

Finance & Procedures Overview & Scrutiny Committee – 29 September 2004

Minutes of the meeting of the **Finance & Procedures Overview & Scrutiny Committee** held on **29 September 2004** when there were present:-

Cllr P F A Webster (Chairman)
Cllr Mrs S A Harper (Vice-Chairman)

Cllr P A Capon
Cllr K A Gibbs
Cllr J E Grey

Cllr T Livings
Cllr Mrs J R Lumley
Cllr D Merrick

OFFICERS PRESENT

R Crofts	- Corporate Director (Finance & External Services)
T Metcalf	- Audit & Process Review Manager
N Bishop	- Principal Auditor
J Kevany	- Principal Auditor
M Martin	- Committee Administrator

411 MINUTES

The Minutes of the meeting held on 16 September were approved as a correct record and signed by the Chairman.

EXCLUSION OF THE PRESS AND PUBLIC

Resolved

That the press and public be excluded from the meeting for the remaining business on the grounds that exempt information as defined in Paragraph 14 of Part 1 of Schedule 12(a) of the Local Government Act 1972 would be disclosed.

412 AUDIT REPORT

The Committee considered the exempt report of the Chief Executive which drew Members' attention to a number of completed audit investigations and provided an update of audit recommendations.

During consideration of the report, Members noted that any questions relating specifically to Information Technology (IT) Services could be addressed directly to representatives of Vivista, the Council's IT Contractor, who would be in attendance at the next meeting of this Committee.

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Resolved

- (1) That the conclusions and results from the audits in Appendix 1 be agreed.
- (2) That a progress report in respect of the recommendation from the audit on Service Contracts be provided for the next meeting of this Committee.
- (3) That the updated information on the audit recommendations, outlined in Appendix 2, be agreed.

The meeting closed at 7.58 pm.

Chairman

Date