



**Rochford District
Council**

East Area Committee

agenda

Date

27 February 2008

Time

7.30 pm

Place

St John Ambulance HQ
Unit 18, Rochehall Way
Purdeys Industrial Estate
Rochford SS4 1LB

(See map overleaf)

Contact

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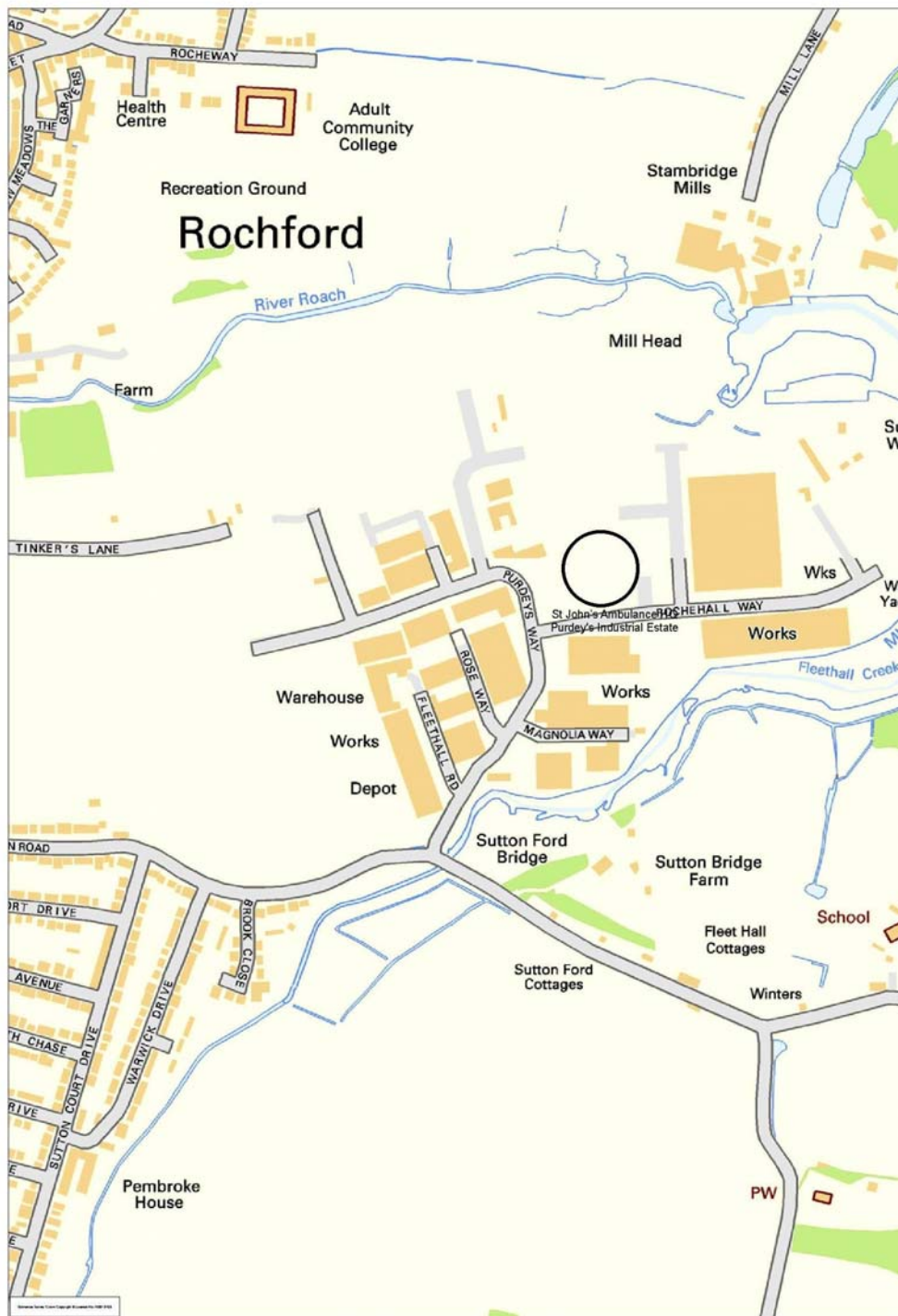
The public are welcome to attend this meeting. There is an opportunity for the public to raise issues under item 3 'The Community Forum' (see overleaf for how to do this)



