



**Rochford District  
Council**

**INDEX**

**1991**

**January - December**

<u>Aerial Masts</u>	470,534
<u>Alarm Systems</u>	
Dispersed Alarm Systems	62,145
<u>Allotments</u>	
Relocation of Lower Wyburns Farm	77
Allotment Competition 1991	353,477
Whitehouse Chase Allotment Site	536,629
<u>Anglian Water Services Ltd</u>	
Sewerage Embargo - Restriction on Development	23,437
Paying for Water - Consultation	58
Progress Report and Future Attendance	178
Major Projects	179
Sewerage - South Fambridge	250
Hosepipe Ban	266
Sewerage Embargo - Restriction on Development	437
Flooding	528
<u>Association of District Councils</u>	
Motions for Debate at AGM	19,35,110,284
Oil Refineries Sub-Committee	251
Nominations	279(B)
Co-Opt Places to Committees	297
The Hestletine Review - Enhancing the Standing of Local Government	414
Register of Members Pecuniary Interest	415
<u>Audit</u>	
Investigation into Office Procedures	27
Audit of Accounts 1989/90	105(i)
Commission Report on Contract Supervision	190(D),204

British Rail

British Rail Liaison 416

Budget

1991/92		73
Budget Strategy 1992/93	282,332,351,376,404,451,555,561,618,	654
Priority Budgeting		404,555,618
1992/93 - Contracts		630,660
1992/93 - Leisure Services Committee		639
1992/93 - Development Services Committee		641
1992/93 - Health & Housing Committee		642
1993/94		654
Standard Spending Assessment		73,192

## Capital Programme

1991/92	11
Social Services, Capital Expenditure Plan 1992/97	494

## Caravan Sites

Variation of Site Licence - Brandy Hole Club	146
Breaches of Site Licence Conditions	149,212,344,394,493
Spacing of Caravans - Progress Report	344,498
Caravan Site Greenacres, Park Gardens, Hawkwell	581

## Car Parking

Abandoned Vehicles	55
Study - Great Wakering	99(i)
Residential Standards	104(i)
Brook Close, Rochford and Hardwick Close, Rayleigh	183(i)
Town Map - Websters Way Car Park	76
Websters Way, Rayleigh	267(i),300,466,478
Alexandra Road, Great Wakering	318
Policy Monitoring	283,452,478
Hockley Woods Car Park Improvements	357
Rochford Day Centre	378
Parking, Homeregal House, Bellingham Lane, Rayleigh	401

## Chairman's Announcements

Mozart Concert - Clements Hall	33
Councillor Gibson	128,210
Annual Dinner - Rayleigh Air Training Corps	128
RODS Production at Mill Hall	128
Snow Clearance Work	128
Mrs M Fulcher - 102nd Birthday	210
Mr L Chapman	210
Highlights of Appointment	326
Emergency Spectacular	422
Visit to Haltern	476
Terrace Party at Mill Hall	476
Rochford 10 Mile Road Race	476
Essex Games	476
Minesweeper Nixe	566
CIRCA Leisure Scholarship Scheme	566
Mayors Charity Ball	633
Fair Havens Hospice	633

## Charges

1991/92 - Change in VAT rate	198
Charges for Planning Advice	114,377
Public Entertainment Licensing	489
1992/93 - Health & Housing Committee	643
1992/93 - Leisure Services Committee	640
Charity Hall Bookings	16

cont/d

Childrens Haven Appeal

Childrens Hospice for the Eastern Region 495,570

Childrens Play Areas

Land North of Brays Lane 169,317  
Fyfield Path Play Area, Rayleigh 354  
Play Space, Hockley Woods 424,506  
Use of Play Equipment by Able & Disabled Children 479

The Citizens Charter

463

Committee Structure

Alexandra Road Gt. Wakering Panel 3  
Rochford District & Hawkwell Parish  
Joint Panel of Members 82,129,418  
Rochford Hospital - Proposed Redevelopment:  
    Consultation Panel of Members 99(ii),129  
Environmental Protection Consultative Panel 137  
Visits by Committees 292,490

Community Charge

Use of Bailiffs - Public Question 25,32,105(a),558  
Cost of Collection -- Motion for ADC 19,35,110  
Recovery Procedures 105(a)  
Standard Multipliers 1991/92 106  
Setting the Level 1991/92 125,126,186  
Calculation of Standard Spending Assessment 192  
Write-Offs 17,193,449  
Reduction of 140 per head 197  
Standard Multipliers 92/93 656  
Rayleigh Residents 654

Compulsory Purchase

Land at Websters Way 11

Conferences

Conferenc Weeks Excluded from Cycle 18  
ADC - Motions for Debate 19,35,284  
Seminar on Chairing Meetings 412  
ADC - Annual Conference 458

Consultations from Neighbouring Authorities

Warners Park, Sumpters Way, Southend on Sea 124  
Annwood Lodge, A127 Rayleigh 160  
Francis Sports Ground, Eastern Ave, Southend 161  
Eastwood Old Road, Daws Heath, Hadleigh 208  
Rebels, Rebels Lane, Southend 220  
Land North of Bournes Green Chase, Southend 241  
Lower Wyburns Farm & Land East of Claydons Lane  
    Ind. Est. (South A127), Rayleigh 373  
Castle Point Local Plan - Consultation Draft 456

cont/d

District & County Liaison	413,459,619
Consulation from Essex County Council on Application CC/SOS/32/91 for proposed gipsy site at Eastwoodbury Lane, Eastwood, Southend	604
Southend on Sea Borough Local Plan - Deposit Draft Consultation	389

### Consultation Documents

Consultation Paper 'A New Tax for Local Government'	285
The Structure of Local Government in England	286
Protection of Hedgerows - Government Proposals	443
The Health of the Nation	48

### Contracts

No.1553: Lower Wyburns Farm, Daws Heath Road	26
No.1552: Internal Decorations Pembroke House, Rochford	69
No.1554: Schedule of Rates	118,563
Standing Approved List of Contractors	142
No.1556: Cyclical Repairs - Wakering Area 1	151(i)
No.1557: Cyclical Repairs - Wakering Area 2	151(ii)
No.1558: Cyclical Repairs - Goodman & Bell House	151(iii)
No.1560: Window Cleaning - AP Dwellings	151(iv)
No.1563: UPVC Window Replacement - 1991/92	151(v)
Supervisory Arrangements	190(D), 204
No.1559: Cyclical Repairs & External Painting	259
Extension of Leisure Contract - Catering Provision	302
No.1574: Re-Roofing & Associated Works	342
No.1576: Domestic Boiler Replacement	343
No.1616: Provision of Banking Services	281,467,478,564,631
No.1621: Conversion of Bed Sitting Room to one bedroom flats at Goodmans, Gt. Wakering (Phase 1)	503
No. 1620: Hullbridge Foreshore Design & Supervision Consultancy	537,591
Review of Leisure Contract	119,517,519
Extension of Leisure Contract - Catering Provision	302

### Corporate Plan

The Physical Environment - Corporate Priority C1	51
Final Effluent Monitoring - Corporate Priority D8	136
Local Management of Schools - Corporate Priority P1	190(C)
Preparation for Review	190(D)
Review of the Corporate Plan	411

### Council Tax

659

### Councillors

J.A. Gibson	2,211,398
D.C. Wood	176,214
New Scheme of Members' Allowances	194
Identity Cards	200
A.J. Harvey	214

cont/d

Tributes to Retiring Members	214
Nominations for Royal Garden Party	131
Election of Chairman of the Council	223
Appointment of Vice-Chairman	224
Appointment of Chairman Policy & Resources	225
Appointment of Chairmans Chaplain	226
Appointment of Standing Committees	230
Appointment of Chairman & Vice-Chairman of Committees and Panels of Committees	231
Appointment of Representatives to outside Bodies	233
Appointment of Member Special Representatives	234
Membership of Panels	289
The Review of Parliamentary Constituences	288
Training - Use of Videos	559

#### Council Property and Premises

Cedar Centre - Purchase of Lease	117,129,195
Provision of Facilities for Nursery Mothers	247,278,571
Rayleigh Grange Community Association - Proposed Alterations to Centre	381

#### Crime Prevention

298

#### Cycle of Meetings 1991/92

18,35

## Deemed Planning Consents

Hambro Hill	3,24
Entrance Works at Lower Wyburns Farm	75,267
Town Plan for Rayleigh	76,267
Land at Doggets Close, Rochford	196,419
Installation of lift, Goodmans, Gt. Wakering	246
Extinguishment of Highway Rights at Doggets Close, Rochford	590
Contract No. 1620 - Hullbridge Foreshore Design & Supervision Consultancy	591

## Delegation of Authority

Finance & Development Directorates	20(i)
Prosecuting Officers	20(ii)
Civilian Fine Enforcement Officers	20(iii)
Transfer from Chief Executive & Director of Finance	112
Chief Housing Manager	145
Attendance at Parish Council Meetings	550,621(ii)
Chief Environmental Health Officer	403,621(i)

## Dogs

Dog Fouling	265
Control of Stray Dogs	337,572
Breeding of Dogs Act 1991	488



## Education

Local Management of Schools	190(c)
Development of Environmental Education	359,401
Appointments to School Governing Bodies	417

## Emergency Planning

Gulf Crisis	37
-------------	----

## Employment

Employment Initiatives	294,461,620
------------------------	-------------

## Enforcements

Enforcement Criminalisation of planning control	97
Planning Enforcement Performance Monitor	311,548
Planning Enforcement Procedures	554(10),601
Planning Agreements	237(10),600

## Environmental Health

Environmental Protection Act 1990 - Implementation and Delegations	53
Survey of Rats and Mice	56
Food Safety Act 1990 - contraventions delegations	70,129,257,334 135
Environmental Charter	252,482
Pest Control Service for Insect Infestations	258
Food Hygiene (General) Regulations 1970 - Prosecutions	346
Registers of Potentially Contaminated Land	410
Annual Report 1990/91	486
The Prohibition on Use of Peat	512
The Environment Agency Consultation Paper	573

## Environmental Protection Act 1990

Litter and Street Cleansing	53,137,212,336
Environmental Grant Fund	138
Odour Nuisance from Mushroom Growing Farm	67
Noise Nuisance	499

## Ernie Adcock Trophy

Presentation to Rochford Athletics Team	34
---	----

Flooding

Anglian Water Services Ltd 528

Footpaths

Proposed Diversion of Footpath 25, Rochford	322
Proposed Diversion of Footpath 14 (Part) Rochford	383,530(i)
Proposed Diversion of Footpaths 3,5,31 33 & 34 Barling Magna	530,595
Proposed Diversion of Part of Footpath 45, Rochford	322,622

Grants and Loans

Grant Aid to Outside Bodies	13,107,129,190 (B) ,279 (A)
Charity Hall Bookings	16
Improvement and Intermediate Grants	
Breach of Conditions	628,637

Grounds Maintenance

Review of Tender Specifications	29,80
Revision of Contract	113,129,203

## Health and Safety

Food Hygiene (General) Regulations 1970 - Prosecutions	346
Register of Potentially Contaminated Land	410
Provision of Facilities for Nursing Mothers	247,278,571

## Highways

County Highways Matters	88,129,523
Church Road, Rawreth - width restriction	92
Transport Policies and Programmes (TPP18)	180
Closure of Market Square, Rochford for Charity Fair	190
Closure of Bellingham Lane, Rayleigh for May Day Fair	199
A127/A129 Rayleigh Weir Improvements	89,248
Essex County Council Highway Service Review	324
Proposed Temporary Closure of Eldon Way, Hockley	384
Star Lane, Great Wakering	391
South East Essex Traffic Study	289,423,440,525,589
Station Crescent/Upway, Rayleigh	524
Proposed Waiting Restrictions	
Closure of Spa Road, Hockley	529
Unmade Road - Broadlands Road, Hockley	273

## Horse Riding

Youngsters at Risk	187
Trails	654

## Housing

Rents 1991/92	12,35
Designated AP Dwellings - Decoration	60
Keeping of Pets in Hostels	61
Lettings to Single Elderly People	62,145
New Central Heating Installations	143
Investigation into Flat Conversion and Transfer Incentive Scheme	71
Housing Act 1988, Supplementary Credit Approval - Cash Incentive Scheme	245,501
Upgrading of Sheltered Housing Bedsitters	111,246
'Reporting of Repairs' Booklet	338
The Children Act 1989	339
Post HW3 (Residential) - Grested House	345
Housing Strategy - Housing for Elderly Owner/Occupiers	491
Annual Programme of Pre-Painting Repairs	492
Decoration of Council Dwellings	
Mrs X and Mr Y	502
Smoke Alarms	578
Tenant Participation - The Next Steps	579
Tenants Improvements - Reimbursement Scheme	580
Homelessness Code of Guidance for local authorities	582
Improvement & Intermediate Grants - Breach of Conditions	628,637
Proposed Residential Development - St. Clare Meadow	196,392,419, 590,623

cont/d

## Housing Investment Programme (HIPS)

1992/93

409

Housing Benefits

Overpayments - Write-Offs

17,193

## Land

Disposal of Surplus Land -	
Church Road & London Road, Rawreth	93
157 Main Road, Hawkwell	93
1 Willow Walk, Canewdon	93
r/o 54 and 56 Hatfield Road	93
Land at Beckney Wood, Hockley, Essex	182
Land at Hullbridge Foreshore	45,380,453
Star Lane, Great Wakering	391
Offer of Land at Beckney Avenue, Hockley	532
Land Adj to 21 London Hill, Rayleigh	536
Register of Unused & Under-Used Land	379

## Leisure - General

Ernie Adcock Trophy	34
Indoor Sports Licences	79
Provision of Skateboarding Facilities	83(i),167,264,355,514
Action Sport	83(i),166
Review of Special Events	83(ii),173
Clements Hall Cafeteria Refurbishment	168,189
Clay Pigeon Shooting	174,508
Francis Sports Ground	161
Extended Adult Swimming - Clements Hall	262
Arts Events 1991/92	263
Cycling	274,321
Arts Provision	356,515
District Council/Sports Council Liaison Arrangements	361
Liaison Meeting with Eastern Council for Sport and Recreation	362
Rochford Sports Club	408
Use of Play Equipment by able and disabled children	479
Rochford Reservoir - storage building for miniature railway	511
Proposed extension to Rochford Bowling Club Recreation Ground, Stambridge	526
Rochford Reservoir - Management of Waters	531

## Licences and Leases

SEETEC - Surrender of Lease	116
Rayleigh Grange Community Association - Proposed Alterations to Centre	381
118 High Street, Gt Wakering - Grant of a New Lease	592

## Litter

Abandoned Vehicles	55,158
Consultative Panel	137
Wheeled Bin Extensions	253
Litter at Rochehall	485
Litter Initiative	625(i)

## Local Government

The Heseltine Review - Enhancing the Standing of Local Government	414
Consultation Paper 'A New Tax for Local Government'	285
Government Structure, Functions, Finance & Management	287

cont/d

Review of the Structure of Local Government in England	420
Local Government Review: The Internal Management	
Structure of Local Government Authorities in England	454
Local Government Boundary Commission Parish Review	455

Local Government Act 1982

Section 37 - Temporary Markets - Powers	57,129
---	--------

Local Government and Housing Act 1989

Borrowing Policy 1991/92	109
--------------------------	-----

Local Government Planning & Land Act 1980

Register of Unused and Under-Used Land	379
--	-----

Management Structure

Review 190(D)

Management Team

Investigation into Office Procedures 27  
Investigation into Flat Conversion and Transfer  
Incentive Scheme 71

Markets

Temporary - Powers 57,129

Minerals Subject Plan

320,385,594

Municipal Journal

Article 10(A) (3)



National Health Service

Dental Services 130,134

National Non-Domestic Rating

Charitable Rate Relief 15,108,280,407  
Consultation Panel 72  
Write-Offs 17,193,449  
Recovery Procedures 406  
Mandatory & Discretionary Rate Relief 556,626,657

National Rivers Authority

Sea Defences - Tour 64,129  
Sewerage Treatment - Final Effluent Monitoring 136  
Sewerage - South Fambridge 333  
Flooding 528

Noise

Review Working Party 54  
Control of Noise from Motor Cycles 249  
Control of Noise Pollution 335  
Noise Nuisance 499

Notice of Motion

Bus Service to Lower Hockley 36  
Waste Disposal 130(i),184  
Dental Services 130(ii),134  
Shared ATM Facilities for British Gas 213,259,295,450,560  
Play Space, Hockley Woods 424,506  
Standard Planning Conditions 328  
Attendance at Meetings by Essex Police 479(i)  
Use of Play Equipment by Both Able & Disabled Children 479(ii)

Nuisance

Odour from Mushroom Growing Farm 67  
Noise Nuisance 499

Open Space Development Programme

Hambro Hill	24,368
Relocation of Allotments - Lower Wyburns	77
Land at Little Wheatleys, Rayleigh	78,170,189,212,372,509
Spencers Nurseries	82,129,418
Glencroft Nursery, Hawkwell	171
Enhancement Scheme - Fairview Playing Field	172

Opposition Priority Business

Emergency Planning Gulf Crisis	37
--------------------------------	----

Outside Bodies

SEETEC - Revised Lease	116
Cedar Centre - Purchase of freehold	117,129,195
Appointment of Representatives to Outside Bodies and Organisations	233,279(B),557
Possible Merger of Provincial Employers Organisations	624

## Panel Minutes

Personnel Sub-Committee	10(A), 10(F), 35, 39, 190(C), 212, 403(A), 448(D), 554(A)
Twinning Sub-Committee	10(B), 190(A), 448(A), 448(G)
Benefits Appeal Panel	10(C)
Group Leaders Panel	10(D), 105(B), 190(E), 279(B), 403(C), 448(E), 478, 554(B), 617(C)
NNDR Consultation Panel	10(E), 72
Performance Review Panel	105(A), 198(B), 212, 279(A), 403(B), 448(F), 554(C)
Emergency Panel	105(C), 279(C), 448(B), 617(A)
Alexandra Road Panel	3(Para18), 155(D), 439
Waste Disposal Working Party	42, 101, 129, 184, 387(ii), 527(B)
Rochford District & Hawkwell Parish	82, 129, 617(B)
District Plan Working Party	100, 104, 183, 390, 394, 527(C), 598
Membership of Panels	289
Doggetts Panel	370
Horse Riding Working Party	387(i), 527(A)
Little Wheatleys Panel	439
Appeals Panel	448(C)
Hackney Carriage Panel	527(D)
Whitehouse Chase Panel of Members	617(D), 629, 638

## Parish Matters

Rochford Hundred Association of Parish Councils	290, 363, 386, 418
Site Visits - Involvement of Parish Councils	291
Parish Liaison Meeting	431
Local Government Boundary Commission - Parish Review	455

## Performance Indicators

Housing	59, 144, 340
Performance Indicators	496, 576
Performance Indicators - Leisure Services	516

## Planning Development Control

Development Control Statistics - Planning Applications	219, 369 545
--	-----------------

## Post Offices

Station Road, Rayleigh	22, 87
------------------------	--------

## Prosecution

Stubble Burning	500
-----------------	-----

## Public Conveniences

Improvements to the Service	66, 585
King Georges Playing Field Pavilion, Rayleigh	352
Vandal Proof Fittings	654

## Public Open Spaces

Hambro Hill	3
Land North of Brays Lane	169, 317

Rawreth Hall Wood	183(2)
Sweyne Park Lake	301
King Georges Playing Field Pavilion, Rayleigh	352
Use of Sweyne Park for Horse and Dog Show	364,401
Request for Grazing permission - Little Wheatleys Open Space, Rayleigh	464
Land adjacent to public car park, Websters Way	465
Fyfield Path Play Area - Site Visit	354,507
Sweyne Park - Proposed Maintenance Programme	510
Use of School Playing Ground/Playing Field	513
The Rayleigh Town Centre Public Open Space Compulsory Purchase Order 1991	535

#### Public Entertainment Licensing

Academy Leisure UK - Event at Fairlawns Farm	434,444,489
--	-------------

#### Public Question Time at Council Meetings

On Use of Baliffs	25,32,558
-------------------	-----------

#### Public Transport

Bus Service to Lower Hockley	35
Bus Service Provision in Rural Areas	90,129,588(i)
Public Transport Plan PTP14 - Consultation	180
Bus Service - Southend to Great Wakering	319(i)
Bus Service Canvey Island to Rochford Hospital	319(ii)
Bus Services - Services 10 and 12	588(ii)

Recycling

Recycling - Progress Reports	254,483,583
Supplementary Credits	140
Notices of Motion	110,141
Christmas Trees	147,255,574
Bottle and Can Banks	150
Recycling of Waste	388

