

## **APPLICATION FOR WAIVER OF PUBLIC ENTERTAINMENT LICENCE FEES - HAWKVELL VILLAGE FAIR**

### **1 SUMMARY**

- 1.1. This report invites Members to determine an application for the waiver of Public Entertainment Licence fees relating to a Millennium Village Fair being organised by Hawkwell Parish Council. The event is due to take place on Saturday 24<sup>th</sup> June 2000 within the grounds of Rochford Hundred Rugby Football Club, Magnolia Road, Hawkwell.
- 1.2 Public events held outdoors and on private land, which include musical entertainment require a Public Entertainment Licence, issued by the Local Authority [Local Government (Miscellaneous Provisions) Act 1982, Schedule 1].
- 1.3 The above Act also gives the Local Authority discretion to waive all or part of the fee that would be payable for the grant of a Public Entertainment Licence where it is satisfied that the entertainment is:
  - a) of an educational or other like character **or**
  - b) is given for a charitable or other like purpose;

### **2 INTRODUCTION**

- 2.1 Members previously decided "that in view of the small number involved, all applications for fee waivers be considered on their merits, on the basis that a decision making time frame of at least three months is available to the Council" (Minute 111/97).
- 2.2 An application for a waiver of Public Entertainment Licence fees, dated 25<sup>th</sup> January 2000, has been received from Mrs L Parish, Clerk to Hawkwell Parish Council. (see Appendix A)
- 2.3 The Parish Council has not organised a fair of this type before and there are no plans at present to hold further village fairs.

### **3 FEE WAIVER APPLICATION**

- 3.1 The application states that the objective of the Fair is to bring together the local community to celebrate this Millennium year. Local organisations and charities will be invited to have stalls at the Fair, for the purpose of raising their own funds.
- 3.2 The public will be admitted to the Fair free of charge; therefore no funds will be raised or distributed by the Parish Council.

- 3.3 The Parish Council will pay costs of hiring equipment (e.g. marquee, public address system and portable WCs) and displays. It will also pay any fees charged by entertainers.
- 3.4 The application procedure requires applicants to submit a statement of their latest audited accounts. A copy of the Parish Council's audited accounts for the year ending 31<sup>st</sup> March 1999 is attached at Appendix B
- 3.5 The application states that the Parish Council has received a Millennium Grant of £500.00 from Rochford District Council, but otherwise does not receive any grant funding.
- 3.5 A summary of the entertainments proposed to be held at the Fair is contained in a letter received from the Parish Council. A copy of this letter is attached at Appendix C.

#### **4 RESOURCE IMPLICATIONS**

- 4.1 Loss of £790 income if a 100% fee waiver is granted

#### **5 PARISH IMPLICATIONS**

- 5.1 The event is being organised to provide entertainment for the local community and to enable local charities and other organisations to raise funds for their own use.

#### **6 RECOMMENDATION**

- 6.1 It is proposed that the Sub-Committee **RECOMMENDS**:

The fee due if a Public Entertainment Licence is granted. (HHHCC)

G P Woolhouse

Head of Housing, Health and Community Care

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#### **Background Papers:**

None

For further information please contact Ian Douce on (01702) 318054