

REPORT TO THE MEETING OF THE EXECUTIVE 16 FEBRUARY 2011

PORTFOLIO: FINANCE AND RESOURCES

REPORT FROM HEAD OF FINANCE

**SUBJECT: CAPITAL PROGRAMME MONITORING REPORT
QUARTER 3 2010/11**

1 DECISION BEING RECOMMENDED

- 1.1 To note the financial progress, as at the end of Quarter 3, in completing the Capital Programme for 2010/11 which is shown in the appendix to this report.

2 REASON FOR RECOMMENDATION

- 2.1 To enable the Executive to raise any queries on progress made in implementing the current Capital Programme. Expenditure is monitored on a monthly basis by the Financial Programmes Group, a multidisciplinary officer group.

3 OTHER SALIENT INFORMATION

- 3.1 The current Capital Programme for 2010/11 was agreed by Council on 25 January 2011.
- 3.2 The appendix shows that, in financial terms only, 32% of the planned expenditure has been completed. The capital programme budgets have been revised to account for any known projects that won't be completed this financial year. Therefore, the remaining 68% of the programme is expected to be completed unless otherwise detailed in the table to this report.
- 3.3 The majority of the capital provision in 2010/11 is for three projects - the purchase of new bins for expansion of the Waste Contract, Hall Road Cemetery Extension and Cherry Orchard Jubilee Country Park.
- 3.4 The Capital Programme is funded by capital receipts from proceeds of a contract arrangement and the sale of council housing under a sharing arrangement with Rochford Housing Association.

4 RISK IMPLICATIONS

- 4.1 Delays in completing the items on the Capital Programme could prevent the Council from achieving its strategic objectives and lead to adverse publicity.

5 RESOURCE IMPLICATIONS

- 5.1 There is no additional resource requirement that has not already been approved by Council.

I confirm that the above recommendation does not depart from Council policy and that appropriate consideration has been given to any budgetary and legal implications.

SMT Lead Officer Signature: _____

Head of Finance

Background Papers:

None.

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	Client Officer	Approved 2010/11	Revised 2010/11	Actual 2010/11	Commentary
Information & Communications					
ICT Strategy	Sarah Fowler	59,000	59,000	50,630	Annual allocation to support implementation of ICT Strategy which is approved and monitored by Portfolio Holder.
Vehicles and Equipment					
Wheelie Bins	Richard Evans	110,000	110,000	62,380	A further order is due to be placed in Q4. Any unused budget is carried forward to ensure sufficient budget for the required level of replacement bins.
Vehicle Replacements	Yvonne Woodward	41,000	16,000	-	Programme being revisited to assess best provision of vehicles. Mobile Exhibition Unit is one of the vehicles in this year's programme and is not being replaced.
Equipment Replacement Programme	Yvonne Woodward	42,500	42,500	4,903	The main outstanding project to replace the Audio-Visual equipment in the Council Chamber at an estimated value of £30,000. This will be subject to Executive decision and, if approved, is unlikely to be carried out until 2011/12.
Operational Assets					
Hall Road Cemetery Extension	Albert Bugeja	390,000	200,000	88,700	<p>The works for 2010/11 are mainly completed. Some additional works may be done before year end on finishing works to the drainage.</p> <p>The budget has been approved as a total sum for the whole project, therefore, any unspent allocation will be rolled into 2011/12.</p>

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Rayleigh Cemetery railings	Albert Bugeja	8,000	-	-	This work was completed by County.
Rochford Offices - Electrical Works	Albert Bugeja	128,000	-	-	This item was put on hold pending the decision on a Rochford reception building. Following Member decision to stop that project, works will be carried out on the remaining electrical systems in Rochford in 2011/12.
Rochford reception & office improvements	Albert Bugeja	475,000	-	7,190	(Please see item above). The budget for the reception has been reallocated to bring electrical and heating systems in the Council up to a better standard. The expenditure on this area is for Architect fees seen to date and will be met by the budgets set aside for the other works.
Old House roof	Albert Bugeja	25,000	25,000	-	Works will be completed in Q4. Invoice is still outstanding and is expected to be below original order value, so no commitment shown in actual.
Rayleigh Office Accommodation - Structural Repairs	Albert Bugeja	25,000	25,000	1,770	Works were agreed by the Executive in February, subject to all necessary access works for pathways being carried out within the same budget. A contractor has been appointed. Works will be carried out by the end of the financial year.
Council buildings - Climate CO ₂ de Actions	Albert Bugeja	57,500	57,500	4,477	This includes the boilers in the Old House, heating system in No. 15 South Street, and to upgrade the controls in the Old House and No. 19 South Street. Plus to replace the existing bottled chilled water dispensers with plumbed in devices with any residual budget. Tenders have been received and the order placed and it is hoped that the works will be completed before the financial year

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					end, although the budget may be required to roll into early 2011/12.
Pavilion Refurbishments	Jeremy Bourne	45,000	22,000	11,608	Part of the refurbishment works complete. Works to make several pavilions roofs anti climb is still outstanding but should be completed before the end of the year.
Town & Village improvements					
Sensory Garden Information Board	Richard Evans	1,500	1,500	400	Information Board provided which came in under estimate at £400.00
Brooklands - vehicle access	Richard Evans	30,000	30,000	6,119	Works are complete. Spend is lower than budget as the design was changed to that originally budgeted for.
Public Conveniences	Alan Thomas	15,000	-	-	Routine maintenance is the responsibility of the contractor. Due to no sites requiring essential works, this has been removed from this year's programme
Parks & Play Facilities					
Play Spaces	Richard Evans	50,000	50,000	24,577	Tenders have been returned and work is due to be completed by the end of the financial year. The programme of works for this year were agreed by the Portfolio Holder for Environment on 8 June 2010 and are Bedford close and Rayleigh Leisure Centre.
Cherry Orchard Jubilee Country Park	Richard Evans	193,000	130,000	31,419	The Arboretum works are completed. The play space and Cherry Orchard Way car park will be completed in Q4. Grove Wood car park site is awaiting Planning Application. The permissive route item (estimated value £45,000) is deferred until 2011/12.

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Parks & Open Spaces Programme	Richard Evans Jeremy Bourne	157,800	157,800	28,420	The 2010/11 programme includes Hockley Woods and Sweyne Park drainage. Works were delayed due to the weather so will be completed in Q4. The Grove Woods park item has been called in by Members and was considered by the Review Committee in January. The recommendation to Portfolio Holder was to not carry out this item of works valued at around £25,000, alternative options are currently under consideration. Works are in hand at Sweyne Park Football Pitches on the final groundworks. This is to be carried out when weather is consistently wet.
Teen Shelters Rolling Programme	Jeremy Bourne	10,300	5,000	395	Only 1 of the 2 authorities in this year's programme are still awaiting notification of potential funding. The other was refused so the budget has been cut accordingly.
Disabled Facilities Grant	Steve Neville	250,000	250,000	55,771	This is demand led on applications for the grant, but will continue to be spent as valid applications are received. Expenditure is low as expenditure at the start of the year relates to the previous years grants.
Private Sector Renewal Grant	Steve Neville	70,000	108,000	39,010	This is demand led on applications for the grant, but will continue to be spent as valid applications are received. Expenditure is low as expenditure at the start of the year relates to the previous years grants.
Total Capital Programme		2,183,600	1,289,300	417,769	32% complete