Refuse Collection

Review of Tender Specification	29,52
Revision of Contract	113,129,203
Quality Survey	139,484
Wheeled Bins	253,654

Roach Valley Conservation Zone

Minutes	185
---------	-----

## Sewers

Sewerage - South Fambridge	333
Sewerage Embargo - Restriction on Development	23,437

## South East Essex Traffic Study

180,272,289,315,423,440,525,589,635(ii)

## Southend Health Authority

Joint Planning	21
Rochford Hospital - Consultation on Redevelopment	99(ii),129
Applications to form NHS Trusts	
Southend Community Care Services	331(i),395
Essex Ambulance Services	331(ii)
Social Services - Capital Expenditure 1992/97	494

## Staff

Mr.A.G. Cooke	6
Appointment of Chief Executive (Designate)	10(F)(2)
1991 Appraisal Process	18
Mr. R. Godfrey	153
Reward Scheme	190(C),211
Miss K. White	235
Essex Chief Officers Groups	244
Mr. J. Rood	347
Mr. P. McKenna	349
Miss C. Mills	435
The Chief Housing Manager	575
Mrs R. Friend	651

## Standing Orders

Amendments	112
------------	-----

## Stopping Up Orders

Alexandra Road, Princess Road, Betjeman Close, Rayleigh	181
---	-----

## Street Cleansing

Review of Tender Specification	29,52
Snow Clearance	84
Revision of Contract	113,129,203

## Street Lighting

Unparished and Unadopted Streets	91,129
----------------------------------	--------

cont/d

Street Naming and Numbering

r/o 218 Thorpe Road, Hawkwell - Gusted Dell	94,323(ii)
Off High Road, Rayleigh	323(i)
Development off Doggetts Close, Rochford	323(iii)
Development at Little Wheatleys Farm	382

Subscriptions

1991/92	14,35
ADC	191

## Teach-Ins and Seminars

Members 'Teach-In'	
Planning Function	314,457
Seminar on Chairing Meetings	412

## Tender Specifications

Review of Street Cleansing Refuse Collection and Grounds Maintenance	29,52
---	-------

## Terms of Reference

Health and Housing Services Committees	293
--	-----

## Tourism

Town Plan for Rayleigh	76
------------------------	----

## Town and Country Planning - Contraventions

178 Eastwood Road, Rayleigh	4
4167 Lower Lambricks, Rayleigh	43
11 The Westerings, Rayleigh	44
Foreshore Lane Opp Creekview, The Esplanade, Hullbridge	45
Land adj Warren, r/o New House Farm, Poynters Lane, Wakering	46
1 Morris Close, Great Wakering	47
Simla Restaurant, 301 Ferry Road, Hullbridge	48(i)
Olicana, Magnolia Road, Hawkwell	48(ii)
Unauthorised Advertisements in the Countryside	95
Enforcement - Criminalisation of Planning Controls	97
Land at Rayleigh Spur - junction A127/A130	122
The Boxers, The Chase, Ashingdon, Essex	123
La Mare, Wadham Park Avenue, Hockley	158
Barling Hall Wharf, Barling Hall Creek, Barling	159
Walfords Farm, Hullbridge Road, Rayleigh	206(ii)
Baltic Wharf, Wallasea Island, Rochford	206(i)
Lower Barn Farm, London Road, Rayleigh	239,308
Land as Transport Depot, Rawreth Industrial Estate	240
Lower Wyburns Farm, Daws Heath	77,267(ii)
CM/0681/90/ROC Mineral Extraction, Waste landfilling and Restoration Works, East Creeksea Ferry Road, Canewdon	304
The Retreat, St. Johns Drive, Rayleigh	305
Land Opposite The Retreat, St. Johns Drive, Rayleigh	306
The Caravan, Ethel Road, Rayleigh	307
Breach of Advertisement Control 61-65 Eastwood Road	309,609
Breach of Advertisement Control Eastwood Road	367
Perrys Depot, Hambro Hill, Rayleigh	368
Lubbards Lodge Farm, Hullbridge Road, Rayleigh	397,401,612
Site Adjacent 51 Highams Road, Hockley	429
25 Kings Rd Rayleigh	607
Use of Land Unit 12, Rawreth Ind Est	217(14),605,608
1 Goldsmith Drive, Rayleigh	611
32 Hullbridge Road, Rayleigh	549
Fairfields, Lower Road, Hullbridge	544

cont/d



Town and Country Planning

Vision Statements for the Town Centres	96
Charges for Advice	114
Aerial Photographs	625(ii)
Advance Notice of Planning Applications	372
Planning Controls Over Sites of Special Scientific Interest	238
Perrys Depot, Hambro Hill, Rayleigh	368
Siting of Portable Storage Shed, Cobbletrees, White Hart Lane, Hawkwell	646

Trees

Review of Preservation Policies and Legislation	98
---	----

Twinning

Visit of German Minesweepers	360,401
Budget Savings	654

Unemployment

Unemployment & Economic Recession in the S.E. Peninsula 460

Unfit Houses

'Il Nido' Ulverston Road, Ashington 68

Vehicles, Plant and Equipment

Replacement of Photocopying & Printing Equipment	28
Replacement of Building Maintenance Computer System	202

VFM Studies

Overview of the Planning and Building Control Functions	10(A)(2)
---	----------

Waste Disposal

Notice of Motion	130(i),141
Encouragement of Recycling	184

Woodland

Review of Woodlands and Amenities Units	81
Beckney Wood, Hockley	182
Rustic Crafts and Sales Area	358,402
Bulb Planting	560

Write Offs

Sundry Debtor Accounts	17,193,405
Housing Benefit Overpayment Write-Offs	405(a),449



**Rochford District  
Council**

# **ROCHFORD DISTRICT COUNCIL MINUTES**

**1991**

**October (Part 1)**

ROCHFORD DISTRICT COUNCIL

Minutes of the Council

At a Meeting held on 1st October 1991 Present: Councillors  
Mrs. E.M. Hart (Chairman), R.A. Amner, Mrs. V.J. Arnold, P.A. Beckers,  
C.I. Black, R.H. Boyd, M.C. Brown, Mrs. J.A. Christie, B.A. Crick,  
Mrs. J. Fawell, T. Fawell, D.F. Flack, G. Fox, Mrs. J.M. Giles,  
Mrs. H.L.A. Glynn, M.J. Handford, N. Harris, D.R. Helson, Mrs. J. Helson,  
Mrs. A.R. Hutchings, S.N. Jarvis, G.C.A. Jones, Miss B.G.J. Lovett,  
Mrs. E. Marlow, R.A. Pearson, T.A. Powell, J.M. Roden, S.A. Skinner,  
A. Stephens, Mrs. M.W. Stevenson, S.R. Tellis, R.E. Vingoe,  
Mrs. L. Walker and D.A. Weir

Apologies: Councillors R.S. Allen, Mrs. M. Hunnable, Mrs. S.J. Lemon,  
C.R. Morgan, Mrs. K.E. Smith and C. Wren.

475. MINUTES

Resolved that the Minutes of the Meeting of 23rd July and Extraordinary Meeting of 5th September 1991 be approved as a correct record and signed by the Chairman.

476. CHAIRMAN'S ANNOUNCEMENTS

The Chairman said that during September she had undertaken 15 Civic engagements and attended 11 meetings, which had included a most memorable visit to Haltern. It had also given her much satisfaction to sign on the Council's behalf an Agreement with Springboard Housing Association for them to construct 110 dwellings within the District which would assist in relieving the problem of homelessness.

Continuing the Chairman said that at her Terrace Party at Mill Hall the previous Friday she had been pleased to welcome representatives from the various Emergency Services and the Secretary of the victorious Essex Cricket Team. She had also watched the recent Rochford 10 Mile Road Race and later in the day had attended a Rugby match.

Still on a sporting theme, the Chairman referred to the Essex Games, which had been attended by the Chairman of the Leisure Services Committee. For the first time Rochford had secured joint first place with Castle Point and would share the Winner's Shield. The District had been awarded the Merit Shield also and both trophies were displayed to the Council. The Chairman then presented the Winner's Shield to Mrs. J. Murison whom she thanked for her very close involvement with the Essex Games over the years, and the team trophies to Mrs. A. Spencer on behalf of those involved.

Finally the Chairman referred to the forthcoming visit of the NIXE, the adopted Minesweeper of the Authority's twin town of Haltern. Since this was to be her last visit the Twinning Sub-Committee had wanted to mark that occasion with a suitable memento. A local artist Mr. G. Willis had made a painting of the NIXE which he presented to the Chairman for that purpose. The Chairman expressed her gratitude on behalf of the Council for his most generous donation of the painting which was much appreciated by the Members.

EMK

001222

Council

477. ALLOTMENT COMPETITION 1991 (Minute 353/91)

The Chairman announced that the Allotment Shield and first prize in this year's competition had been won by Mr. R. G. McMillan, the second prize and Certificate of Merit by Mr. K. Haslegrave and the third prize and Certificate of Merit by Mr. F. Dupree.

In making the presentations she thanked the Rayleigh Horticultural Society for their continued assistance with this event. (6056)

478. COMMITTEE MINUTES

Resolved (1) that the Minutes of Committees be received and the recommendations contained therein as amended be adopted.

(2) that the Common Seal of the Council be affixed to any documents necessary to give effect to decisions taken or approved by Council in these Minutes.

<u>Committee</u>	<u>Date</u>	<u>Minute Nos.</u>
Planning Services	25th July 1991	425 - 431
Special Health & Housing Services	28th August 1991	432 - 434
Planning Services	5th September 1991	435 - 443
Policy & Resources	24th September 1991	445 - 467

Minute 448(E): Group Leaders Panel - 16th September 1991

In moving the recommendation shown thereunder, the Chairman of the Committee advised Members that the Chief Executive (Designate) had suggested the most effective way of achieving the desired objective would be to make Police costs part of the application fee and it was

Resolved that the ADC be pressed to support the introduction of new powers to enable Police costs to be met as part of the application fee for large scale public entertainments in advance of the event taking place. (1531)(CE(D))

Minute 452: Car Parking - Policy Monitoring

NOTE: Councillor M.J. Handford declared a pecuniary interest as a Season Ticket holder and left the Meeting until Recommendation (3) had been considered.

The Chairman formally moved the seven recommendations under Minute 452 together with the three further recommendations set out in the subsequent report of the Director of Finance (Designate) on the financial implications of reducing the day rate for The Approach Car Park, Rayleigh.

It was moved by Councillor T. Fawell and seconded by Councillor Miss B.G.J. Lovett:

That Minute 452 be amended as follows.

put 001223

Council

- (i) by the addition of the words "...but that a fee of 10p be charged for a stay of one hour" to recommendation (2)
- (ii) by the addition of the words " ..but that appropriate measures be inserted in the new Car Parking Order to permit a Christmas amnesty in future years if Council so desire" to recommendation (4).

In support of those amendments it was argued that earlier experience of the half hour charge had shown it was unpopular because it did not allow sufficient time to those motorists who wished, for example, merely to visit the bank, collect a prescription or do some casual shopping. A stay of one hour, whilst retaining the 10p charge was seen as being more realistic and preferable. As regards the Christmas amnesty, previous advice had been that it could not be achieved without a change in the Order even if Council so desired. The amendment would remove that obstacle without in any way committing the Council to such a course of action.

Other Members opposed the first amendment on the basis that it ran counter to the budget strategy, would reduce income and was inconsistent with the remainder of the proposed new tariff. They saw virtue in the half hour period as offering an incentive to casual shoppers to use the town centre car parks rather than to park on-street, encouraging increased turnover and militating against the transfer of unexpired tickets. The arguments against a Christmas amnesty were also rehearsed but Members were mindful that acceptance of the second recommendation carried no commitment. At the suggestion of the Chairman recommendation (3) was then considered in isolation and accepted on the basis that existing season ticket holders would receive sufficient notice of the alteration.

On a requisition pursuant to Standing Order 14 voting on the first amendment was recorded as follows:

For the amendment (8) Councillors R.A. Amner, Mrs. J. Fawell, T. Fawell, Miss B.G.J. Lovett, Mrs. E. Marlow, R.A. Pearson, J.M. Roden and Mrs. L. Walker.

Against the amendment (23) Councillors Mrs. V.J. Arnold, P.A. Beckers, C.I. Black, R.H. Boyd, M.C Brown, Mrs. J.A. Christie, B.A. Crick, D.F. Flack, G. Fox, Mrs. J.M. Giles, Mrs. H.L.A. Glynn, M.J. Handford, N. Harris, D.R. Helson, Mrs. J.Helson, Mrs. A.R. Hutchings, S.N. Jarvis, G.C.A. Jones, T.A. Powell, S.A. Skinner, A. Stephens, S.R. Tellis and R.E. Vingoe.

Abstaining (3) Councillors Mrs. E.M. Hart, Mrs. M.W. Stevenson and D.A. Weir.

The amendment to recommendation (2) was declared LOST and the amendment to recommendation (4) was then accepted on a show of hands.

Minute 452 was adopted as amended together with the three additional recommendations from the report of the Director of Finance (Designate).



Council

Resolved (1) That the seven recommendations set out in Minute 452 be adopted subject to the addition to recommendation (4) of the words

"...but that appropriate measures be inserted in the new Car Parking Order to permit a Christmas amnesty in future years if Council so desires "

(2) that the decision in principle for the daily car park charge at The Approach to be reduced to fl be confirmed.

(3) that the Car Parking Order in respect of The Approach Car Park, Rayleigh, be amended to the effect that a portion of the car park be designated for season ticket use only.

(4) that a new three-tier penalty system be adopted as follows:-

Penalty fine	£30.00 (inc.VAT)
Penalty fine if paid within ten days	£10.00 (inc.VAT)
Penalty fine if paid on day of issue	£ 3.00 (inc.VAT)

(902)(CE(D))

Minute 466: Websters Way Car Park

The Council accepted the suggestion of the Chairman that the first recommendation be amended by adding the prefix:

"That subject to a public consultation on the principle of development ...."

Resolved accordingly. (6124)(CE(D),DD)

Minute 467: Contract No. 1616 - Provision of Banking Services

In adopting the Minute Council noted advice from Councillor M.J. Handford that he had declared a pecuniary interest in this item by virtue of former pensionable employment with one of the Banks involved and had left the Meeting while the matter was discussed. The Minute did not otherwise give rise to debate.

Planning Services

26th September 1991

468 - 474

479. NOTICES OF MOTION RECEIVED PURSUANT TO STANDING ORDER 5

Members had before them the two Notices of Motion as set out below, the Chairman ruling separately in each case that it could be dealt with at that Meeting.

(i) Attendance at Meetings by Essex Police

It was moved by Councillor D.R. Helson and seconded by Councillor C.I. Black:

"Rochford District Council invites a representative of Essex Police to address Members on any specific issue or matters of general interest within the District. Such invitations to be extended for every other full cycle and include the opportunity for Members to raise pertinent matters."

01/11/91

001995

## Council

In speaking to that Motion Councillor Fawell said representatives of other agencies attended Meetings and it seemed sensible that there should be closer liaison with the Police noting also that the Council were currently considering the question of crime prevention. Council adopted the Motion on the basis that arrangements should be made to accommodate a representative of the Police at every third Meeting of the Development Services Committee.

Resolved that arrangements be made accordingly. (GE(D))

### (ii) Use of Play Equipment by Both Able and Disabled Children

It was moved by Councillor Miss B G.J. Lovett and seconded by Councillor T. Fawell:

"When, in the future, the Council is considering the purchase of play equipment for Council Play Schemes, the question of 'dual use' by both able and disabled children should be considered where the equipment is suitable. The equipment should then be marked in the customary way that it is suitable for use by disabled children.

In the meantime, a census of all the play spaces in Council ownership should be undertaken to identify those pieces of equipment which can be used by disabled children at the present time, and these should be appropriately marked.

If the Council should adopt the above policy, a comprehensive leaflet setting out the play areas where such equipment is available should be made available for distribution to interested organisations and individuals."

In speaking to that Motion Councillor Miss Lovett said she had become aware of the benefit when she had visited the Kingsdown School Adventure Playground. The Chairman of the Leisure Services Committee also spoke in support of the proposition noting however that the differing degrees of disability needed to be borne in mind and the Motion was adopted by Council.

Resolved that arrangements be made accordingly (DD)

CHAIRMAN: E. M. Hunt

DATE: 29. 10. 91

ROCHFORD DISTRICT COUNCIL

Minutes of the Health & Housing Services Committee

At a Meeting held on 3rd October 1991. Present: Councillors Mrs. S.J. Lemon (Chairman), Mrs. V.J. Arnold, P.A. Beckers, R.H. Boyd, Mrs J.A. Christie, B A. Crick, T. Fawell, D.F. Flack, Mrs J.M. Giles, N. Harris, Mrs. J. Helson, Mrs. A.R. Hutchings, S.N. Jarvis, Mrs. E. Marlow, T.A. Powell, J.M. Roden, Mrs. M.W. Stevenson and R.E. Vingoe.

Apologies: Councillors M.C. Brown, Mrs. E.M. Hart, Mrs. M. Hunnable, R.A. Pearson and Mrs. K.E. Smith.

Visiting: Councillor C.I. Black.

480. MINUTES

Resolved that the Minutes of the Meeting of 20th June 1991 and Special Meetings of 11th July and 28th August 1991 be approved as a correct record and signed by the Chairman.

481. MONITORING OF PERFORMANCE - MEETINGS OF 5TH FEBRUARY AND 21ST MAY 1991

The Committee were satisfied that all necessary action had been taken Minutes 529/90 (PSM), 51/91(DD), 63/91(CHM), 67/91(CEHO) and 246/91(DD) were carried forward.

482. ENVIRONMENTAL CHARTER (Minute 252/91)

The Assistant Chief Executive reported on the production of an Environmental Charter for Rochford pursuant to Corporate Priority C.4 which was to be followed by an environmental audit, the purpose and anticipated completion date of which was noted.

RECOMMENDED (1) That the Rochford Environmental Charter be adopted.

(2) That the programme for the execution of the environmental audit be approved. (2159) (ACE)

483. RECYCLING (Minute 254/91)

The Committee noted the report of the Assistant Chief Executive on the recent introduction of a new self-financing scheme for glass and can recycling, the production of a recycling directory and on negotiations with the Salvation Army regarding the possibility of introducing textile banks. In the meantime an approach had been made to the EEC seeking grant aid.

Members noted also that a Seminar was being organised by Adur District Council, Sussex regarding their doorstep collection Recycling Scheme the fee for which was £85.

RECOMMENDED (1) That the Officers be authorised to continue discussions with the Salvation Army for the provision of clothes recycling banks.

  
001227

Health & Housing

(2) That the Chairman of the Committee or her nominee be appointed to attend the Adur District Council Seminar on Recycling. (1346) (ACE)

484. REFUSE COLLECTION - QUALITY SURVEY (Minute 139/91)

The Committee noted the report of the Assistant Chief Executive on the further progress being made on the monitoring of the refuse collection service and concurred with the suggestion of a Member that an approach be made to Tylers to ascertain whether they would be willing to provide bin disinfection as a separate service, the cost to be borne by participating householders.

RECOMMENDED That arrangements be made accordingly. (240) (ACE)

485. LITTER AT ROCHEHALL

The Assistant Chief Executive reported on the basis of a joint scheme to clear accumulated debris from the River Roach along its boundary with Purdeys Industrial Estate, the National River Authority providing the necessary manpower and equipment and the estate managers donating up to £100 to meet the cost of disposal for which the Council would need to lay on transport.

RECOMMENDED That the Council participate in the joint project for the clearance of the River Roach along its boundary with Purdeys Industrial Estate. (1089) (ACE)

486. ENVIRONMENTAL HEALTH SERVICES ANNUAL REPORT 1990/91 (Minute 620/90)

The Chief Environmental Health Officer presented his report on the work of the Environmental Health Section in 1990/91 and following a Member's question regarding the requirement for out-of-hours attendance in connection with inspections it was

RECOMMENDED That the Policy & Resources Committee be asked to refer this matter to the Personnel Sub-Committee for attention. (11719) (CE(D))

487. "THE HEALTH OF THE NATION" - CONSULTATION

The Committee considered the appended report of the Chief Environmental Health Officer on a consultation document from the Government which was to be used as a basis for developing a health strategy for England, and having considered the response set out in that report asked that the following further comments be added:

- (f) that this Council recognises the need for proper housing when considering the Nation's health. Therefore we urge the Government to release funding to enable Local Authorities to provide homes.
- (g) that this Authority welcomes improvements in Environmental Standards but will require proper funding to enforce them.
- (h) that to ensure better preventative health care the Secretary of State for Health take measures to stop and reverse the decline in Family Planning Clinics throughout the country.

