlined in the report, be approved. (ADES)</p>	Red	Amber	Green
	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Work is in hand.		

Item	Progress/Officer Comments		
<p>Play Spaces Programme 2015/16 (25/09/15)</p> <p>Decision</p> <p>That the capital expenditure of £25,000 upon installation of surfacing and play equipment at Rochford Recreation Ground and surfacing at Playstalls, Little Wakering be approved. (ADES)</p>	Red	Amber	Green
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Work is completed.		

Item	Progress/Officer Comments		
<p>Guidance Notes for the Management of Council Owned Trees (06/05/16)</p> <p>Decision</p> <p>That the Guidance Notes for Council Owned Tree Management, including Woodland Trees, is adopted as Rochford District Council policy. (ADES)</p>	Red	Amber	Green
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Guidance Note Adopted.		

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Item	Progress/Officer Comments		
<p>Play Spaces Programme (02/09/16)</p> <p>Decision</p> <ul style="list-style-type: none"> To enter into a Play Spaces Service Level Agreement with Rayleigh Town Council and provide £5,000 contribution toward the installation of new play equipment at the following Open Spaces: Fairview; John Fisher Playing Field; and Grove. To enter into a Play Spaces Service Level Agreement with Hullbridge Parish Council and provide £10,000 contribution toward the installation of new play equipment at Hullbridge Open Space. (ADES) 	Red	Amber	Green
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Agreements in place.		

Item	Progress/Officer Comments		
<p>Heath Fritillary Project – Hockley Woods (15/07/16)</p> <p>Decision</p> <p>To express formal support to Butterfly Conservation for the funding application made to Cory Environmental Trust – South Essex Heath Fritillary Project. (ADES)</p>	Red	Amber	Green
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Implemented.		

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Housing Land Supply Position Statement 2016 (19/07/16)	Red	Amber	Green
Decision	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
That the Housing Land Supply Position Statement 2016 be approved for publication. (MD)	Housing Land Supply Position Statement 2016 published.		

Progress on Decisions by Portfolio Holders for Environment and Planning

Item	Progress/Officer Comments		
Biodiversity Offsetting Scheme (02/10/15)	Red	Amber	Green
Decision	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
To approve phase 1 of the biodiversity offsetting scheme for the Hall Road development, involving the restoration and creation of wetland habitats at Cherry Orchard Country Park. (ADES)	<p>Meeting was held with Essex Wildlife Trust in November to discuss timetable for delivery.</p> <p>Funding has been secured and agreement to draw down upon funding is to be finalised shortly.</p>		

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