



**Rochford District  
Council**

# THE REVIEW COMMITTEE OF ROCHFORD DISTRICT COUNCIL

## AGENDA

**Date** 13 June 2017

**The public are welcome to  
attend this meeting**

**Time** 7.30 pm

**Place** Committee Room 4, Civic Suite, Rayleigh

**Contact** Paul Gowers  
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## **Members of the Review Committee**

Chairman: Cllr J C Burton

Vice-Chairman: Cllr R Milne

Cllr N L Cooper, Cllr R R Dray, Cllr Mrs J R Gooding, Cllr B T Hazlewood , Cllr N J Hookway, Cllr M Hoy, Cllr Mrs J R Lumley, Cllr Mrs C M Mason, Cllr J R F Mason, Cllr J E Newport, Cllr Mrs L Shaw, Cllr C M Stanley, Cllr A L Williams

## **Terms of Reference**

The performance of all Overview and Scrutiny functions on behalf of the Council.

**The Council's residents are at the heart of everything we do.**

## **The Council's priorities are:-**

- To become financially self-sufficient
- Early intervention
- To maximise our assets
- To enable communities

# **A G E N D A**

	Page No
Emergency evacuation announcement	
<b>1 Apologies for Absence</b>	
<b>2 Substitute Members</b>	
<b>3 Non-Members attending</b>	
<b>4 Minutes of the Meeting held on 4 April 2017</b>	
<b>5 To Receive Declarations of Interest</b>	
<b>6 Air Quality Action Plan</b>	6.1 – 6.81
<p>To consider the report of the Assistant Director, Democratic Services on the call-in of an Executive decision.</p>	
<b>7 Overall Work Programme</b>	
<p>Constitutionally, the Review Committee is responsible for setting its own work programme and, in so doing, taking into account the wishes of Members of the Committee.</p> <p>The Review Committee should also respond, as soon as its work programme permits, to requests from the Council and, if it considers it appropriate, the Executive, to review particular areas of Council activity.</p> <p>The Review Committee's 2016/17 Annual report, submitted to Council on 25 April 2017, contained a number of topics for consideration by the Committee this year. In addition, Members have submitted a number of suggestions for possible reviews.</p> <p>The following is a list of topics from these sources:-</p> <ul style="list-style-type: none"><li>• Enforcement of unauthorised adverts</li><li>• Charging for bins for new developments - not being applied universally, loss of income</li><li>• Training - Standards Committee needs to take more control/leadership over training</li></ul>	

subjects/content

- Sanctuary due back Oct/Nov monitoring building and tenures

The Committee is invited to determine its work programme.

## **8 Methodology**

To discuss and agree fundamental methods of operation to achieve the work programme, specifically the identification of project team/s.

## **9 Key Decisions Document**

To consider the Key Decisions Document and discuss whether there are any items requiring further investigation or monitoring by the Committee.

## **10 Investigation into the issues raised by the petition presented to Council on 25 April 2017**

To consider the information gathered at the meeting of the Review Committee on 1 June 2017.

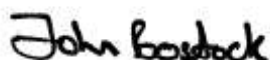
## **11 Exclusion of the Press and Public**

To agree that the press and public be excluded from the meeting for the remaining business on the grounds that exempt information as defined in paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972 would be disclosed.

## **12 Leisure Facility Building Condition Surveys** 12.1 – 12.8

To consider the Assistant Director, Commercial Services interim report of the Building Condition Surveys carried out on the Council's Leisure Facilities.

Exempt report circulated separately.



John Bostock  
Assistant Director, Democratic Services