## Health & Housing

- (i) that recognising the concern that exists over the long hours worked by junior doctors this Council expresses the hope that the problem will be resolved speedily.

RECOMMENDED That the Department for Health be advised of the views set out in the report as supplemented above. (26609) (CEHO)

## 488. BREEDING OF DOGS ACT 1991

The Chief Environmental Health Officer reported that the Council was the Licensing Authority in respect of certain premises used to breed dogs on a commercial basis, but that existing legislation did not provide for a power of entry into premises where it was suspected that dog breeding was taking place but where no licence was in force. The Committee noted that the Breeding of Dogs Act 1991 extended the powers of inspection and provided for the issue by a Justice of the Peace of a warrant to enter premises other than private dwellings. It was accordingly

RECOMMENDED That authority be delegated to the Chief Environmental Health Officer to apply to a Justice of the Peace for a Warrant to enter premises, in accordance with the provisions of the Breeding of Dogs Act 1991, Section 1. (7251) (CE(D), CEHO)

## 489. PUBLIC ENTERTAINMENT LICENSING

The Chief Environmental Health Officer reported that most public entertainments required a licence issued by the Local Authority in accordance with the Local Government (Miscellaneous Provisions) Act 1982 but that the Council's existing procedures required only limited information to be submitted with the licence application. Recent experience had shown that it would be more efficient to require comprehensive information at an early stage and following discussions with the Police and Fire Authorities appropriate regulations had been prepared. In drafting those regulations it had become apparent that there might be circumstances where the normal requirements needed to be varied and where authority needed to be delegated to the Chief Environmental Health Officer to act accordingly.

A Member suggested that in the light of recent experience the failure of an applicant to produce a valid Certificate of Trading should invalidate the application and that was accepted by the Committee. The Council's decision with regard to Police costs was noted and appreciation was expressed of the efforts of all the Officers involved in processing the recent application for an all night "rave" but Members were reminded that there was a need to avoid pre-judging the outcome of such applications.

Resolved that the regulations as appended be adopted in relation to applications for the grant, renewal or transfer of Public Entertainment Licences subject to it being noted that failure to produce a valid Certificate of Trading will invalidate the application.

RECOMMENDED That authority be delegated to the Chief Environmental Health Officer to act on behalf of the Council in respect of the following matters:-

- (a) specifying a period other than 3 months for the application to be submitted prior to the event, in respect of open air functions

Health & Housing

- (b) varying the number of persons required to be named on licence applications
- (c) requiring the placing of a public announcement in a local newspaper in respect of applications for events within a permanent structure or building
- (d) to require such additional particulars as may be necessary. (4438) (CEHO)

490. VISITS BY COMMITTEES (Minute 292/91)

The Chief Environmental Health Officer reminded Members that Council had asked for arrangements to be made for Members of Committees to visit land and buildings under their control.

The Chairman of this Committee had suggested that Members might find it more valuable instead to visit sites which were of concern and importance to the business of the Committee and they identified Grested Court, bed and breakfast accommodation in use for the homeless, a caravan site, a sewage treatment works and a waste disposal site as suitable for inclusion.

RECOMMENDED That subject to the approval of the site owner or operator concerned a programme of visits for Members of the Health and Housing Services Committee be arranged accordingly. (231) (CEHO)

491. HOUSING STRATEGY - HOUSING FOR ELDERLY OWNER/OCCUPIERS (Minutes 531 & 600/90)

The Committee considered the appended report of the Chief Housing Manager regarding the effect of discontinuing these schemes which had required owner/occupiers to surrender part of the proceeds of the sale of their property.

RECOMMENDED That the present arrangements be continued. (225) (CHM)

492. ANNUAL PROGRAMME OF PRE-PAINTING, REPAIRS AND DECORATION OF COUNCIL DWELLINGS 1992/93 (Minute 624/90)

The Director of Development reported the following programme of pre-painting, repairs and decoration of Council dwellings to be carried out in 1992/93:-

Contract 1 - Rayleigh Area (220 Properties)

Elsenham Court, Chignal House, Bardfield Way, Fyfield Path, Kelvedon Close, Rettendon Close, Sheering Court, Tendring Avenue, Hatfield Road, Clavering Court.

Contract 2 - Rayleigh Area (154 Properties)

Harvard Court, Newport Court, Springfield Court, Hartford Close, London Road, Maine Crescent, Salem Walk, Regent Close, Pearsons Avenue, Sir Walter Raleigh Drive, Vernon Avenue, Wimarc Crescent, Cheapside West.

Health & Housing

Contract 3 - Rayleigh Area & Miscellaneous Properties (99 Properties)

Bedloes Avenue, Crown Hill, Dutch Cottage, Creswick Avenue, Station Avenue, Lansdowne Drive, Francis Walk, Hambro Hill, Hambro Close, Goose Cottages, Crouch View Villas.

RECOMMENDED That the 1992/93 annual programme of pre-painting, repairs and external decorations be divided as set out above. (BM 67A) (DD)

493. CARAVAN SITE - BREACH OF SITE LICENCE CONDITIONS (Minute 394/91)

The Chief Executive (Designate) reminded Members of the reason why the District Plan Working Party had been asked to review the notation of a recreational caravan park against the background of the existing policy, bearing in mind the effect which any change would have on other similar sites in the District. The Committee noted that the Working Party had since reported that they considered the current Local Plan notations in relation to caravan parks within the District should be maintained and that view had been endorsed by their parent Committee and Council.

RECOMMENDED That the response be noted. (TP87) (EHSM)

494. SOCIAL SERVICES - CAPITAL EXPENDITURE PLAN 1992/97

The Chief Housing Manager reported that the County's Social Services Committee was seeking support for an increase in the Capital Allocation approved by the Department of Health so as to provide additional social services facilities within the District and more generally in South East Essex.

RECOMMENDED That this Council supports Essex County Council's Capital Expenditure Plan 1992/97 and makes representations to the Department of Health for the necessary funding to be made available. (17944) (CHM)

495. CHILDREN'S HOSPICE FOR THE EASTERN REGION - CHILDREN'S HAVEN APPEAL

The Chief Executive (Designate) reported on a presentation to the last Meeting of the Essex Branch of the ADC regarding an appeal for funds to establish a foundation in respect of the Children's Hospice at Milton which served the Eastern Region. At the suggestion of Councillor R.H. Boyd, who was the Council's representative on the Essex Branch, it was

RECOMMENDED That an invitation be extended to the Children's Haven Appeal to attend the next Meeting of the Committee to make a presentation on the work of their Charity. (4308) (GE(D))

496. PERFORMANCE INDICATORS (Minute 367/90)

The Committee were pleased to note the report of the Chief Housing Manager giving details of the performance indicators for the Housing Department over the period 1st April 1991 to 13th September 1991. (225)

Health & Housing

497. EXCLUSION OF THE PUBLIC

Resolved that under Section 100(A)(4) of the Local Government Act 1972, the public be excluded from the Meeting for the following items of business on the grounds that they involve the likely disclosure of Exempt Information as defined in paragraphs 12, 8, 3, 12 respectively of Part I of Schedule 12A of the Act.

498. SPACING OF CARAVANS - PROGRESS REPORT (Minute 344/91)

The Chief Environmental Health Officer reported in confidence that whilst progress had been made towards achieving conformity with the Standard Licence Condition requiring adequate separation between caravans there remained one site where, despite repeated endeavours to secure compliance, breaches of the condition were continuing. Having been reminded of the course of action previously agreed it was

Resolved (1) that the Solicitor be authorised to institute legal proceedings against the holders of Caravan Site Licence No. 24, for contravention of Condition 3.1 attached to the Licence, in accordance with the Caravan Sites and Control of Development Act 1960, Section 9.

(2) that the Solicitor be authorised to seek revocation of Caravan Site Licence No. 24, on securing a third conviction, in accordance with the Caravan Sites and Control of Development Act 1960, Section 9, on the recommendation of the Chief Environmental Health Officer. (1466)  
(CEHO/SOL)

499. ENVIRONMENTAL PROTECTION ACT 1990 - NOISE NUISANCE

The Chief Environmental Health Officer reported in confidence on the need to ensure that action taken to reduce noise from an industrial premises had achieved compliance on which basis it was

Resolved that should it prove necessary in the event the Solicitor be authorised to institute legal proceedings against the owner of the business concerned under the provisions of the Environmental Protection Act 1990 for non-compliance with the Abatement Notice served in respect of the mitre cut-off saw. (11513) (SOL)

500. STUBBLE BURNING - PROSECUTION

The Chief Environmental Health Officer reported in confidence that recent stubble burning at a local farm had caused damage to a telegraph pole and trees because of inadequate fire breaks and the firebeating implements were not considered to be suitable, despite these deficiencies having been drawn to the farmer's attention on an earlier occasion.

Resolved that the Solicitor be authorised to institute legal proceedings in respect of the above mentioned contraventions of the Crop Residue (Restriction on Burning) (No.2 ) Regulations 1991. (29537) (SOL)



Health & Housing

501. HOUSING ACT 1988 S.129 - SUPPLEMENTARY CREDIT APPROVAL - CASH INCENTIVE SCHEME (Minute 245/91)

The Chief Housing Manager reported in confidence on the effect of the above scheme which although partially offset by the increase in the number of homeless in the District, represented the best value for money as a means of overcoming that problem and to ensure that the scheme could be extended if the opportunity presented itself it was

RECOMMENDED That the Officers be authorised to extend the Cash Incentive Scheme during the present financial year. (225) (CHM)

502. MRS. X AND MR. Y

The Chief Housing Manager reported in confidence on the circumstances of a couple in Council accommodation, of the reasons why they had sought a transfer and on their dissatisfaction with his decision not to accede to their request. He also reported to Members the advice he had received from two medical specialists. Members re-affirmed the Council policy that first priority should be given to homeless families in accordance with Government guidelines and that subsequent priorities be determined under the Council's transfer points system in consequence of which it was

Resolved that the Chief Housing Manager's decision in this case be endorsed.

503. CONTRACT NO. 1621 - CONVERSION OF BED SITTING ROOM TO ONE BEDROOM FLATS AT GOODMAN'S, HIGH STREET, GT. WAKERING (PHASE 1)

The Solicitor reported in confidence that 5 tenders for this Contract had been received each containing a contingency sum of £5,000.

RECOMMENDED That the lowest tender submitted by L.R. Ramoss Contractors Limited in the sum of £49,074.00 be accepted subject to contract.

NOTE: The Chief Executive (Designate) exercised his authority under Standing Order 18 to permit immediate acceptance of the lowest tender.

ROCHFORD DISTRICT COUNCIL

HEALTH & HOUSING SERVICES COMMITTEE - 3RD OCTOBER 1991

REPORT OF THE CHIEF ENVIRONMENTAL HEALTH OFFICER

"THE HEALTH OF THE NATION" - CONSULTATION

Background

\* The Government has recently published this major consultative document, a copy of which has been on deposit in the Members' Room. Extensive consultation is being carried out and the Council has been invited to submit comments by 31st October 1991. A summary of the document is attached (Appendix 1).

Developing a Health Strategy for England

The consultative document and the comments received will be used to develop a health strategy for England. The proposed approach is:-

- (a) to identify for attention key areas where improvements can be made,
- (b) within those areas, to place the emphasis on securing genuine improvements in health for which targets can be set at either national or local level and progress monitored,
- (c) to seek to improve knowledge and understanding in order to review priorities over time and bring further areas within the scope of national priorities and targets.

To ensure that the strategy can be effective, only those key areas which are a major cause of premature death or avoidable ill-health, where there is significant opportunity for improvements and where objectives and targets can be set and monitored will be considered for inclusion. This will exclude from the strategy, at this stage, some important issues, e.g. improvements in food safety (where it is suggested that there is insufficient accurate information currently available on the incidence of food poisoning, enforcement activity levels and the hygiene standards in food businesses).

\* Thirteen key areas, with objectives and possible targets, are identified in the document for consideration, and those are set out in Appendix 2. From these an initial set of five or six are likely to be selected in the first instance. Others will be added over time so that a comprehensive strategy is built up.

Implications for Rochford

A number of the possible key areas for inclusion in a health strategy have targets which are similar to those adopted by the Rochford Health for All 2000 Action Team, of which the Council is an active member, e.g. coronary heart disease, stroke, smoking, prevention of accidents, eating and drinking habits. They are also similar to the targets contained within the Southend Health Authority "District Strategy for Health Gain"

However, when resources are scarce discretionary activities, including health promotion, cannot be carried out directly. By participating in the work of the Action Team the Council can play a facilitating role to help ensure that some of this valuable work continues.

Environmental quality, including air and water pollution and housing conditions, has an important influence on health and has been suggested as a possible key area. Any additional requirements for local monitoring, control or investment which might result will need adequate resources from Government.

#### The Consultation Process

Views on any aspect of the proposals have been invited. The Government intends, in the light of comments received during the consultation process, to issue a further document which will define and set in motion a health strategy for England

The Secretary of State will be assisted in considering the responses received and in the promotion of the strategy by a newly-created English Health Strategy Steering Group.

Members may consider the following points appropriate as a response:-

- (a) the Council welcomes the development of a strategy to address important health issues.
- (b) major improvements are only likely to be achieved through collaboration and co-operation between Central Government, Local Authorities, health authorities, the private and voluntary sectors
- (c) the important role played by Local Authorities in protecting and improving health should be recognised in the composition of the English Health Strategy Steering Group.
- (d) the proposed approach, concentrating on key areas and targets is supported.
- (e) targets related to the reduction of the incidence of food-borne diseases should be included in the health strategy as soon as sufficient information becomes available.

RECOMMENDED That the Department of Health be advised of the Council's views, as set out above. (26609) (CEHO)

Background Papers: "The Health of the Nation" consultation document and covering letter from Department of Health dated June 1990. (26609)

556  
001235

## THE HEALTH OF THE NATION

"The Health of the Nation" is a discussion document which sets out for consultation the Government's proposals for the development of a health strategy for England.

**T**he Government believes the time is now right to develop a health strategy for England. The recent series of reforms affecting health and health care provide significant new opportunities for improving the health of the country. In addition, since the process of reform has inevitably concentrated attention on mechanisms and means rather than ends, the Government believes attention must now be focused on the improvements in health which were the aim of the reforms.

2 The value of a strategy is that it clarifies aims and responsibilities, focuses action and sets a framework against which progress can be measured. Its ultimate purpose is to improve further the span of healthy life of the people of England.

### THE POLICY OBJECTIVES

3 The key policy objectives and guiding principles which underpin the proposals are the need

- to identify the main health problems and focus on them,
- to focus as much on the promotion of good health and the prevention of disease as on the treatment, care and rehabilitation of those who fall ill or who need continual support,

whilst ensuring that work on either is not at the expense of the other – there must be no lessening of the NHS's role to provide high quality services to meet changing or increasing demands,

- to recognise that as health is determined by a whole range of influences – from genetic inheritance, through personal behaviour, family and social circumstances to the physical and social environment – so opportunities and responsibilities for action to improve health are widely spread from individuals to Government as a whole;
- to recognise that the concerted action needed calls for greater co-operation between those involved, at national and local level, within and outside the NHS,
- to secure a proper balance between central strategic direction and local and individual discretion, flexibility and initiative, and ensure that where responsibilities are devolved there is fair, but rigorous, scrutiny of performance and outcomes,
- to secure the best possible use of available resources – resources have grown considerably in recent years, but they will always be finite. There are competing demands in society for expenditure by Government. Making the best possible use of available resources – money and people – is therefore an important objective.

## THE HEALTH OF THE NATION

CONTINUED

4 The Government recognises that the achievement of these objectives in turn means

- improving the ability both to monitor the state of the people's health and to evaluate the health benefits of policies and programmes, and the ability to assess the effectiveness – in terms of 'health gains' – of particular services and practices;
- ensuring everyone has the best possible information they need to understand the influences on their health, especially the influence of their own behaviour, and the necessary support to improve their health,
- involving people more – individually and through local and voluntary organisations – at both strategic and operational levels in discussion and decisions about options and priorities, and through that involvement generating a shared commitment

### KEY OBJECTIVES AND TARGETS

5 Central to the Government's suggested approach is the need to identify and agree clear objectives and specific targets for improvements in health

### THE HEALTH OF THE NATION THE CHALLENGES

6 The last 100 years have seen a transformation in the health of the people of England. Continued vigilance is needed to sustain the improvements.

And there are still formidable challenges.

- many people still die prematurely or suffer debilitating ill-health from conditions – diseases, accidents – which are to a large extent preventable

- many of these causes of death and ill-health are known to be preventable both in principle and from comparison with performance in other countries, and within England. Moreover, in practice the levels of death and ill-health can be reduced if effective action is taken

- there are significant variations in health – geographical, ethnic, social and occupational – within England as in other countries. This is a cause for concern and a challenge, because there is often no known intrinsic reason for their existence, a challenge, because, like comparisons with other countries, they indicate the possibility for improvement

- despite significant progress – and what the NHS has achieved is formidable – there are still variations in the quantity and quality of health care in different parts of the country.

7 What needs to be done? Key are the need

- to increase understanding of the state of the population's health and what influences it

- to reduce exposure to risks from people's own behaviour or the environment which damage health

- to take action to ensure that people are properly informed and have the freedom to

exercise choice. People cannot be forced to behave sensibly in terms of their smoking, eating, exercise, alcohol or sexual habits

- to continue to improve the efficiency, effectiveness and quality of NHS care, and
- for Government or others, to take effective action on behalf of the community as a whole, to monitor and, when necessary, to eliminate or minimise the threats to individuals from the external world which they cannot themselves control

## FACING THE CHALLENGES, OPPORTUNITIES AND CONSTRAINTS

8 There are new opportunities as well as existing strengths on which to build. The reforms to the NHS – “Working for Patients”, “Promoting Better Health” and “Caring for People” – have made profound changes

- The more strategic – “health” – role of health authorities. The emphasis is first on assessing the state of health of the people they serve second taking action and, third, assessing what improvements to health have been made
- The new emphasis on health promotion in primary care
- The renewed emphasis on the strategic responsibility of the Department of Health to monitor and assess the health of the nation and take the action necessary, or ensure the action is taken – whether through the NHS or otherwise – to improve and protect health

- Renewed emphasis at all levels on developing better ways of monitoring and assessing health, and measuring the effectiveness of interventions and monitoring their achievement

- The full integration of the Health Education Authority within the NHS

9 These changes enable the NHS and the Department of Health better to play a leading role in addressing health issues. They reinforce the already well-developed mechanisms at both national and local level, in Government and outside, whereby key environmental and other health issues are addressed. The document sets out the responsibilities for health of Government Departments and local authorities and acknowledges the vital contribution of the voluntary sector and the increasingly important role of employers and employees’ organisations

10 Constraints are twofold: knowledge and resources

- There is a need both to concentrate on what is known to be likely to be effective and recognise there are no simple single solutions
- The resources which are devoted to health care will always be finite in terms of available funding and the time, skills and enthusiasm of those involved in it. A health strategy needs to take this into account by setting and re-ordering priorities to make the best use of those resources.

11 A strategy is about developing a continuing process which provides opportunity for decisions

THE HEALTH OF THE NATION  
CONTINUED

to be taken about what matters most, and allows attention to be concentrated on securing improvements in these areas

A HEALTH STRATEGY FOR  
ENGLAND FORM AND  
CONTENT

12 The proposed approach is

*First*, to identify for attention key areas where improvements can be made

*Second*, within those areas, to place the emphasis on securing genuine improvements in health for which targets can be set at either national or local level and progress monitored

*Third*, to seek to improve knowledge and understanding in order to review and re-appraise priorities over time and bring further areas within the scope of national priorities and targets

13 The document proposes three criteria for the selection of these key areas

*First*, the area should be a major cause of premature death or avoidable ill-health (sickness and/or disability) either in the population as a whole or amongst specific groups of people

and

*Second*, the area should be one where effective interventions are possible, offering significant scope for improvement in health

and

*Third*, it should be possible to set objectives and targets in the chosen area and monitor progress towards achievement through indicators.

OBJECTIVES AND TARGETS

14 Rigorous analysis of the possible interventions in each area and the setting of objectives and targets are essential disciplines for achieving a strategy. Targets should.

- provide an overall goal and sense of purpose
- be explicit, quantified and monitorable over time through appropriate indicators
- be achievable over a specified time, given what is known of scope for improvements within resource and other limitations, and within the wider context
- be challenging, if they are to help gain the maximum benefit from a strategic approach

15 Ideally, these targets should be expressed as improvements in health or changes to risk factors (such as smoking) or the precursors of ill-health (such as raised blood pressure), though in some cases it may be appropriate to relate targets to interventions or processes which are known to improve health

SUGGESTED KEY AREAS  
AND TARGETS

16 The document looks in turn at each of the three criteria for selecting key areas. The areas which emerge reflect a diversity of possible candidates

**causes of substantial mortality**

- coronary heart disease
- stroke
- cancers
- accidents

**causes of substantial ill-health**

- mental health
- diabetes
- asthma

**factors which contribute to mortality, ill-health and healthy living**

- smoking
- diet and alcohol
- physical exercise

**areas where there is clear scope for improvement**

- health of pregnant women, infants and children
- rehabilitation services for people with a physical disability
- environmental quality

**areas where there is a great potential for harm**

- HIV/AIDS
- other communicable diseases
- food safety

17 Annexes discuss each of these areas, together with possible targets (if any) which might be set. In some cases it concludes that target setting at this stage is neither possible nor helpful. Subject to the results of consultation the intention is to agree a limited portfolio of initial key areas and targets. Chapter 6 suggests the candidates for inclusion.

18 Other areas would be identified over time. The document recognises the importance of continued developments in each individual subject area and also in the general ability to monitor and assess the health of the population, develop and assess effective interventions and increase understanding of the measurement of health outcomes. Initiatives in all these areas are outlined, including the recently announced research and development strategy designed to provide a sound scientific basis on which to improve health.

**MAKING PROGRESS**

**MAIN RESPONSIBILITIES**

19 Achievement of improvements in health requires a shared commitment from all those with responsibilities for health – from Government to each individual. The need for concerted action calls for Government involvement in ensuring progress is made – it needs to lead, facilitate and monitor.

**THE PARTICULAR ROLE OF THE NHS**

20 The document considers the particular role of the NHS in achieving national targets. It stresses



## SUMMARY

### THE HEALTH OF THE NATION

#### CONTINUED

the need to make the link between national priorities and local action which must be determined in the light of local circumstances and other local priorities

21 The document sets out for discussion the ways in which national targets could be built into NHS planning mechanisms at local level, and sketches the individual roles of Regional Health Authorities, Family Health Services Authorities, District Health Authorities, and provider units. It also looks at the special role of the Health Education Authority

#### QUALITY

22 The proposals focus primarily on improving health in terms of the incidence, prevalence and effects of disease. The document emphasises that this necessary refocusing of activity on the prevention of disease and the promotion of good health must *not* be at the expense of NHS treatment and care services. A better balance is needed, not a bias in one or other direction. To help ensure this balance is sustained in this health strategy the document proposes that in addition to the objectives and targets proposed each Health Authority set itself stringent "quality of service" targets. The Government believes the areas where targets should be set and the targets

themselves are generally best decided at local level (with Government ensuring they are both rigorous and met) – with the exception that *appointment times* is an area where all health authorities *must* set targets. The NHS Policy Board will keep a close watch as these are developed

#### CONSULTATION

23 The Government wishes to encourage full and widespread discussion of the idea of a health strategy for England. The main questions for consultation are identified in chapter 11

24 During consultation three expert working groups will be established to look at issues raised in the document. One will be a group on the Government's role, including the wider public and political dimensions, health education, the role of the media and of industry and commerce. A second will cover the public health issues the strategy needs to address and will oversee work on specific options for objectives and targets. A third group will consider implementation within the NHS. The exercise will be overseen by an English Health Strategy Steering Group chaired by the Secretary of State for Health. There will also be a number of conferences

IDENTIFYING KEY AREAS  
POSSIBLE KEY AREAS OBJECTIVES AND TARGETS  
CONTINUED

SUMMARY OF POSSIBLE  
KEY AREAS

**Coronary Heart Disease**

*Objectives*

To reduce the occurrence of coronary heart disease and to reduce associated death and ill-health; and to improve the treatment and rehabilitation of those suffering from it

*Possible targets*

- 30% reduction nationally in death below age 65 from coronary heart disease between 1988 and 2000,
- Also, perhaps, targets for treatment (eg coronary artery by-pass grafts, 30 minute "door to needle time" for intravenous thrombolytic therapy)

**Stroke**

*Objectives*

To reduce the occurrence of stroke and associated death and to ensure the maximum quality of life for survivors

*Possible targets*

Options include

- 30% reduction nationally in death below age 65 between 1988 and 2000,
- 25% reduction nationally in death in the 65-74 year age group between 1988 and 2000,
- Possible targets (national or local) for incidence of stroke, early detection and treatment of raised blood pressure, and rehabilitation of stroke survivors

**Cancers**

*Objective*

To reduce death and ill-health from cancers.

*Possible targets*

Cancers vary enormously and the scope for change varies from cancer to cancer. Therefore no global target is suggested. Tobacco-related cancers will be reduced by success in meeting targets for smoking. For breast and cervical cancer, targets based on screening programmes already exist.

- to reduce breast cancer deaths in the population invited for screening by 25% nationally by 2000 compared to 1990,
- to ensure that all women in the eligible age group have been invited for cervical cancer screening by the end of 1993

**Smoking**

*Objective*

To reduce death and ill-health caused by smoking, by reducing the numbers of people starting to smoke and increasing the numbers who stop smoking

*Possible targets*

- to reduce the proportion nationally of men smoking cigarettes to 22% by 2000 and of women to 21% (reductions of 33% and 30% respectively). The target can further be broken down by sex and age group

Age in years	men		women	
	1988 %	2000 %	1988 %	2000 %
16-19	28	20	28	20
20-24	37	25	37	25
25-49	37	25	35	25
50-59	33	20	34	20
60+	26	15	21	15

## **Eating and Drinking Habits**

### *Objective*

To reduce the amount of ill-health and premature death related wholly or partly to eating and drinking habits

### *Possible targets*

- by 2005 the proportion of the population who derive less than 15% of their food energy from saturated fatty acids should be at least 60%.
- by 2005 the proportion of the population who derive less than 35% of their food energy intake from total fat should be at least 50%.
- by 2005 the proportion of obese adults should be 7% or less.
- by 2005 fewer than 1 in 6 men and 1 in 18 women should be drinking more than the sensible limits of alcohol

## **Prevention of Accidents**

### *Objective*

To reduce the number and severity of accidental injuries

### *Possible targets*

Views are invited on the possibility of setting broad national targets for accident prevention

### *Issues include*

- what indicators (of death and injury) could be used?
- should targets be for the population generally, for specific population groups, or should both approaches be used?
- should such targets look only as far as 2000, or beyond that?

## **Health of Pregnant Women, Infants and Children**

### *Objective*

To reduce preventable death and ill-health amongst pregnant women, infants and children

### *Possible targets*

No single target is possible. Possibilities include

- all Regional Health Authorities, their District Health Authorities and Family Health Services Authorities to have agreed targets by 1993 for reductions in stillbirths and infant deaths,
- all Regional Health Authorities by 1993 to have reviewed arrangements in consultant maternity units in the light of the recommended level of consultant cover,
- to increase the proportion nationally of infants who are breastfed at birth from 64% in 1985 to 75% or more by 2000,
- to increase the proportion nationally of infants aged six weeks being wholly or partly breastfed from 39% in 1985 to 50% or more by 2000,
- that by 2003, nationally 12-year-olds should have on average no more than 1.5 decayed, missing or filled permanent teeth (with appropriate regional and sub-regional targets)

## **Diabetes**

### *Objective*

To reduce death and ill-health caused by diabetes, principally by ensuring the effective provision of services.

### *Targets*

While it would be possible to set service targets (for example, proportion of GP practices within a

IDENTIFYING KEY AREAS  
POSSIBLE KEY AREAS OBJECTIVES AND TARGETS

CONTINUED

Family Health Services Authority who follow locally agreed protocols for services to people with diabetes) it should in principle soon be possible to set targets using health outcome measures. These would require better access to existing information sources. But the Government would welcome views on the feasibility at this stage of setting targets in areas such as

- reduction in rates of blindness caused by diabetes,
- reduction in rate of amputations for diabetic gangrene,
- pregnancy outcomes in women with diabetes approximating to those of women without diabetes,
- reduction in number of people with diabetes entering end-stage renal failure
- reduction in death and ill-health from coronary heart disease among people with diabetes

#### Mental Health

##### *Objective*

To reduce the level of disability caused by mental illness by improving significantly the treatment and care of mentally disordered people

##### *Possible targets*

In the present state of knowledge it is not currently realistic to set health outcome targets for mental health services. However, it is clear that patients and their carers benefit from the transition from traditional large hospital based care to a district based service. A single measurable target might therefore be:

- to realign the resources currently spent on

specialist psychiatric services into district based care, thereby allowing many of the remaining 90 large psychiatric hospitals to be closed before 2000.

Such a target would have to be supported by measures of success in providing appropriate and high quality alternative locally based hospital and community services,

#### Communicable Diseases

##### (a) Immunisation-preventable communicable diseases

##### *Objective*

To reduce or eliminate these diseases, principally by preventing their spread

##### *Possible targets*

- increase the national target for childhood immunisations from present 90% to 95% coverage by 1995,
- 90% reduction nationally by 1995 on 1989 levels of measles notifications

##### (b) Hospital acquired infections

##### *Objective*

To reduce as far as possible the incidence of hospital acquired infections.

##### *Possible targets*

Targets could be set on the basis of what can be achieved through good practice. These might initially relate to procedures to be adopted. Medical and clinical audit will allow continuing development of target setting and monitoring in individual units

## **Rehabilitation Services for People with a Physical Disability**

### *Objective*

To enable people with physical disabilities to reach their optimum level of functioning

### *Possible targets*

Given current developments in the service, and its diverse nature, it is not at present appropriate to set national targets for rehabilitation services. There is however scope for specific targets to be developed to support the widespread and effective delivery of services. Health Authorities could set targets aimed at certain specific disabling conditions, eg incontinence, contractures and pressure sores. In respect of this last an annual reduction of at least 5-10% would be a reasonable target.

## **Asthma**

### *Objective*

To reduce death and ill-health attributable to asthma in the short to medium term by the effective provision of services and in the long term by establishing its aetiology.

### *Possible targets*

It is not appropriate at the moment to set health outcome targets for asthma. It may be better to develop targets for defined populations based on specific aspects of services delivery, such as

- adherence to published clinical management guidelines,
- the establishment of agreed protocols between GPs and hospital clinicians,
- the development of local strategies,
- take-up of peak flow meters on prescription,
- development of self-management plans agreed between patient and doctor.

## **Environmental Quality**

### *Objective*

To protect and promote the health and well-being of the nation by improving environmental quality and housing conditions.

### *Possible targets*

Health outcome targets are not possible at this stage. Targets for environmental quality already exist in several areas

- by the end of 1995 the current programme of improvements should be completed thereby remedying most of the breaches in EC Standards for drinking water,
- by 1995 all but a few of identified bathing waters should comply with the EC Bathing Water Directive (the remainder should comply by 1998),
- on a 1980 baseline, reduce emissions of oxides of nitrogen from existing large combustion plants by 30% by 1998,
- on a 1990 baseline, reduce levels of oxides of nitrogen in urban air by at least 50% by 2000,
- by 2000 effective national and supra-national controls should be in place to ensure that air quality meets the WHO Guideline on peak ozone concentration.

Other targets will be developed and views are invited on the priorities which ought to guide these. A list of priority areas for action developed by WHO and endorsed by the Government is set out in Annex P. Other information on the Government's strategy and priorities is set out in the environment White Paper "This Common Inheritance", published in 1990.

ROCHFORD DISTRICT COUNCIL

HEALTH AND HOUSING SERVICES COMMITTEE - 3RD OCTOBER 1991

PUBLIC ENTERTAINMENT LICENSING

In drafting the Regulations which specify particulars to accompany applications for public entertainment licences, it has become apparent that there may be circumstances where the normal requirements need to be varied.

These relate to:-

- (a) specifying a period other than three months for the application to be submitted prior to the event, in respect of open air functions
- (b) varying the number of persons required to be named on licence applications
- (c) to require the placing of a public announcement in a local newspaper in respect of applications for events within a permanent structure or building

RECOMMENDED That authority be delegated to the Chief Environmental Health Officer to act on behalf of the Council in respect of those matters specified in the report. (4438) (CEHO)

Appendix to Agenda Item 13

GENERAL REGULATIONS - SPECIAL PARTICULARS TO BE FURNISHED BY AN APPLICANT FOR THE GRANT OF AN ENTERTAINMENTS LICENCE FOR ENTERTAINMENTS TAKING PLACE WHOLLY OR MAINLY IN THE OPEN AIR

1. An application for the grant or variation of the terms of and entertainment licence shall be made in writing, accompanied by the prescribed fee.
2. The application for a Public Entertainment Licence must be submitted 3 months in advance of the proposed date of the event(s). The Council may after consulting with the Police and Fire Authority vary this requirement
3. An application for the grant of a licence shall include the following particulars:-
  - (1) The full name(s) and address(es) of applicant(s)
  - (2) The address of the Registered and Head Office of the Limited Company
  - (3) The full names of all partners if application in the name of a Partnership and the nominated Partner to receive correspondence
  - (4) The Director(s)/Company Secretary/Partner(s) nominated to be named on the Licence. A minimum of two persons are required to be named on any Licence. The Council may vary the number of persons to be named on the Licence
  - (5) Name and address of the organising body if different from the applicant(s).
  - (6) The date of birth of any person to be named on the Licence, if under twenty one years of age.
  - (7) The applicant(s) previous experience of organising and running the type of event being applied for
  - (8) The details of any previous public entertainments licence that has been granted or refused by this or any other Licensing Authority
  - (9) The premises/site proposed to be licensed
  - (10) The period (maximum one year) or occasion(s) for which the licence is required and the proposed hours of operation
  - (11) The nature of the entertainment
  - (12) The maximum number of persons to attend the entertainment for which a licence is sought including any staff, stewards and performers, making an allowance for Police, Fire Authority and Council personnel.
  - (13) A location plan showing the position of the site in relation to public highways

- (14) A plan of the site to a scale of not less than 1:100 showing in detail the location of stage/tents/marquees/dancing arena/seating arrangements/toilet accommodation/parking area/fire path/exits/entrances/refreshment facilities/and other particulars as the Council may require
  - (15) The fabrics or other materials used in the construction of tents, marquees and similar structures, roof coverings, curtain drapes, linings and decorations including certificates of all materials used in connection with the structures. Note: Materials used for such purposes should conform with the flammability requirements of British Standard 5867 (Fabric Type B) or otherwise be of a flame retardent material to the satisfaction of the Council. The materials, construction and calculations of the staging, crowd control barriers and similar structures
  - (16) The equipment to be used in connection with entertainment including special effects, lights, lasers, strobe lighting, pyrotechnics, smoke generators or any similar devices or effects
  - (17) Details of the sanitary accommodation for public, performers and staff
  - (18) The arrangements for preventing persons in the neighbourhood being disturbed by noise
  - (19) The access for emergency vehicles
  - (20) The position and type of fire fighting equipment available
  - (21) A site plan showing the layout of any proposed electrical installation, including arrangements to be made for emergency lighting
  - (22) The First Aid facilities and personnel
  - (23) Method of controlling the number of persons attending the entertainment, fire routine and emergency procedures in the event of fire or other emergency, the number of Stewards
  - (24) Such other particulars as the Council may require
4. The applicant shall conspicuously display immediately outside the premises/site, for a period of not less than 28 days prior to the making of an application, a notice indicating his/her intention to apply for a licence
  5. Not less than 21 days prior to the making of an application, the applicant shall place a notice in a local newspaper with the following particulars:-
    - (1) The full name(s) and address(es) of the applicant(s)
    - (2) The premises/site proposed to be licensed
    - (3) The period (maximum one year) or occasion(s) for which the licence is required and the proposed hours of operation
    - (4) The nature of the entertainment

A copy of the newspaper with this notification should be submitted with the application

001242



GENERAL REGULATIONS - PARTICULARS TO BE FURNISHED TO THE COUNCIL BY AN APPLICANT FOR THE GRANT, RENEWAL OR TRANSFER OF AN ENTERTAINMENTS LICENCE WITHIN A PERMANENT STRUCTURE OR BUILDING

1. An application for the grant, renewal, transfer or variation of the terms of an entertainments licence shall be made in writing, accompanied by the prescribed fee.
- 2.(a) An application for the grant of a licence shall include the following particulars:-
  - (1) The full name(s) and address(es) of applicant(s)
  - (2) The address of the Registered and Head Office of the Limited Company
  - (3) The full names of all partners if application in the name of a Partnership and the nominated Partner to receive correspondence
  - (4) The Director(s)/Company Secretary/Partner(s) nominated to be named on the Licence. A minimum of two persons are required to be named on any Licence. The Council may vary the number of persons to be named on the Licence
  - (5) Name and address of the organising body if different from applicant(s)
  - (6) The date of birth of any person to be named on the Licence, if under twenty one years of age.
  - (7) The applicant(s) previous experience of organising and running the type of event being applied for
  - (8) The details of any previous public entertainments licence that has been granted or refused by this or any other Licensing Authority.
  - (9) The premises proposed to be licensed
  - (10) The period (maximum one year) or occasion(s) for which the licence is required and the proposed hours of operation
  - (11) The nature of the entertainment
  - (12) The maximum number of persons to attend the entertainment for which a licence is sought.
  - (13) The type of premises (temporary or permanent use)
  - (14) Plans and sections shown to a scale of not less than 1:100 showing in detail the construction of walls, ceilings and floors, indicating in blue the premises or part thereof proposed to be licensed
  - (15) The seating capacity on each floor of the premises and seating arrangements
  - (16) The number and dimensions of exits
  - (17) The materials in which the building is constructed
  - (18) The number and width of stairways

- (19) The systems of lighting for both general and emergency use
  - (20) Specifications, schedules and drawings of the electrical installation
  - (21) Specifications, schedules and drawings of the heating and ventilation installations
  - (22) The equipment to be used in connection with entertainment
  - (23) The sanitary arrangements for male and female patrons and performers
  - (24) The arrangements for preventing noise nuisance to local residents
  - (25) The access for emergency vehicles
  - (26) The fire fighting equipment available
  - (27) Such other particulars as the Council may require
- 2.(b) The applicant shall conspicuously display immediately outside the premises, for a period of not less than 28 days prior to the making of the application, a notice indicating his/her intention to apply for a licence.
3. An application for the renewal of a licence shall include the following particulars:-
- (1) The full name(s) and address(es) of the applicant(s)
  - (2) The address of the premises
  - (3) The date and the expiry date of the current licence
  - (4) The period (maximum one year) for which the licence is required to be renewed
  - (5) Particulars of any changes in the information provided in the application for the grant of the licence
  - (6) Particulars of any variation which the applicant desires in the terms, conditions or restrictions of or applicable to the licence
- 4 An applicant for the transfer of a licence shall give the particulars described in paragraph 3(1) (2) and (3) above, together with the full name(s) and address(es) of the proposed transferee(s)
5. Where required by the Council, the applicant shall not less than 21 days prior to the making of the application, place a notice in a local newspaper with the following particulars:-
- (1) The full name(s) and address(es) of the applicant(s)
  - (2) The premises/site proposed to be licensed
  - (3) The period (maximum one year) or occasion(s) for which the licence is required and the proposed hours of operation
  - (4) The nature of the entertainment

A copy of the newspaper with this notification should be submitted with the application.

SAT

# ROCHFORD DISTRICT COUNCIL

## NOTICE OF INTENTION TO MAKE AN APPLICATION FOR

### A PUBLIC ENTERTAINMENT LICENCE

(1) TAKE NOTE THAT I, .....  
(Name and Address of Applicant) .....

INTEND TO APPLY TO ROCHFORD DISTRICT COUNCIL, BEING THE APPROPRIATE  
LICENSING AUTHORITY, FOR THE GRANT\*/RENEWAL\* OF AN ENTERTAINMENT  
LICENCE AUTHORISING THE PROVISION OF THE FOLLOWING ENTERTAINMENTS,  
NAMELY: -

(State nature of Entertainment) .....

AT (Address or Place to be Licensed) .....

DATE OF FUNCTION AND PERIOD APPLIED FOR .....

MAXIMUM NUMBER OF PERSONS TO ATTEND .....

(2) AND FURTHER TAKE NOTE THAT THE APPLICATION WILL BE MADE TO THE  
SAID COUNCIL NOT LESS THAN 28 DAYS AFTER THE GIVING OF THIS NOTICE.

SIGNATURE OF APPLICANT .....

PRINT NAME .....

POSITION IN COMPANY .....

DATE .....

PLEASE NOTE INSTRUCTIONS FOR COMPLETION OF THIS FORM OVERLEAF

\* DELETE AS APPROPRIATE

Rochford District Council, Environmental Health Section,  
Council Offices, South Street, Rochford, Essex. SS4 1BW.  
Telephone (0702) 223225 or 223226

001251<sup>59</sup>✓

COMPLETE 6 COPIES

ON THE SAME DAY THE NOTICE IS SIGNED:-

- (A) FIX ONE COPY TO DOOR/GATE POST ETC., SO AS TO BE VISIBLE FROM THE HIGHWAY AND KEEP LEGIBLE FOR 28 DAYS.
- (B) SEND ONE COPY TO THE CHIEF ENVIRONMENTAL HEALTH OFFICER, COUNCIL OFFICES, SOUTH STREET, ROCHFORD, ESSEX SS4 1BW
- (C) SEND ONE COPY TO THE OFFICER IN CHARGE, ESSEX POLICE, VICTORIA AVENUE, SOUTHEND-ON-SEA, ESSEX. SS2 3ES.
- (D) SEND ONE COPY TO THE AREA BUILDING SURVEYOR, HOCKLEY ROAD, RAYLEIGH, ESSEX. SS6 8EB (ATTN: MR. PEEK).
- (E) KEEP ONE COPY FOR OWN FILE.

AFTER 28 DAYS

SEND REMAINING COPY TO THE CHIEF ENVIRONMENTAL HEALTH OFFICER WITH THE CERTIFICATE THAT THE NOTICE WAS KEPT EXHIBITED FOR 28 DAYS.

S. J. K.

001252

# ROCHFORD DISTRICT COUNCIL

## APPLICATION FOR GRANT OF A PUBLIC ENTERTAINMENT LICENCE

NAME AND ADDRESS OF APPLICANT .....

.....

.....

.....

NATURE OF PUBLIC ENTERTAINMENT FOR WHICH LICENCE IS SOUGHT  
(See notes overleaf)

.....

.....

NAME & ADDRESS OF PREMISES TO BE LICENSED .....

.....

.....

DATE OF FUNCTION AND PERIOD APPLIED FOR .....

.....

MAXIMUM NUMBER OF PERSONS TO ATTEND .....

SIGNATURE OF APPLICANT.....

PRINT NAME .....

POSITION IN COMPANY .....

DATE .....

This form must be completed and returned with all the detailed information as required by the General Regulations.

PLEASE NOTE INSTRUCTIONS FOR COMPLETION OF THIS FORM OVERLEAF

Rochford District Council, Environmental Health Section,  
Council Offices, South Street, Rochford, Essex. SS4 1BW  
Telephone (0702) 223225 or 223226

001253 *592*

NOTES

- (1) Public entertainment licences are required for public dancing or music or any other public entertainment of a like kind or any entertainment which consists of, or includes, any public contest, exhibition or display of boxing, wrestling, judo, karate or any similar sport.
- (2) You will receive four copies of this form
  - (A) SEND one copy and the detailed information required by the General Regulations to the Chief Environmental Health Officer, Council offices, South Street, Rochford, Essex SS4 1BW, WITH FEE AND SUPPLEMENTARY INFORMATION REQUIRED.
  - (C) SEND one copy and the detailed information required by the General Regulations to the Officer in Charge, Essex Police, Victoria Avenue, Southend-on-Sea, Essex SS2 3ES.
  - (D) SEND One copy and the detailed information required by the General Regulations to the area Building Surveyor, Hockley Road, Rayleigh, Essex SS6 8EB (Attn: Mr. Peek).
  - (E) KEEP one copy for own file.

ROCHFORD DISTRICT COUNCIL

HEALTH & HOUSING SERVICES COMMITTEE 3RD OCTOBER 1991

HOUSING STRATEGY -  
HOUSING FOR ELDERLY OWNER/OCCUPIERS (Min.600/90)

The Chief Housing Manager reports that at the meeting of the Policy and Resources Committee held 23rd October 1990 it was decided that:

- "(1) the present arrangements under which housing is offered to elderly owner/occupiers\* be discontinued and they be eligible to join the housing waiting list and be offered housing in accordance with their priority under the points scheme; without any condition being attached to the sale of their existing home."
- (2) That a report be made to the Health and Housing Services Committee on the effects of that new policy after a full year of its operation to enable further consideration to be given to the re-introduction of the 80/20 scheme."  
(Min 600/90)

\* This refers to the 50/50 scheme

Lettings and Allocations

In the first period of operation of the scheme the elderly persons waiting list has grown by 56 names.

A breakdown of this increase is as follows:

AP Waiting List at October 1990	209
AP Waiting List at September 1991	265
New Applicants:	
(a) Not owner occupiers	16
(b) Owner occupiers	81
Total	97
Housed:	
(a) Not owner occupiers	19
(b) Owner occupiers	10
Total	29 *

\* of the 29 housed 7 have been assisted as homeless persons 3 owner/occupiers and 4 not owner/occupiers.

Financial Background:

Members will recall that the principal reason for not pursuing the 80/20 scheme option in 1990 was the Treasury rules on public expenditure. These rules basically counted capital expenditure against set limits and did not allow the full value of receipts to be used. In essence therefore, the scheme would have further restricted the Council's ability to use its capital allocation

and receipts. There has been no relaxation in these rules.

RECOMMENDED: That the present arrangements be continued.

CHAIRMAN *S. J. Perry*

DATE: 5 11-91



ROCHFORD DISTRICT COUNCIL

Minutes of the Leisure Services Committee

At a Meeting held on 8th October 1991. Present: Councillors D.R. Helson (Chairman), R.S. Allen, P.A. Beckers, C.I. Black, M.C. Brown, T. Fawell, D.F. Flack, G. Fox, Mrs. J.M. Giles, S.N. Jarvis, Mrs. S J Lemon, C.R. Morgan, J.M. Roden, A. Stephens, Mrs. M.W. Stevenson, S.R. Tellis, R.E. Vingoe and Mrs. L. Walker.

Apologies: Councillors Mrs. J.A. Christie, Mrs. E.M. Hart, Mrs. M. Hunnable, Mrs. A.R. Hutchings and Miss B.G.J. Lovett.

Visiting by Invitation: Councillor Mrs. E. Marlow.

Visiting: Councillors B.A. Crick and S.A. Skinner.

504. MINUTES

Resolved that the Minutes of the Meeting of 2nd July 1991 be approved as a correct record and signed by the Chairman.

505. MONITORING OF PERFORMANCE - MEETINGS OF 12TH FEBRUARY AND 23RD MAY 1991

NOTE: Councillor S.N. Jarvis declared a non-pecuniary interest in regard to Minute 570/86 as a Trustee of the Rayleigh Bowls Club but remained in the Meeting and participated in the discussion thereon.

The Committee were satisfied that all necessary action had been taken. Minutes 570/86 (SOL), 308/87 (SOL), 517(1)/89 (SOL), 519/89 (SOL), 290/90 (SOL,DD,ACE), 302/90 (SOL) and 615/90 (SOL) were carried forward. At the request of a Member it was agreed under Minute 570/86:

King George V Playing Field, Rayleigh - Bowling Green that a report on progress should be made to the next Meeting.

RECOMMENDED That arrangements be made accordingly. (SOL)

506. NOTICE OF MOTION RECEIVED PURSUANT TO STANDING ORDER 5 (Minute 424/91)

Members had before them the following Notice of Motions standing in the names of Councillors Mrs. E. Marlow and Mrs. E.M. Hart which had been referred by Council on 23rd July 1991 to this Committee for consideration.

"That this Council, recognising the problems caused by the accessibility of the play space in Hockley Woods, asks that, subject to the budget strategy, provision be made within the Capital Programme for this area to be securely fenced and gated at the earliest opportunity"

The Committee were advised that, because the play space was unfenced, it was open to use at all hours which gave rise to nuisance to residents living nearby. In supporting the Motion the Committee were mindful that constraints on the budget could militate against its achievement in the short term and accepted the suggestion of a Member that this could be overcome by the use of natural materials freely available within Hockley Woods and the Motion was amended accordingly

*Handwritten signature*  
6/17/92  
001257

Leisure Services Committee

RECOMMENDED That this Council, recognising the problems caused by the accessibility of the play space in Hockley Woods, asks that, subject to the budget strategy, provision be made within the Draft Capital Programme for this area to be securely fenced and gated at the earliest opportunity but that in the meantime the Woodland Team be asked to pursue the matter using natural materials for the purpose. (245)(DD)

507. FYFIELD PATH PLAY AREA - SITE VISIT (MINUTE 354/91)

The Committee had before them the appended Minutes of the site visit to the above play area and gave consideration to the appointment of representatives to meet for informal discussions with the young people in the Fyfield Path area in consequence of which it was

RECOMMENDED That Councillors P.A. Beckers, Mrs. A.R. Hutchings, Miss B.G.J. Lovett, C.R. Morgan, and A. Stephens be so appointed. (6477)(ACE)

508. CLAY PIGEON SHOOTING WORKING PARTY (Minute 174/91)

The Chief Environmental Health Officer reported that as requested earlier this year Officers had met with interested groups to discuss ways in which the needs and activities of local clay pigeon shooting clubs might be co-ordinated. Members had before them the appended notes of the first Meeting of the Clay Pigeon Shooting Working Party and accepted the preliminary conclusions contained therein subject to the terms of reference being extended to reflect the aim of reducing potential noise impact on the environment in the public interest. The Committee concurred with the suggestion of a Member that if site visits were arranged Ward Members should be invited to participate. The Chairman suggested that in addition to himself the other Groups should also be involved in the Working Party Meetings and the Committee accepted a suggestion that Ward Members should be advised as appropriate when such Meetings were being arranged.

RECOMMENDED (1) That the suggested terms of reference be approved as amended above.

(2) That the Conservative, Labour and Independent Groups each be invited to nominate a representative to attend Meetings of the Clay Pigeon Shooting Working Party and that Ward Members be notified of such Meetings as appropriate.

(3) That the Clay Pigeon Shooting Working Party investigate sites which might be suitable for clay pigeon shooting, including site visits if appropriate in which event Ward Members be invited to participate.

(4) That the Clay Pigeon Shooting Working Party visit local shooting clubs to familiarise themselves with the technical aspects of the sport. (17328)(CEHO)

509. OPEN SPACES DEVELOPMENT PROGRAMME - LAND AT LITTLE WHEATLEYS, RAYLEIGH (Minute 390(6)/91)

The Chief Executive (Designate) reported that, as requested by the Committee under Minute 78/91, the views of the District Plan Working Party

001000

Leisure Services Committee

had been sought on the location of a golf course on land at Little Wheatleys, Rayleigh. The Committee noted that there were no planning objections in principle but that further consideration needed to be given to.- (1) the position of the vehicle access and car park;

(2) the siting and orientation of the golf driving range;

(3) the effect of the proposal on the existing flora and fauna and the need for an ecologically sound planting and landscaping scheme.

CIRCA Leisure had been advised of those views. The Committee rehearsed the arguments relating to the vehicle access. They saw the future of the scheme to be dependent upon securing satisfactory arrangements and noted that the County Surveyor was currently undertaking a study of traffic flow and junction capacity along London Road, Rayleigh, the results of which were anticipated shortly.

RECOMMENDED That the views of the Working Party be noted and a further report be made in the light of the County Surveyor's findings. (12991)(DD).

510. SWEYNE PARK, RAWRETH - PROPOSED MAINTENANCE PROGRAMME

The Assistant Chief Executive reported on a programme for the various areas of Sweyne Park which had been prepared jointly by the Parks Monitoring Officer and the Woodlands and Environmental Specialist, so as to develop the new tree planting areas and bridle paths, leaving the remainder as a wild flower meadow, and carrying out only such maintenance as was necessary to ensure safety at an estimated cost of £7,000 for 1992/93.

RECOMMENDED (1) That the proposed maintenance programme for Sweyne Park be approved.

(2) That provision in the sum of £7,000 be made in the draft estimates for 1992/93.

(3) That subject to final approval of the budget provision and completion of satisfactory negotiations with contractors, the grounds maintenance contract be varied accordingly. (6471)(ACE)

511. ROCHFORD RESERVOIR - STORAGE BUILDING FOR MINIATURE RAILWAY

The Solicitor reported that the Rochford Live Steam Group, the operators of the miniature railway at Rochford Reservoir, were seeking permission to erect a small building adjacent to the Freight House to store rolling stock and equipment which would be more easily accessible than the building on the west side of the Freight House car park which they currently used. The Committee noted that in planning terms, the principle of a small building was acceptable provided it was suitably designed, bearing in mind that the site was within a conservation area and adjacent to the Freight House which was a building of character. The proposal was for a building which reflected the design of the Freight House, sited in an inconspicuous position which could be further shielded by additional planting.

Leisure Services Committee

RECOMMENDED That the Council agree in principle to the provision of a building at Rochford Reservoir for the storage of equipment used in connection with the miniature railway, subject to the granting of planning permission. (1332)(SOL)

512. THE PROHIBITION ON USE OF PEAT (Minute 362(iii)/90)

Arising out of the Council's commitment to the "Peat Charter" which would come into effect on 1st April 1993, the Assistant Chief Executive reported that trial use of the peat substitute Coir had not proved successful and that next season it was hoped to try another non-peat based product. The Committee were disappointed at the outcome but accepted that a tried and tested alternative product would need to be identified.

RECOMMENDED That the Assistant Chief Executive continues to investigate the available alternatives to the use of peat in order to identify a suitable product. (131)(ACE)

513. USE OF SCHOOL PLAYING GROUND/PLAYING FIELD

NOTE: (1) Councillors R.S. Allen, P.A. Beckers, Mrs. J.M. Giles, D R. Helson, Mrs. S.J. Lemon, C.R. Morgan, R.E Vingoe and Mrs. L. Walker declared a non-pecuniary interest by virtue of membership of School Governing Bodies.

(2) Councillors T. Fawell, D.F. Flack, J.M. Roden and Mrs L. Walker declared a non-pecuniary interest by virtue of employment.

(3) Councillors D.R. Helson and Mrs. L. Walker declared a non-pecuniary interest by virtue of their children attending schools within the District.

They remained in the Meeting and participated in the discussion and voting thereon.

The Assistant Chief Executive reported that investigations into the potential for joint use of County/District Council facilities, for making school playgrounds available for activities such as skateboarding and playing fields for athletic pursuits, had failed to elicit a positive response from Schools in the District, in the light of which it was

RECOMMENDED (1) That representations be made to the Essex County Council outlining the need for greater use of school outside facilities.

(2) That the ECSR be approached with a view to lending support in any initiative seeking to increase the use of schools within the Rochford District for sport and community use under LMS. (131) (ACE)

514. PROVISION OF SKATEBOARD FACILITIES (Minute 355/91)

The Assistant Chief Executive reported on the progress at the Rocheway Centre and on the various other initiatives being pursued to provide skateboard facilities within the District. The Chairman suggested that the matter be raised also with the Rochford Sports Council.

Leisure Services Committee

RECOMMENDED That the Officers continue to explore the possibilities of long-term provision of skateboard facilities in Rayleigh and Great Wakering and that the subject be discussed with the Rochford Sports Council. (4965)(ACE)

515. ARTS PROVISION (Minute 356/91)

The Assistant Chief Executive reported that although difficulties in attracting sponsorship and constraints on the Council's budget militated against producing a comprehensive guide to Arts and Entertainment in the District, the possibility existed of a commercial company being prepared to undertake such a project on a self-financing basis and details were being sought.

RECOMMENDED That a further report be made in due course. (131)(ACE)

516. PERFORMANCE INDICATORS - LEISURE SERVICES

The Committee considered the report of the Assistant Chief Executive and discussed the penalty point system particularly relating to -

- The ladies poolside changing facility
- The availability of a first-aider
- The enforcement of safety rules on the climbing wall
- The standard of accepted dress
- The speed of service in the cafeteria

The Chairman asked the Officers to review with CIRCA Leisure the points raised and to report further in due course.

RECOMMENDED That arrangements be made accordingly. (131)(ACE)

517. CLEMENTS HALL LEISURE CENTRE - BAR REFURBISHMENT (Minute 119/91)

The Director of Development reported that in accordance with the terms for the renewal of the Leisure Services management contract. CIRCA Leisure PLC had submitted a scheme to refurbish the bar at Clements Hall Leisure Centre. Both the Chief Environmental Health Officer and Property Services Manager were satisfied with the proposals, details of which were noted.

RECOMMENDED That the scheme by CIRCA Leisure PLC to refurbish the bar at Clements Hall Leisure Centre be approved. (6771)(DD)

NOTE: The Chief Executive (Designate) exercised his authority under Standing Order 18 to enable CIRCA Leisure to proceed with this proposal without delay.

518. EXCLUSION OF THE PUBLIC

Resolved that under Section 100(A)(4) of the Local Government Act 1972, the public be excluded from the Meeting for the following item of business on the grounds that it involves the likely disclosure of Exempt Information as defined in paragraphs 7 and 9 respectively of Part I of Schedule 12A of the Act.

Leisure Services Committee

519. SHOP LETTINGS - CLEMENTS HALL LEISURE CENTRE AND PARK SPORTS CENTRE

NOTE: Councillors T. Fawell and J.M. Roden declared a non-pecuniary interest by virtue of acquaintance with a potential tenant but remained in the Meeting and participated in the discussion and voting thereon.

The Assistant Chief Executive reported in confidence on an interest from CIRCA Leisure in the shop premises at Clements Hall Leisure Centre and Park Sports Centre and the basis on which the rental was determined. Whilst accepting that negotiations should proceed on the latter premises, the Committee asked that opportunity be made for any other interested parties to bid also for the use of the shop space at Clements Hall Leisure Centre.

RECOMMENDED (1) That the Officers be authorised to commence negotiations with CIRCA Leisure for use of the shop space within Park Sports Centre and that a further report be made on the outcome.

(2) That the availability of the shop space within Clements Hall Leisure Centre be advertised to enable any other interested parties to bid. (131)(ACE)

520. FORTHCOMING ACTIVITIES

Pursuant to Standing Order 26.2 the Chairman took the opportunity to remind Members of -

- (1) The visit by Members of the Leisure Services Committee to an indoor leisure establishment on the following evening.
- (2) The daytime visit to the open spaces which it was agreed should take place on a Saturday in November.
- (3) The recent invitation to visit the Kingsdown School Adventure Playground, which it was agreed should take place during the daytime when the facilities were in use.
- (4) The visit of the German minesweepers 'NIXE' and the 'HERTHA' this weekend.

ROCHFORD DISTRICT COUNCIL

LEISURE SERVICES COMMITTEE - 12TH NOVEMBER 1991

REPORT OF ASSISTANT CHIEF EXECUTIVE

FYFIELD PATH PLAY AREA - SITE VISIT (Minute 354/91)

Members attending: Councillors D.R. Helson (Chairman), C.I. Black, M.C. Brown, Mrs. J.M. Giles, Mrs. A.R. Hutchings, (S.N. Jarvis), Miss B.G.J. Lovett, (S.A. Skinner), A. Stephens and R.E. Vingoe.

Also attending: WPC Smith, S J. Peen and T. Bragg

Introduction

The purpose of the site visit, held on Wednesday 7th August 1991, was to provide Members of the Leisure Services Committee with an opportunity of identifying the Fyfield Path Play and Amenity Area, where there had been considerable problems arising from misuse of the facilities by groups of young people to the considerable concern of and detriment to adjacent residents.


The Site

The Fyfield Path Play and Amenity Area is situated between Tendring Avenue, Tillingham Way and Bardfield Way on the Little Wheatleys Estate and comprises a small, separately fenced area providing play equipment facilities for young children, and an adjacent grassed amenity area. There are a number of properties in Fyfield Path which have an immediate frontage to the open space area. In addition there are a number of properties in both Bardfield Way and Tillingham Way whose rear gardens are immediately adjacent to this area.

Identifying the Problem

Over a period of some years there have been problems from time to time with regard to the misuse and abuse of this amenity area. Most of the problems in the past have arisen from the unauthorised use of the field for football and/or other ball games by older groups of youths. Residents in both Fyfield Path and Tillingham Way have complained not only of the general nuisance of noise etc. but also of the kicking of the ball against boundary fences, the frequent occasions when balls are kicked into rear gardens and the abuse and damage arising when the young people attempt to retrieve the balls.

More recently the problems have been further exacerbated by groups of young people congregating within the children's play area and the consumption of alcohol on these occasions. Remonstrations by local residents has generally been met by abuse and sometimes even by intimidation and threats.

 001263

### Consideration of Alternative Solutions

Some attempts have been made in the past to provide solutions, but regretfully these have met with only limited and temporary success. A 6' high chain link fence was erected along the boundary with the Tillingham Way properties, in an attempt to prevent the kicking of balls against the private fences. Whilst this has succeeded it has not cured the problem of balls being kicked into the gardens and subsequent climbing of fences by the young people, some of who may be 20 or even older, to retrieve their property. Some attempt was also made to provide trees in an endeavour to divide the amenity area, making it less attractive for footballing purposes. However, the sapling trees were simply broken or removed.

The local Police are fully aware of the situation here and have co-operated on many occasions and provide a regular patrol, on both a formal and informal basis and have met with some, if only temporary, success in limiting the extent of the problem. WPC Smith reported at the site visit that, so far as she was aware, there had been no specific incidents or calls to attend at the site for several months.

Members considered a number of alternative approaches in an endeavour to address the problems, including:-

(i) Erection of higher fencing - It was pointed out that higher fencing would require to be of a considerably heavier gauge than that provided at present, would be extremely expensive and would still be no guarantee of success.

(ii) Erection of barbed or razor wire onto existing fencing - Again, the effectiveness of these proposals was questionable but in any event it was doubted if it would be legal to provide this type of wiring on public open space areas.

(iii) Provision of five-a-side football facilities - It was suggested that as it was impossible to prevent young people from playing football on open space areas that perhaps the problem should be addressed in a different way, by providing a facility which might be better controlled and the provision of the smaller five-a-side goals positioned away from the boundary fences was suggested. However it was generally felt that this would provide no guarantee that balls would not continue to be kicked over the fences, with the resultant abuse arising from recovery, but would also be likely to lead to the attraction of greater numbers and thereby create even more disturbance for the residents.

(iv) Use of amenity area for other purposes - a more radical and drastic measure was the suggestion that the amenity area should be removed and made available for other purposes e.g. old people's housing scheme. However, Members felt that this did not address the issues, it would remove a valuable and attractive facility and merely transfer the problem to another part of the neighbourhood.

(v) Discussion with the young people involved - It was suggested that this approach had been very successful when similar problems had occurred in the Hockley area and if these could be arranged locally, on an informal basis, that it might remove the confrontational aspects from the problem.



Conclusions

Members conceded that it was impossible to identify a positive solution to this very difficult problem but agreed that the suggested meeting with representatives of the young people would appear to be an avenue worth exploring further. WPC Smith, who had contact with some of those involved, undertook to provide the Assistant Chief Executive with all available information on the frequency of recent incidents and to make initial contact with one or two of the participants with a view to arranging informal discussions with a limited number of Members of the Committee. It was accepted that a meeting in a formal forum with all Members was unlikely to be attractive to the young people who would feel more secure and confident and able to communicate on a "one to one" basis on their own territory

RECOMMENDED That the Committee give consideration to the appointment of representatives to meet for informal discussions with the young people in the Fyfield Path area. (6477)(ACE)

CHAIRMAN: Murray

DATE 6.2.92.

ROCHFORD DISTRICT COUNCIL

Minutes of the Development Services Committee

At a Meeting held on 10th October 1991. Present. Councillors S.A. Skinner (Chairman), R.S. Allen, P.A. Beckers, R.H. Boyd, B.A. Crick, T. Fawell, D.F. Flack, G. Fox, Mrs. H.L A Glynn, M.J. Handford, Mrs. E.M. Hart, Mrs. J. Helson, G.C.A. Jones, R.A. Pearson, T.A. Powell, A. Stephens, S.R. Tellis, R.E. Vingoe, Mrs. L. Walker and D.A. Weir.

521. MINUTES

Resolved that the Minutes of the Meeting of 9th July 1991 be approved as a correct record and signed by the Chairman.

522. MONITORING OF PERFORMANCE - MEETINGS OF 14TH FEBRUARY, 30TH MAY AND SPECIAL AND RESUMED MEETINGS OF 13TH JUNE 1991

The Committee were satisfied that all necessary action had been taken. Minutes 741/84(SOL), 324/87(SOL), 324/90(SOL), 573/90(SOL), 581/90 Para. 2(SOL), 92/91(SOL), 93/91(SOL) and 319/91(SOL) were carried forward.

523. COUNTY HIGHWAYS MATTERS

Mr. A. Cook the retiring Area Engineer introduced his successor Mr. R. Gardner and the Chairman and Members thanked Mr. Cook for all the assistance he had given to the Committee over the years and wished him well in his retirement.

A Member referred to a recent tour by the Rochford Disabled Access Committee which had focused attention on the need for improvements to facilities for the disabled. He cited Spa Road, Hockley as a prime example, where the width and slope of the pavement, and the height of the kerb all caused problems. He asked for that aspect to be borne in mind and for the Highway Authority to review their practices so as to build in provision for the disabled, for example by the use of textured paving material and the request was noted.

Mr. Gardner accepted an invitation from a Member to visit Great Wakering to view the highway problems in that area including access to the Great Wakering Tip. The highway representatives then answered questions from Members regarding:-

The commencement of the Cherry Orchard Lane link.

The acquisition of land for footpath provision on the north side of Rectory Road.

The responsibility for verge cutting.

The reason for the simultaneous construction of a number of major road schemes resulting in traffic delays.

The right of way at mini-roundabouts.

The need to prevent visual obstruction of road signs.

The prohibition on the use of weed killers.

The problems of roadside parking associated with car boot sales.

The Chairman thanked the representatives for their attendance and they then left the Meeting.

Development Services Committee

524. STATION CRESCENT/UPWAY, RAYLEIGH - PROPOSED WAITING RESTRICTIONS

The Director of Development reported details of new waiting restrictions proposed by the County Council in respect of the above junction.

A Member expressed concern that the prohibition should extend fully along Station Crescent and was advised that following the recent site visit by the County Traffic and Road Safety Sub-Committee further parking restrictions were to be proposed which would include the matter raised.

RECOMMENDED That the County Council proposed No Waiting restrictions be supported. (933) (DD)

525. SOUTH EAST ESSEX TRAFFIC STUDY

(i) Special Joint Meeting (Minute 423/91)

The Chief Executive (Designate) reported that County had arranged a Special Joint Meeting of the Highways and Environment Committees on 7th November 1991 to consider and take decisions on a preferred strategy for the South East Essex area and were inviting representatives of the local authorities concerned to attend.

The Committee accepted the basis on which that could be met from amongst the Members nominated under Minute 289/91 to liaise with the County Council on highways matters.

RECOMMENDED That arrangements be made accordingly. (TP112)(CE(D))

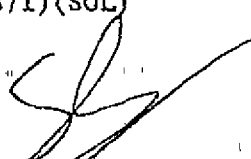
(ii) Site Visit 24th September 1991 (Minute 440/91)

The Director of Development reported verbally that two of the three possible lower Thames crossing points had been inspected, namely at Shoebury and Ganvey Island, but that poor weather had ruled out visiting Tilbury Fort. The itinerary had also included following as closely as possible the three route options identified in the South East Essex Traffic Study to improve east/west communications noting where they would cross the existing highway infrastructure. County had drawn attention to the fact that Options 2 and 3 could be aligned with an existing network of pylons which would help to offset the environmental impact of those proposed routes.

526. PROPOSED EXTENSION TO ROCHEFORD BOWLING CLUB RECREATION GROUND, STAMBRIDGE

The Solicitor reported on an application from Rochford Bowling Club for the land included in the current lease to be extended by 60 square metres to provide an undercover bowling green and lobby and enable the kitchen to be relocated. The Committee noted the basis of the current Lease and the terms on which it was proposed to meet the Club's request subject to planning permission and Building Regulation approval.

RECOMMENDED That the Solicitor be authorised to grant a new Lease to Rochford Bowling Club for the extension of 60 square metres to its existing premises for a term of years expiring 25th July 2004 and on such other terms as the Solicitor thinks fit. (871)(SOL)



Development Services Committee

527. PANEL MINUTES

The Committee considered the appended Minutes containing the following recommendations:-

<u>Panel</u>	<u>Date</u>
(A) Horse Riding Working Party	10th July 1991

On Minute 127 the Ward Member asked to be advised of the timescale to which the County Council were working in inviting applications for modification of the definitive map in respect of Footpath 3, Hullbridge. (SOL)

On Minute 135 - Footpath 7, Ashington a Member received clarification of the location of the proposed bridleway.

On Minute 137 a Member suggested that the Joint Panel of Members should be asked to consider how best a horse riding facility could be achieved without involving access onto Thorpe Road although it was accepted that there was a need to avoid horses being ridden adjacent to a culvert. The hope was expressed that a Meeting of the Joint Panel would be held in the near future. (CE(D))

(B) Waste Disposal Working Party	18th July 1991
----------------------------------	----------------

RECOMMENDED That this Council being mindful of the problems engendered within the District by the current method of waste disposal by tipping and landfill, declares its support in principle to any suitable scheme that is designed to recycle waste and asks the Officers to encourage any such initiative, subject to all necessary approvals being obtained. (45) (DD/AGE) (Minute 4 - Notice of Motion)

(C) District Plan Working Party	18th September 1991
---------------------------------	---------------------

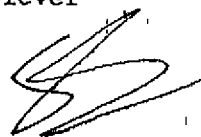
On Minute 172 the Chairman advised Members that County were also seeking a replacement library facility in Rochford and the recommendation was amended accordingly.

RECOMMENDED (1) That the Officers liaise with the representatives of the cycling fraternity on the identification of possible cycle routes within the District to enable a further report to be made in due course. (2081)(DD)(Minute 168: Cycling)

(2) That the Officers be authorised to investigate the possibility of a second access as set out in the Minute. (2081)(DD) (Minute 169: Car Parking - Alexandra Road, Great Wakering)

(3) That the motion to introduce a new standard planning condition to apply to all new applications for planning consent so as to prohibit any construction work on a Sunday be not approved but that the Planning Services Committee be advised that such a condition may be imposed in appropriate cases.

(4) That the policy relating to isolation of dwellings be amended to achieve at least 1 metre isolation from boundaries in all cases, the aim of that revised policy being to ensure an improved level

001268 

Development Services Committee

of separation between buildings to achieve a higher standard of layout rather than the cramped appearance of current developments. (2081)(DD) (Minute 170: Notice of Motion)

(5) That work on the car parking study be resumed when circumstances permit. (Minute 171: Car Parking Study)

(6) That reference be made within Chapter 10 of the Local Plan to the need for a replacement library facility in Great Wakering and Rochford.

(7) That further discussions be held with the Essex Fire & Rescue Service on their future requirements. (2081)(DD) (Minute 172: Library & Fire Service - Future Requirements)

(8) That the possibility of acquiring the site to the south be pursued. (1550)(DD)(Use of Land North of Brays Lane as informal Public Open Space and Children's Play Area)

(9) That an additional Clause be added to Policy H12 as follows:-

(xiii) ALL SCHEMES WILL NORMALLY BE REQUIRED TO PROVIDE ADEQUATE SPACE ADJACENT TO THE MAIN ENTRANCE TO THE BUILDING FOR AN AMBULANCE TO PARK AND WHERE NECESSARY TO TURN SO AS TO FACILITATE EMERGENCY ACCESS.

(2081)(DD)(Minute 174: Ambulance Access to new Sheltered Schemes)

(10) That the Planning Services Committee be advised that the present practice of making detailed comments to the County Council on the planning merits of each proposal should be continued, but that additional comments be forwarded in cases where there is concern regarding the condition of the buildings. (2081)(DD)(Minute 175. Use of Relocatable Classrooms)

(11) That subject to paragraph 8.5.1 being amended to provide a suitable substitution for the word 'palimpsest' the drafts of Chapters 7, 8 and 9 be approved for inclusion within the first review of the Local Plan. (2081)(DD)(Minute 176: Review of Local Plan)

(12) That the modifications to the First Alteration to the Essex Structure Plan as approved by the Secretary of State be noted and that the consequential provisions and amendments be incorporated in the Review of the Rochford District Local Plan. (TP87)(DD)(Minute 177. Essex Structure Plan - Notice of Approval)

(13) That the Rural Development Commission be informed that the Council generally shares the concerns expressed in the Consultation Document but considers the solutions proposed may have limited application in Rochford District due to its Green Belt status and the proximity of its rural areas to large concentrations of urban housing and employment.

(14) That the effects of the changes in agricultural employment and possible solutions thereto be addressed as appropriate in the revisions to be made to Chapter 4 of the Local Plan relating to Employment and Business. (TP87)(DD)(Minute 178: Meeting the Challenge of Agricultural Adjustment)

Development Services Committee

Arising out of recommendation (4) the Director of Development reported on a revised wording for the Separation of Dwellings policy as contained in Appendix 1, paragraph A1.4.12 of the Local Plan.

RECOMMENDED That the Separation of Dwellings policy be amended to read as follows:-

IN ASSESSING PLANNING APPLICATIONS FOR HOUSING SCHEMES, INCLUDING THE DEVELOPMENT OF NEW ESTATES AND INFILL PLOTS WITHIN EXISTING RESIDENTIAL AREAS, THE LOCAL PLANNING AUTHORITY WILL NORMALLY REQUIRE THAT A MINIMUM SEPARATION OF ONE METRE IS ACHIEVED IN ALL CASES BETWEEN THE SIDE BOUNDARIES OF THE HEREDITAMENT AND THE DWELLING HOUSE, INCLUDING SINGLE STOREY SIDE PROJECTIONS SUCH AS GARAGES. THIS POLICY WILL APPLY TO THE SPACES BETWEEN DETACHED DWELLING HOUSES, PAIRS OF SEMI-DETACHED DWELLINGS AND BLOCKS OF TERRACED HOUSES, FLATS OR MAISONNETTES, TO PROVIDE A TOTAL SEPARATION OF TWO METRES BETWEEN THE SIDES OF THE BUILDINGS. IT IS ACCEPTED THAT A TOTAL SIDE TO SIDE SEPARATION OF TWO METRES MAY NOT BE ACHIEVABLE IN ALL CASES RELATING TO INFILL APPLICATIONS. (2081) (DD)

(D) Hackney Carriage Panel

2nd October 1991

RECOMMENDED (1) That the delegations to the Chief Trading Standards Officer pass to the Assistant Director of Community Services. (897) (CE(D)) (Minute 53: Delegated Powers)

(2) That the licence fees be increased as set out in the Minute with effect from 1st December 1991 in accordance with Section 70 of the Local Government (Miscellaneous Provisions) Act 1976. (897) (ADCS) (Minute 54: Hackney Carriage and Private Hire Vehicle Licensing Fees)

(3) That in accordance with the Local Government (Miscellaneous Provisions) Act 1976 the authorised fares for hackney carriages and those private hire vehicles fitted with meters in the Rochford District be increased as requested with effect from 2nd December 1991.

(4) That public notice be given of the above fares increase.

(5) That the associated requests for a revision to the double fare at Christmas and for a charge to be levied for accepting payment by credit card be not granted. (897) (ADCS) (Minute 55: Hackney Carriage Fares)

(6) That the Officers be asked to discuss with the Police and the highway authority the possibility of designating as a Hackney Carriage stand the north side of Eastwood Road adjacent to the entrance to King George V Playing Field.

(7) That subject thereto further discussions be held with the taxi trade to achieve the designation of additional Hackney Carriage stands on the basis set out in the Minute.

(8) That dependent on the outcome the necessary arrangements be made to advertise the proposal. (897) (ADCS) (Minute 56: Hackney Carriage Stands - Rayleigh Town Centre)

001270

Development Services Committee

(9) That the Assistant Director of Community Services be authorised to approve the introduction of a fare reduction scheme and the display of an appropriate advertisement within the hackney carriage for that purpose. (897) (ADCS) (Minute 57: Shared Taxi Service)

(10) That the condition requiring a vehicle licence to have been held for a period of 5 years prior to its transfer be waived in this instance. (897) (ADCS) (Minute 60: Proprietorship of Circuit)

528. FLOODING

The Assistant Chief Executive reported on the reasons for a request from the Emergency Panel for representations to be made to the DoE regarding the risk of flooding and the Committee accepted a suggestion that the local M.P. should be included also and that the National Rivers Authority should be invited to send a representative to attend a Meeting at the earliest possible opportunity to enable the matter to be discussed further.

RECOMMENDED (1) That the Council be requested to make representations to the Secretary of State for the Environment and the local M.P. strongly urging the Government to recognise a very real and increasingly more dangerous risk to life and property particularly within Rochford District with its exceptionally extensive water frontage and to make funds immediately available to provide the much needed improvement to the District's sea defences forthwith.

(2) That arrangements be made for a representative of the National Rivers Authority to attend a future Meeting as aforesaid. (204) (AGE)

529. TOWN POLICE CLAUSES ACT 1847 - SECTION 21  
PROPOSED TEMPORARY CLOSURE OF SPA ROAD, HOCKLEY

The Solicitor reported on the reasons why Hockley Traders' Association had asked the Council to make a temporary Road Closure Order under the provisions of Section 21 of the Town Police Clauses Act 1847, on its effect and that Essex Police and the Highway Authority were unable to give their approval to the proposal.

RECOMMENDED That the application be not granted. (SOL)(45)

530. HIGHWAYS ACT 1980 - SECTION 119

(i) Proposed Diversion of Footpaths 3, 5, 31, 33 and 34 Barling Magna  
(Minute 660/90)

The Committee had before them a report by the Solicitor on the outcome of preliminary consultations on the above proposal and accepted the suggestion of a Member that consideration of the matter should be deferred pending the determination by County of the application in respect of Barling Quarry which could involve the construction of a haul road across the area in question.

RECOMMENDED That arrangements be made accordingly. (8340) (CE(D))

Development Services Committee

(ii) Proposed Diversion of Footpath 14 (Part) Rochford (Minute 383/91)

The Solicitor reported on the outcome of consultations on the above proposal and having noted the strength of objections lodged by various residents of Green Lane, Southend-on-Sea Borough Council, their Member representative on the Roach Valley Conservation Zone Group of Representatives and the Essex County Council as Highway Authority it was

RECOMMENDED That the application for the diversion of part of Footpath 14 Rochford be refused. (923)(SOL)

531. ROCHFORD RESERVOIR - MANAGEMENT OF THE WATERS (Minute 92/89)

The Solicitor reported that in anticipation of the expiry of the current 3-year Management Agreement the Rochford Angling Club wished to renew the Licence for a period of 5 years.

RECOMMENDED That the Solicitor be authorised to renew the Agreement with Rochford Angling Club for its management of Rochford Reservoir for a period of 5 years. (133)(SOL)

532. OFFER OF LAND AT BECKNEY AVENUE, HOCKLEY

The Solicitor reported on the basis of an offer to donate to the Council an area of land at the above location which would add to the Council's existing adjacent landholding and further protect the Metropolitan Green Belt and having considered the implications it was

RECOMMENDED That the Solicitor be authorised to proceed with the acquisition of 929 square metres of land off Beckney Avenue, Hockley for a nominal consideration only, subject to the reasonable legal costs of the donor's Solicitors and on such other terms and conditions as the Solicitor deems fit. (28579)(SOL)

533. LAND AT WILLOW WALK, CANEWDON (Minute 93/91)

The Solicitor reported on the reasons why three nearby owners were objecting to the Council's proposal to dispose of a small parcel of land adjoining 1 Willow Walk, having considered which the Committee remained of the opinion that disposal was justified and would not materially alter the nature of the remaining land. They noted that it would be necessary to obtain planning permission for garden use prior to disposal and in response to their concern regarding possible future development were advised that a suitable covenant could be imposed to guard against that event.

RECOMMENDED That conditional on prior planning permission for the change of use to garden land and to the imposition of a covenant against future development the Solicitor be authorised to proceed with the disposal of approximately 20 square yards of land adjoining 1 Willow Walk, Canewdon. (15278)(SOL)

534. AERIAL MASTS (Minute 470/91, Para. 9)

The Director of Development reported that arising out of the last Meeting of the Planning Services Committee, this Committee was being asked to give consideration to the formulation of a policy relating to aerial masts for inclusion in the Local Plan.



Development Services Committee

RECOMMENDED That the matter be referred to the District Plan Working Party. (TP87)(DD)

535 THE RAYLEIGH TOWN CENTRE PUBLIC OPEN SPACE COMPULSORY PURCHASE ORDER 1991

The Chief Executive (Designate) reported that in consequence of the Secretary of State's decision not to confirm the above Order it must now be considered whether to retain the public open space notation given that the Council could not acquire the site other than by agreement.

RECOMMENDED That the matter be referred to the District Plan Working Party. (2081) (CE(D)/DD)

536. LAND ADJACENT TO 21 LONDON HILL, RAYLEIGH (Minute 259/87)

The Solicitor reported in confidence on the potential to achieve the development of the above site by way of an equality of exchange so as to provide an access into the Council's Whitehouse Chase site. It was moved from the Chair that a Working Party of eight Members to comprise four representatives nominated by the Liberal Democrat Group and two representatives nominated by both the Conservative and Labour Groups be established to examine development options on the Council-owned land at Whitehouse Chase, Rayleigh, to liaise with potential developers and the Springboard Housing Association and to consult with residents adjacent to the former allotment site and in due course to report back to this Committee with suitable development recommendations.

In accepting that proposition the Chairman of the Development and Health & Housing Services Committees together with Councillors Mrs. J.M. Giles and Mrs. M. Hunnable were nominated by the Liberal Democrat Group and Councillors Mrs. E.M. Hart and Miss B.G.J. Lovett by the Conservative Group. It was suggested that the Chairman of the Planning Services Committee should be included also but since full consent was not forthcoming to vary the pro rata rules he indicated his willingness to attend as a visitor on a non-voting basis if so invited and that course was adopted.

A Member suggested that the Working Party should be asked to consider also the development options in respect of 21 London Hill, Rayleigh and that was accepted by the Committee.

RECOMMENDED (1) That a Working Party of eight Members be established to comprise four from the Liberal Democrat Group, two from the Conservative Group and two from the Labour Group and that the Chairman of the Planning Services Committee be invited to attend their Meetings on a non-voting basis.

(2) That Councillors Mrs. J.M. Giles, Mrs. E.M. Hart, Mrs. M. Hunnable, Mrs. S.J. Lemon, Miss B.G.J. Lovett and S.A. Skinner be so appointed with two nominations remaining to be made by the Labour Group.

(3) That the terms of reference be to examine development options on the Council-owned land at 21 London Hill and Whitehouse Chase, Rayleigh, to liaise with potential developers and the Springboard Housing Association and to consult with adjacent residents as appropriate.

Development Services Committee

(4) That the Working Party report back to this Committee in due course with suitable development recommendations.  
(12000/886) (CE(D)/SOL)

537. CONTRACT NO. 1620 - HULLBRIDGE FORESHORE; DESIGN AND SUPERVISION CONSULTANCY

The Solicitor reported in confidence on the outcome of the above tender which had resulted in the lowest bid by Brian Colquhoun & Partners being accepted subject to contract.

  
001-74

ROCHFORD DISTRICT COUNCIL

DEVELOPMENT SERVICES COMMITTEE - 10TH OCTOBER 1991

MINUTES OF THE HORSE RIDING WORKING PARTY

At a Meeting held on 10th July 1991. Present:

Rochford District Council	)	Councillor S.A. Skinner
Representatives	)	Mr. D.S.W. Collins
	)	Mr. P.H. McKenna
	)	Mr. J.M. Wood
Essex County Council "Ways	) -	Mr. N. Clark
Through Essex"	)	Mr. J. Fretwell
B.B.T. and Essex Riding Clubs	-	Mrs D. Graham
Open Spaces Society	-	Mrs. J. Howe
Essex Bridleways Association	-	Mrs. A. Pollock
British Horse Society/ H.O.R.S.E.	-	Mr. H. Smith
The Ramblers Association	-	Mr. L.W. Jessen
<u>Apology for absence</u>	-	Mr. W.H.R. Squier

123. APPOINTMENT OF CHAIRMAN

Councillor Skinner was appointed Chairman of the Working Party for the remainder of the municipal year.

124. MR. PATRICK MCKENNA

The Chairman introduced Mr. Patrick McKenna, who had been appointed to the position of Woodlands and Environmental Specialist, and who was attending a meeting of the Working Party for the first time.

125. MINUTES

The Minutes of the Meeting held on 22nd November 1990 were approved as a correct record and signed by the Chairman.

126. SWEYNE PARK, RAYLEIGH

(i) Progress on Dedication of Bridleway

Mr. Collins reported that application had been made to the Department of Transport for an order extinguishing the unadopted streets which at present cross the Park, and creating a bridleway. A number of objections had however been received and the Department had been requested to hold a public inquiry.

(ii) Essex Bridleways Association - Show Day

The request by Essex Bridleways Association to hold a one-day event and dog show at the northern end of Sweyne Park had been approved by the Leisure Services Committee subject to a further report on certain matters of detail which had been discussed on 9th July.

127. FOOTPATH 3 HULLBRIDGE - BLOUNTS WOOD TO HULLBRIDGE ROAD, RAYLEIGH

Mr. Collins read a letter from the Chief Executive and Clerk of Essex County Council stating that on 8th May 1991 the County Council's Countryside Sub-Committee had decided to invite applications for modification of the definitive map in respect of this route. The decision had been made on exceptional grounds, as it would be several years before other matters relating to the Rochford District would be dealt with. Following receipt of any applications, the District and Parish Councils would be consulted.

Mr. Clark stated that at the request of Essex Bridleways Association, Essex County Council had surveyed a possible bridleway route through Blounts Wood and around the southern perimeter of the new golf course.

128. PROPOSED LIVERY STABLES - LUBBARDS LODGE, RAYLEIGH

Mr. Wood reported that an application had been received by the Council for planning permission for change of use of buildings at LubbarDS Lodge Farm to D.I.Y. livery stables. The site comprised part of the now redundant mushroom farm which had recently been the subject of enforcement action against a number of unauthorised industrial uses. The application proposed the conversion of a number of these buildings to provide 42 stables for use on a D.I.Y. basis. The stables would be within a range of pitched roof brick buildings, and each unit would have its own feed and tack store. Provision would also be made for horse box, trailer and car parking, and access for the disabled would be available. Out-door and indoor exercise areas would be provided. About 90 acres of the surrounding land would be available for exercise and hay production, and the application stated that there would be access to the unadopted streets to the west. The application had come before the Council's Planning Services Committee on 4th July 1991, but had been deferred for resolution of outstanding matters.

Several representatives expressed concern regarding the design of the stables generally, and in particular the size of the individual units, which was considered to be inadequate. The Chairman gave an assurance that those representations would be reported to the Planning Services Committee and taken into consideration prior to the application being determined. It was also suggested that a bridleway should be provided through the site so as to link Blounts Wood Road with Sweyne Park. Mr Wood said that the Council could not insist on this as part of the planning process, but the request was noted by Mr. Clark for investigation.

129. WELLINGTON ROAD (ADOPTED) TO NAPIER ROAD, RAYLEIGH

It had been understood that Essex County Council were investigating public rights of way over this section of Wellington Road, but Mr. Clark had no information to that effect and it was agreed that he would investigate the matter. It was also agreed that subject to funds being available the District Council Officers would review the current arrangements for horse riding within the Turret House Farm open space

130. DAMAGE TO BRIDGE NEAR STEVEN'S FARM, RAYLEIGH

Reference was made to the need for repairs to the 'sleeper' bridge situated on the permissive route from Bull Lane to Hockley Woods and Mr. Clark undertook to look into that matter.

131. GROVE WOODS - NEW CINDER TRACK NEAR GROVE ROAD, RAYLEIGH

Mr. Collins reported that the new cinder track which ran parallel with the unmade section of Grove Road was at present a permissive riding route, but would in due course become a statutory bridleway. At the same time, rights of way over the unadopted part of Lancaster Road would be downgraded to on foot and with horses. Mr. McKenna said that vehicular traffic had been using the new riding route and that he had erected some posts at either end to prevent this from happening.

132. HOCKLEY WOODS

Mr. McKenna reported on the present condition of the riding routes within the Woods, and gave details of repairs which were to be carried out, and which would include way marking. It was also hoped when funds were available to bring the water trough into use.

133. NEW ENGLAND WOODS

Mrs. Pollock referred to shooting taking place on land in the vicinity of New England Woods, close to an area used for riding, which could startle horses. Mr. Collins explained that the Council were unable to control shooting on private land unless that gave rise to noise nuisance and suggested that the matter should be dealt with privately by negotiation between the landowner concerned and the riders.

134. PLUMBEROW MOUNT TO CHURCH ROAD, HOCKLEY

It was noted that the possibility of linking Plumberow Avenue and Church Road by way of the route of Footpath 13 was under investigation by Essex County Council and that the views of the landowner were awaited.

135. FOOTPATH 7, ASHINGDON

Mr. Clark reported that a meeting had taken place between Mr. Smith, Miss Chapman and himself to discuss routing the proposed bridleway across land owned by Miss Chapman. He was currently awaiting confirmation from her that she was willing to agree to that route.

136. PERMISSIVE ROUTE - CLEMENTS HALL

Mr. McKenna confirmed that repairs were to be undertaken to the surface of this permissive route and that part of the existing fencing was to be renewed with more durable materials, probably chestnut posts and rails.

137. SPENCERS NURSERIES SITE, HAWKELL

Members noted that in considering the Minutes of the last Meeting of the Working Party, the Development Services Committee had asked that the question of whether or not to provide equestrian access to the above site should be considered as part of the overall scheme by the Joint Panel of Members which had been set up by the Leisure Services Committee.

138. PROPOSED BRIDLEWAY - APTON HALL ROAD TO LARK HILL ROAD, CANEWDON

Mr. Clark reported that negotiations were taking place between the County Council and the landowner with a view to establishing a bridleway from Apton Hall Road to Lark Hill Road which would run along the eastern boundary of Apton Hall Farm.

139. BRIDLEWAY 10 ROCHFORD - B1013 RELIEF ROAD

Mr. Wood reported that the construction of this road was programmed to commence in Spring 1993, provided that the necessary funds continued to be available and that a public inquiry was not required to determine any compulsory purchase or other orders.

140. ROAD SIGNS

Mrs. Howe referred to the possibility of erecting road signs to give warning of the presence of horses. Mr. Clark said that these could be erected at certain locations, for instance, where horses crossed busy roads and that he would consider any specific requests made for the erection of such signs.

141. PROPOSED GOLF COURSE AT LITTLE WHEATLEYS, RAYLEIGH - PROVISION OF BRIDLEWAY

At the request of the representatives Mr. Wood gave details of the proposal by CIRCA Leisure PLC who were the Council's Leisure Services contractors to site a golf course on land at Little Wheatleys, Rayleigh. A layout including golf driving range had been prepared but matters were still at an early stage.

The horse riding representatives were of the opinion that provision of a bridleway through the golf course should be considered. They were advised that the costs would appear to be prohibitive particularly having regard to the Council's current financial difficulties, but it was agreed to bring their views to the attention of the Leisure Services Committee.

142. RIDING ON PUBLIC FOOTPATHS

The Working Party noted advice from Mrs. Howe that a number of instances had been brought to her attention of Police Officers threatening riders with prosecution for riding on public footpaths although it was not clear what legislation would be invoked for that purpose.

143. FREQUENCY OF MEETINGS

The horse riding representatives expressed the hope that Meetings could in future be held regularly and not less than three times a year and suggested a date in September 1991 for the next Meeting to enable a bid for funds for horse riding routes.

They were reminded that Meetings had to be dependent upon the availability of dates within the Committee timetable and on there being meaningful business to transact. The financial circumstances facing the Council were such that extensive reductions in expenditure were having to be identified and the Chairman confirmed that the prospect of there being surplus funds available was remote in the extreme.

ROCHFORD DISTRICT COUNCIL

DEVELOPMENT SERVICES COMMITTEE - 10TH OCTOBER 1991

MINUTES OF THE WASTE DISPOSAL WORKING PARTY

At a Meeting Held on 18th July 1991

Present: Councillors R.S. Allen, P.A. Beckers, G. Fox, Mrs. S.J. Lemon, R.A. Pearson, T.A. Powell, S.A. Skinner and R.E. Vingoe and Parish Councillor J. Smeeth.

Apologies: Councillors T. Fawell and Mrs. J. Helson.

Visiting by Invitation: Councillors B.A. Crick, Mrs. J. Giles, M.J. Handford, S.N. Jarvis, Miss B.G.J. Lovett, J.M. Roden and Mrs. L. Walker.

1. APPOINTMENT OF CHAIRMAN

At the conclusion of the following presentation on Recycling of Waste and prior to Members' questions being answered it was

Resolved that Councillor R.E. Vingoe be appointed Chairman of the Working Party for the remainder of the Municipal Year.

2. RECYCLING OF WASTE (Minute 388/91)

As requested by the Development Services Committee arrangements had been made for a presentation to be given by Citiscap Limited on the implications of recycling plants which all Members of the Council had been invited to attend and which was accordingly held in the Council Chamber.

The Director of Development introduced Mr L. Hoath, Managing Director of Citiscap and Mr. G. Hughes the Consultant for that company who advised the Meeting with the aid of slides of the various factors involved:

- that depending on the waste constituents, landfill was an inefficient method of disposal which relied on compression and not decomposition, could not be properly controlled and gave rise to problems of methane, leachate and risk of salmonella poisoning through scavenging by birds
- that of the various alternative options the composting process which was of long standing was the best and most flexible, providing for the initial separation of certain of the waste constituents for recycling or landfill and the rendering down of the remainder into a peat substitute by a process of fermentation
- that the constituents for recycling, namely steel, fabric, glass and certain plastics were stored under cover to await collection
- that the waste for landfill was considerably reduced in bulk and of a sterile nature
- that the composting process relied upon heat and moisture control and produced no undesirable side effects in terms of noise or pollution

- that a plant with two drums could process 500 tons of waste per day yielding 150 tons of compost, the energy requirement being 10kw per ton, and that would be sufficient to meet local needs.

Members' questions were then answered regarding -

- (i) lorry movements
- (ii) the proposed location
- (iii) noise levels and screening
- (iv) the hours of work proposed
- (v) the level of employment envisaged
- (vi) the potential for savings to the waste fleet operator
- (vii) the acceptability and versatility of the compost product.

It was agreed that an opportunity should be arranged for Members to view Citiscape's promotional video. The Chairman thanked Messrs Hoath and Hughes for the presentation and the Meeting was then adjourned and reconvened in Committee Room 4.

3. TERMS OF REFERENCE (Minute 101/91)

Members noted the terms of reference of the Working Party.

4. NOTICE OF MOTION (Minute 184/91)

Members had before them a Notice of Motion which had been referred to the Working Party for consideration and which they adopted subject to insertion of the word "suitable" before the phrase "scheme that is designed to recycle waste".

RECOMMENDED That this Council being mindful of the problems engendered within the District by the current method of waste disposal by tipping and landfill, declares its support in principle to any suitable scheme that is designed to recycle waste and asks the Officers to encourage any such initiative, subject to all necessary approvals being obtained.

(45)(DD,ACE)

5. ESSEX WASTE DISPOSAL PLAN (Minute 540/90)

The Assistant Chief Executive reported that although this Council had responded to a consultation from County on their draft plan, and the period for responses had expired, it could not be established that this Council's comments had been placed before the appropriate Committee. The Working Party took the view that there was a need not only to reiterate those views but also to update them in the light of the potential for alternative systems as considered earlier in the Meeting and to seek the support of the neighbouring authorities.

RECOMMENDED (1) That the views of this Council on the Essex Waste Disposal Plan be reiterated to the County Council and they be asked to review their policies for waste disposal in the light of potential for a waste composting plant within the District.



(2) That those views be brought to the attention of the neighbouring authorities also and that they be asked to support this Council in those representations. (240)(ACE)

6. BARLING QUARRY, BARLING (Minute 326/91)

Members had before them an advance copy of Schedule Item 5 and appendices setting out this revised application which was to be considered by the Planning Services Committee at their Meeting on 25th July 1991. The Director of Development drew attention to the fact that subsequent to consideration of the earlier application in January 1991, the Inspector's report on the Minerals Subject Plan Inquiry had been issued. In considering his comments on this particular site Members noted that paragraph 8.357, whilst accepting that its sensitive location was not an absolute constraint to temporary use for mineral extraction, postulated restoration to its existing character or restoration to low level with lakes and lagoons to enhance the prospects for wildlife. Paragraph 8.358 acknowledged that the problem of lorry movements along village roads required resolution prior to the grant of planning permission, referred to the proposed new haul road but mooted the feasibility of river traffic as an alternative. A letter from Cory Environmental was to hand detailing the comparative costs of river vis-a-vis road transport and the Working Party also noted a plan of the revised route proposed for the new haul road, together with other exploratory routes.

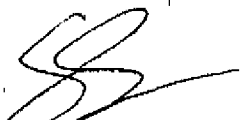
In endorsing the recommendations contained within the Schedule Item Members gave consideration to the detail of the application having regard to the foregoing factors and the following further comments were put forward:

- (i) That particularly bearing in mind the anticipated increase in lorry movements the application should not be granted until an acceptable means of access had been resolved.
- (ii) That the proposed haul road would not fulfil that requirement because it would involve a longer journey but its use by lorry traffic could not be enforced.
- (iii) That the construction of a new haul road in this sensitive Green Belt location would however generate pressure for residential development by isolating unmanageable plots of land currently in agricultural use.
- (iv) That the evaluation of the feasibility of transport of the waste landfill element by barge appeared questionable and ought to be subject to further independent evaluation including the possibility of grant funding before that option was dismissed.

The Working Party were also mindful that a presentation had been given earlier in the Meeting by Citiscape on the implication of recycling plants, which suggested that the construction of a waste composting plant was an economically viable proposition and could significantly reduce the requirement for landfill and that such a proposition could be forthcoming within the foreseeable future. They considered that it would be premature to grant permission for the landfill element of the application, including the construction of a new haul road, until the viability of other alternative methods of waste disposal had been fully considered. (45)

NOTE: The foregoing item was reported direct to the Planning Services Committee on 25th July 1991.

001281



ROCHFORD DISTRICT COUNCIL

DEVELOPMENT SERVICES COMMITTEE - 10TH OCTOBER 1991

MINUTES OF THE DISTRICT PLAN WORKING PARTY

At a Meeting held on 18th September 1991. Present: Councillors S.A. Skinner (Chairman), R.S. Allen, R.H. Boyd, T. Fawell, G. Fox, Mrs H L.A. Glynn, M.J. Handford, Mrs. E.M. Hart, G.C.A. Jones, T A Powell, S.R. Tellis, Mrs. L. Walker and D.A. Weir

Visiting by Invitation: Councillor C.I. Black.

Visiting: Councillors D.R. Helson and Mrs. J. Helson.

167. MINUTES

Resolved that the Minutes of the Meeting held on 10th June 1991 be approved as a correct record.

168. CYCLING (Minute 321/91)

The Chief Executive (Designate) reported that arising out of a suggestion by Councillor C.I. Black the Working Party had been asked to consider the principle of promoting cycling in the District, the feasibility of encouraging cycle routes segregated from other traffic and the need for policies relating to cycling to be included in the District Plan.

The Chairman welcomed Mr. T. Pyne and Mrs. C. Carlisle, the Chairman and Secretary respectively of the Southend and District Cycling Campaign, who had been invited to attend the Meeting. They advised Members of the reasons why their campaign had been set up and of the perceived advantages of cycling as an alternative method of transport. They could assist the Council by identifying suitable routes, as they had already done in the case of Southend and Castle Point, and some evaluation had already been carried out within the District. Funding could be available from the DoT for schemes designed to reduce accidents.

In welcoming this initiative Members suggested that the organisation might also find it useful to liaise with the Parish Councils and with the Rochford Road Safety Study Forum. The Working Party asked the representatives to liaise with the Officers on the identification of possible cycle routes within the District to enable a further report to be made in due course.

RECOMMENDED That arrangements be made accordingly. (2081) (DD)

169. CAR PARKING - ALEXANDRA ROAD, GREAT WAKERING (Minute 318/91)

The Chief Executive (Designate) reminded Members of the background to the request from the parent Committee for the Working Party to consider whether an additional access could be achieved into the development site from Star Lane. The Working Party had seen prior to the Meeting a short video presentation showing the journey along Alexandra Road in both directions which had been prepared by the Residents Association, some of whose Members were present, a copy of a letter from that body being appended to the Agenda.

The Director of Development reported with the aid of viewfoils on the history and notation of the site, the core of which had formerly contained an industrial use together with brick earth extraction. That area had therefore been notated separately in the Approved Review Development Plan from the adjacent area of Green Belt, but it had fallen into disuse and become derelict. In preparing the Local Plan the Working Party having visited the site were mindful of the need to overcome the nuisance and danger which it posed to local residents. It had been seen as preferable to allocate it for residential development in the post 1990 period. The County Surveyor's advice was that Alexandra Road had the technical capacity to provide an access thereto.

Members noted advice from the Director of Development as to the Council's position in endeavouring to negotiate a second access, namely that it was necessary to consider the other options available apart from Star Lane so as to avoid any risk of coalescence with North Shoebury Village, that none of the land was in the developer's control and that progress was unlikely to be made unless he could see some return for his additional investment.

Some Members expressed concern that the site should not have been allocated for residential development. The majority of the Working Party recognised however that had that action not been taken the area would either have remained derelict, which situation had already given rise to complaints, or it could have been regenerated as an industrial estate accessed via Alexandra Road. Furthermore they recalled that the Local Plan had been the subject of exhaustive informal public consultation and a Public Inquiry prior to its certification and adoption. Members had sympathy for the residents' concerns although they were mindful that there were many other former cul-de-sacs within the District which now provided sole access to hinterland development and that the problems in Alexandra Road could be ameliorated by residents parking with greater care.

It was clarified that the first phase would continue to be accessed by Alexandra Road and that the purpose of any second access was seen as facilitating entry and egress of construction traffic and thereafter to serve the second and subsequent phases, pedestrian links only being envisaged with the first phase. Whilst being cognisant of the difficulties that would need to be overcome if a second access was to be achieved the Committee nevertheless considered that it would be worthwhile if the possibility could be investigated further. It was accordingly

RECOMMENDED That the Officers be authorised to investigate the possibility of a second access as aforesaid. (DD)

170. NOTICE OF MOTION (Minute 328/91)

The following Notice of Motion had been referred to the Working Party for consideration by Council on 18th June 1991:

"It is proposed that new standard planning conditions applying to all new applications for planning consent be amended to include:

1. No construction work to take place on Sundays except with the prior written consent of the planning authority and,
2. That the policy relating to isolation of dwellings be amended to achieve at least 1 metre isolation from boundaries in all cases.

001283



The aim of these two new policies would ensure:

- (a) No building work on Sunday to disturb the peace and amenity of neighbouring residents and,
- (b) An improved level of separation between buildings will achieve a higher standard of layout rather than the cramped appearance of current developments."

Members had before them also a report from the Director of Development setting out certain considerations which needed to be taken into account in determining how the two aspects involved in the Notice of Motion should be dealt with.

(i) Prohibition of Construction Work on Sunday

The Working Party recognised the spirit in which the proposal had been put forward but noted advice from the Director of Development that each case needed to be considered on its merits so as to justify the imposition of such a condition. They accepted that because the imposition of a blanket condition would preclude that proper consideration it could have an adverse effect by invalidating and rendering unenforceable conditions which could otherwise serve a beneficial purpose. The Motion having been put to the vote and lost it was instead

RECOMMENDED That the Motion to introduce a new standard planning condition to apply to all new applications for planning consent so as to prohibit any construction work on a Sunday be not approved but that the Planning Services Committee be advised that such a condition may be imposed in appropriate cases. (158) (DD)

(ii) Isolation of Dwellings from Boundaries to be at Least 1 Metre in all Cases

Members were reminded that the question of isolation distances between dwellings had been referred to the Working Party in November 1988. They had before them a copy of the detailed report which had been prepared at that time.

The Director of Development reminded Members that the earlier report had made it clear that there were two policies involved. One dealt with two-storey side extensions which was of long standing and had been tested extensively on appeal. The other was the main Separation of Dwellings policy and it had been acknowledged in the report that there was some latitude available for modification by allowing for a separation of more than 1 metre in certain cases, by making reference to the provision of semi-integral garages and by clarifying that it referred primarily to new single and multiple infill dwellings on a street frontage. Members noted a copy of the relevant Minute setting out that "the Working Party considered on balance that the existing policy was satisfactory and should not be altered".

Continuing the Director of Development said the current policy had to be viewed against Government guidelines as referred to in the report. A survey of other Local Authorities in Essex had revealed that seven others had adopted a similar policy to Rochford. In considering the Motion it was necessary to bear in mind that separate considerations related to integral garages and first floor extensions. In particular side extensions to existing properties at ground floor level had been permitted after proper consultation since the commencement of planning legislation.

Turning from those considerations, the Director of Development said a distinction had to be drawn also between infill sites, which by their very nature were altering the character of the street scene, and new estates. The latter applications could be viewed on their merits as a whole and whilst the separations policy proposed could be applied to them the practice would be difficult to uphold on appeal and could not be recommended. Finally the Director of Development illustrated with viewfoils separation on a 9.15 metre frontage plot, the scope to increase separation distance on a larger plot, a typical infill development and a detached development linked by garages.

In moving the Motion Councillor Fawell said that notwithstanding those considerations there was a strong feeling that the existing policy did not achieve a satisfactory result and should be modified so as to improve the situation. Other Members accepted that the present policy could give rise to problems and it having been clarified that the amendment was intended to apply to new dwellings and not extensions to existing dwellings it was

RECOMMENDED That the policy relating to isolation of dwellings be amended to achieve at least 1 metre isolation from boundaries in all cases, the aim of that revised policy being to ensure an improved level of separation between buildings to achieve a higher standard of layout rather than the cramped appearance of current developments. (2081) (DD)

171. CAR PARKING STUDY (Minute 664/90)

Members had before them a progress report on the various representations which had been made to the County Surveyor and were pleased to note that at the tour by the Traffic and Road Safety Sub-Committee on 4th September which had included Queens Road and Highfield Crescent the County Members had been supportive of the District's desire to improve enforcement measures against parking in residential streets.

The cost quoted by the Area Engineer for a dropped kerb scheme conflicted with the advice received by a Member from a County-approved contractor and it was agreed that this matter should be pursued further.

It was clarified that it would be the intention to progress those areas which had already been identified for action and to suspend further studies of other areas pending the outcome of the budget review on which basis it was

RECOMMENDED That work on the car parking study be resumed when circumstances permit.

NOTE: During consideration of the foregoing item it was

Resolved that Standing Order 1.8 be suspended to enable the remaining business to be transacted.

172. LIBRARY AND FIRE SERVICE - FUTURE REQUIREMENTS (Minute 664/90)

The Director of Development reported verbally on a request from the County Council for reference to be made in the District Plan for a new library for Great Wakering within the next 3 to 4 years and for a site to be identified in the Brays Lane area in due course to provide a new fire station as a replacement for that in Rochford. Members accepted that the

first request should be accommodated but questioned the wisdom of providing a new fire station nearer to the one in Hawkwell. It was accordingly

RECOMMENDED (1) That reference be made within Chapter 10 of the Local Plan to the need for a replacement library facility in Great Wakering.

(2) That further discussions be held with the Essex Fire & Rescue Service on their future requirements. (2081) (DD)

173. USE OF LAND NORTH OF BRAYS LANE AS INFORMAL PUBLIC OPEN SPACE AND CHILDREN'S PLAY AREA (Minute 317/91)

The Chief Executive (Designate) reminded Members of the problems in achieving the conditions necessary to bring the above play facility into use and the Director of Development advised that the only viable alternative was to revert to the site on the south of Brays Lane which had been identified first for that purpose but abandoned following objections from the owner. Members accepted that if County could not be persuaded to provide the necessary footway access on the north side of Brays Lane then the possibility of acquiring the site to the south, which carried the potential for an alternative access from the adjacent residential development, should be pursued.

RECOMMENDED That arrangements be made accordingly. (1550) (DD)

174. AMBULANCE ACCESS TO NEW SHELTERED SCHEMES (Minute 401/91)

As requested by the Policy & Resources Committee the Director of Development reported that a requirement for ambulance access to all new sheltered housing schemes could be achieved by amending the Policy in Chapter 2 of the Local Plan relating to the access and space provided adjacent to such schemes for car parking and servicing and it was

RECOMMENDED That an additional Clause be added to Policy H12 as follows:-

(xiii) ALL SCHEMES WILL NORMALLY BE REQUIRED TO PROVIDE ADEQUATE SPACE ADJACENT TO THE MAIN ENTRANCE TO THE BUILDING FOR AN AMBULANCE TO PARK AND WHERE NECESSARY TO TURN SO AS TO FACILITATE EMERGENCY ACCESS. (2081) (DD)


175. USE OF RELOCATABLE CLASSROOMS (Minute 428/91 Para. 4)

The Director of Development reported on the general question of use of relocatable classrooms to enable a policy to be determined, as requested by the Planning Services Committee, in consequence of which it was

RECOMMENDED That the Planning Services Committee be advised that the present practice of making detailed comments to the County Council on the planning merits of each proposal should be continued, but that additional comments be forwarded in cases where there is concern regarding the condition of the buildings. (2081) (DD)

176. REVIEW OF LOCAL PLAN

Members had before them copies of Chapter 7 (Urban Conservation), Chapter 8 (Rural Conservation) and Chapter 9 (Shopping, Advertisements and Town Centres) of the Local Plan which had been amended in respect of earlier

  
001286

decisions of the Working Party regarding the policies contained therein, together with revisions to the lower case text, and asked that paragraph 8.5.1 be amended to provide a suitable substitution for the word 'palimpsest'.

RECOMMENDED That subject thereto the drafts of the foregoing three Chapters be approved for inclusion within the First Review of the Local Plan. (2081) (DD)

177. ESSEX STRUCTURE PLAN - NOTICE OF APPROVAL

The Director of Development reported on the salient points of the modifications to the First Alteration to the Essex Structure Plan as approved by the Secretary of State for the Environment and it was noted that the housing provision for Rochford should remain unaltered at 4,600 dwellings

RECOMMENDED That the modifications to the First Alteration to the Essex Structure Plan as approved by the Secretary of State be noted and that the consequential provisions and amendments be incorporated in the Review of the Rochford District Local Plan. (TP87) (DD)

178. MEETING THE CHALLENGE OF AGRICULTURAL ADJUSTMENT

Members had before them a report by the Director of Development on the Consultation Document from the Rural Development Commission setting out a strategy for adjusting to the foreseen scale of agricultural decline over the next decade and it was

RECOMMENDED (1) That the Rural Development Commission be informed that the Council generally shares the concerns expressed in the Consultation Document but considers the solutions proposed may have limited application in Rochford District due to its Green Belt status and the proximity of its rural areas to large concentrations of urban housing and employment.

(2) That the effects of the changes in agricultural employment and possible solutions thereto be addressed as appropriate in the revisions to be made to Chapter 4 of the Local Plan relating to Employment and Business. (TP87) (DD)

ROCHFORD DISTRICT COUNCIL

DEVELOPMENT SERVICES COMMITTEE - 10TH OCTOBER 1991

MINUTES OF THE HACKNEY CARRIAGE PANEL

At a Meeting Held on 2nd October 1991

Present: Councillors R.S. Allen, Mrs. V.J. Arnold, B.A. Crick, T. Fawell, R.A. Pearson, S.A. Skinner and Mrs. M.W. Stevenson.

Apologies: Councillors Mrs. J.M. Giles and A. Stephens.

51. APPOINTMENT OF CHAIRMAN

Resolved that Councillor B.A. Crick be appointed Chairman of the Panel for the remainder of the Municipal Year.

52. MINUTES

Resolved that the Minutes of the Meeting of 12th October 1989 be approved as a correct record.

53. DELEGATED POWERS

The Chief Executive (Designate) reported on the need to amend the delegated powers with regard to the licensing of hackney carriages and private hire vehicles so as to reflect the restructuring that had taken place consequent upon the retirement of the Chief Trading Standards Officer.

RECOMMENDED That the delegations to the Chief Trading Standards Officer pass to the Assistant Director of Community Services. (897) (CE(D))

54. HACKNEY CARRIAGE AND PRIVATE HIRE VEHICLE LICENSING FEES

The Panel had before them the report of the Assistant Director of Community Services suggesting increases in the scale of licensing fees for hackney carriages, private hire vehicles, drivers and operators with effect from 1st December 1991 so as to continue to reflect the costs involved therein. Members noted that the existing fees had been in force since May 1989 when they had been at the same level as Southend. The increases would restore parity except for a differential in respect of hackney carriage and private hire vehicle licences at Southend which reflected the cost of periodic surveys as to unmet demand.

In response to questions Members were advised of the basis of operation of the triennial renewal of drivers' licences which was due to take place on 1st January 1992, and that the basis on which the issue of drivers' licences could be restricted was to be able to prove that there was no unmet demand but that this was costly and open to challenge in the Crown Court. Members were pleased to note an associated proposal by Southend to increase the annual amount paid to this Council for administrative costs from £650 to £1,000.



The Panel accepted that licence fees should be increased but considered the differential between Rochford and Southend in respect of hackney carriage and private hire vehicle licences to be too great. They therefore asked that the level of the revised fees should be set at £150 for a hackney carriage licence and £140 for a private hire vehicle licence.

RECOMMENDED That the licence fees be increased as set out below with effect from 1st December 1991 in accordance with section 70 of the Local Government (Miscellaneous Provisions) Act 1976.

	£
1. Hackney Carriage Licence	150
The licence to be for one year or less expiring on a fixed date of 30th June.	
A substitute licence issued for a replacement vehicle to cost	
	25
2. Private Hire Vehicle Licence	140
The licence to be for a period of one year or less expiring on a fixed date of 20th September.	
Licences issued for a period of between four and eight months to cost.	
	100
For less than four months to cost 50%.	
A substitute licence issued for a replacement vehicle to cost	
	25
3. Hackney Carriage Driver's Licence	80
The licence to be for a period of three years or less expiring on a fixed date of 31st December 1994 and every third year thereafter.	
Licences issued for a period of between one and two years to cost	
	50
Licences issued for less than one year to cost	
	30
4. Private Hire Driver's Licence	80
The Licence to be for a period of three years or less expiring on a fixed date of 31st December 1994 and every third year thereafter.	
Licences issued for a period of between one and two years to cost	
	50
Licences issued for less than one year to cost	
	30
5. Private Hire Vehicle Operator's Licence	450
The Licence to be for a period of five years or less expiring on a fixed date of 30th September 1997 and every fifth year thereafter. (897) (ADCS)	

55. HACKNEY CARRIAGE FARES

The Panel had before them the report of the Assistant Director of Community Services on a revision of the tariff being sought for hackney carriages in the Rochford District which would provide for a reduction in the waiting time whilst maintaining the distance stages as follows:

<u>Present Fare Structure</u>	<u>Proposed Fare Structure</u>
For the first 1,257 yards or the first 6 minutes	For the first 1,257 yards or the first 3 minutes 45 seconds
£1	£1
For each additional 251 yards or each 1 min 12 secs until a fare of £3.30 is shown on the taxi meter	For each additional 251 yards or each 45 seconds until a fare of £3.30 is shown on the taxi meter
10p	10p
For each additional 168 yards or each 48 seconds after a fare of £3.30 is shown on the taxi meter	For each additional 168 yards or each 30 seconds after a fare of £3.30 is shown on the taxi meter
10p	10p

(Note: Or in each case shown above a combination of parts of such distance and time).

Some Members expressed concern about the effect but they were advised that the existing tariff had remained unaltered since December 1989 although Southend's tariff had been increased in the meantime. The revision if approved would bring waiting time into line with Southend but would still maintain greater distance stages. Moreover the Southend taxi trade had already given notice that they were seeking a further increase. Having been advised also of the tariffs currently in force within other Districts in South East Essex the Panel took the view that the increase should be granted.

Two associated requests, for double fare at Christmas and New Year to come into effect at 7.00 pm instead of 10.00 pm and for a charge to be levied for accepting payment by credit cards, were not supported.

**RECOMMENDED** (1) That in accordance with the Local Government (Miscellaneous Provisions) Act 1976 the authorised fares for hackney carriages and those private hire vehicles fitted with meters in the Rochford District be increased as requested with effect from 2nd December 1991.

(2) That public notice be given of the above fares increase.

(3) That the associated requests for a revision to the double fare at Christmas and for a charge to be levied for accepting payment by credit card be not granted. (897) (ADCS)

*NOTE: Councillor Mrs M W Stevenson declared a non-pecuniary interest in this matter by virtue of membership of the Rayleigh Chamber of Trade (Minute 586 refers)*

56. HACKNEY CARRIAGE STANDS - RAYLEIGH TOWN CENTRE

Members had before them the report of the Assistant Director of Community Services regarding endeavours that had been made to identify suitable sites for an additional hackney carriage stand in Rayleigh and setting out three options with an evaluation, together with a plan of the Town Centre and a letter which had subsequently been received from the Rayleigh Taxi Drivers Association opposing the suggested preferred option.

001290

They were reminded that the problem was of long standing and that endeavours in 1981 to provide additional stands had been abandoned because the taxi trade who had initially supported the proposal subsequently lodged an objection. The Panel noted the reasons why it had become necessary to give attention to the problem again but that because of the configuration of Rayleigh's traffic system there was no ideal solution available, nor was there a consensus in favour of one particular option.

Turning to the preferred options of the trade as set out in their letter the Panel were advised:

- (i) that the lagoon outside Boots had been designated for short-term parking by the County Highways Department and so long as that situation continued it was not within this Council's gift to take any other action.
- (ii) that Websters Way Car Park had not been considered because the law prohibited taxis from plying for hire within a fee-paying car park.

The Panel were advised therefore that they should consider whether there was any point in proceeding with the matter at this stage since it was clear that the trade were opposed to what was being put forward.

Members were mindful however that the current situation was giving rise to complaints from the residents of Whitehouse Chase which was being used by hackney carriages to park within radio hailing distance of the Town Centre. They saw that practice as being in conflict with the views expressed in the letter from the Association. In their view the nuisance being caused to those residents by the trade had to be overcome and the identification of a suitable site was therefore a matter of priority.

They accepted that option (i) (the High Street lagoon) could not be pursued whilst it remained designated for short-stay parking, and option (ii) (Eastwood Road on the north side of the one-way section) was rejected on grounds of cost. The Panel did not accept the arguments put forward in the Association's letter against option (iii) since they applied in greater measure to Whitehouse Chase and asked that this matter be pursued further. They considered the possibility of designating a rank on the north side of Eastwood Road adjacent to the entrance to King George V Playing Field which was supported also but it was accepted that this would be dependent upon the views of the Police and the Highway Authority. Finally reference was made to the existence of vacant land on both sides of Websters Way and the Panel were advised that a rank on private land could only be achieved by separate agreement between the trade and the landowner.

**RECOMMENDED** (1) That the Officers be asked to discuss with the Police and the highway authority the possibility of designating as a Hackney Carriage stand the north side of Eastwood Road adjacent to the entrance to King George V Playing Field.

(2) That subject thereto further discussions be held with the taxi trade to achieve the designation of additional Hackney Carriage stands on the basis set out in the Minute

(3) That dependent on the outcome the necessary arrangements be made to advertise the proposal. (897) (ADCS)

57. SHARED TAXI SERVICE

The Assistant Director of Community Services reported that as requested by Council as one of the Corporate Plan priorities endeavours had been made to achieve the introduction of a shared taxi scheme in Rayleigh on the same basis as applied already in Rochford. Members were pleased to note that the response appeared favourable in that regard and that the trade were also considering introducing an arrangement whereby on its return journey a taxi was advertised as available at a reduced rate. Formal confirmation was awaited and the outcome would be reported to the Policy & Resources Committee as part of the Corporate Plan review. In the meantime it was

RECOMMENDED That the Assistant Director of Community Services be authorised to approve the introduction of a fare reduction scheme and the display of an appropriate advertisement within the hackney carriage for that purpose. (897) (ADCS)

58. PROGRESS REPORT

The Panel noted the report of the Assistant Director of Community Services on licensing activities since the last Meeting including the issue of Hackney Carriage Licences under delegated authority.

59. EXCLUSION OF THE PUBLIC

Resolved that under Section 100(A)(4) of the Local Government Act 1972, the public be excluded from the Meeting for the following item of business on the grounds that it involves the likely disclosure of Exempt Information as defined in paragraph 7 of Part I of Schedule 12A of the Act.


60. PROPRIETORSHIP OF A CIRCUIT

The Assistant Director of Community Services reported in confidence on the circumstances in which a request had been received to transfer the proprietorship of a circuit having considered which it was

RECOMMENDED That the condition requiring a vehicle licence to have been held for a period of 5 years prior to its transfer be waived in this instance. (897) (ADCS)

61. TAXIS FOR THE DISABLED

The Chairman permitted a question from a Member regarding the provision of taxis for the disabled. The Assistant Director of Community Services said such conversions were costly and whilst some had been provided in Southend there were none in Rochford. He would be attending the South East Essex Transport Liaison Committee the following day and would endeavour to ascertain whether grants were available but the outcome would depend on the trade and the likely take-up bearing in mind the availability of Dial-a-Ride.

CHAIRMAN. 

DATE: 7/10/91.