INVESTOR IN PEOPLE

If you would like this agenda in large print, braille or another language please contact 01702 546366

The agendas and minutes of meetings can be accessed via the Council's website at <http://www.rochford.gov.uk>



Directions

- At the Anne Boleyn roundabout on Southend Road, coming out of Rochford, turn left into Sutton Road.
- At the first mini roundabout, turn left into Purdeys Way.
- Just past the Homebase store, turn right into Rochehall Way.
- The St John Ambulance Headquarters building is situated on the left-hand side, opposite Homebase. You can either park in the HQ car park, or in the Homebase car park, or in Rochehall Way.
- Enter the building via the main entrance and take the stairs to the first floor.

Dates and Venues for Future Meetings

8 April 2008

Stambridge Memorial Hall

How to Participate in the 'Community Forum' Item

- Any issues you would like to raise at the Area Committee meeting need to be put forward during the Community Forum part of the agenda.
- To get your issue raised you must fill in a request form before the start of the Area Committee meeting. Forms can be found on the Council's website at www.rochford.gov.uk (under Council and Democracy/Area Committees) or obtained by email from committee@rochford.gov.uk or by telephone on 01702 318179. The website has an online form or a form for downloading and either emailing to committee@rochford.gov.uk or posting to the Committee Section, Council Offices, South Street, Rochford, Essex SS4 1BW. Alternatively, completed forms can be handed in to Council officers just prior to the start of the meeting (at which blank forms will also be available).
- In the Community Forum, dependent on the volume of questions, the lead officer will summarise the questions, and a sample will be asked at the meeting.
- Time permitting, we will try to answer as many questions as possible at the meeting, but we cannot guarantee to do so as we may not have all the information to hand.
- All issues raised will get a full response. Any issues raised up to seven working days before the date of a meeting will receive a written response at the meeting; others will either get a response at the meeting or at the subsequent meeting.

Members of the East Area Committee

Chairman: Cllr C G Seagers

Vice-Chairman: Cllr T E Goodwin

Cllr R S Allen

Cllr Mrs T J Capon

Cllr J P Cottis

Cllr T G Cutmore

Cllr K J Gordon

Cllr Mrs S A Harper

Cllr Mrs B J Wilkins

Parish Representatives: Cllr Mrs P Shaw, Ashingdon Parish Council
Cllr M Steptoe, Barling Magna Parish Council
Cllr V Newby, Canewdon Parish Council
Cllr B Wright, Great Wakering Parish Council
Cllr D Whittingham, Paglesham Parish Council
Cllr Mrs M S Vince, Rochford Parish Council
Cllr P A Capon, Stambridge Parish Council
Mr B Summerfield, Sutton Parish Council

Other Representatives: Essex Police
Essex County Council

Terms of Reference

- To Identify the needs of the Community through consultation and to involve the community and other appropriate bodies and advise the Executive Board as appropriate on such issues.
- To seek agreement from the Executive Board for changes to services to meet local needs that are outside the immediate responsibility and/or budget of the Area Committee in respect of, for example, refuse collection, street cleansing, Environmental maintenance, Grounds maintenance, Local parks and playing fields, Children's play areas, including seeking agreement for revenue and capital expenditure to meet any changes.
- To monitor local service delivery and to consider the outcome of such monitoring, advising the Executive Board and the Review Committee as appropriate.
- To make arrangements for the provision of information about local services and other information to people in the area.
- To act as a Community Forum where the Area Committee and members of the community can discuss issues of concern to them, such issues to include matters that are the direct responsibility of the Council and other issues that are the responsibility of other organisations.
- To exercise delegated authority with regard to Council functions in respect of power to create, stop up and divert footpaths and bridleways, designate cycle tracks and any other Council functions as may be delegated to it by Full Council.
- To exercise delegated authority with regard to Local Choice functions as outlined in Part C to Part 3 of the Council's Constitution.
- To exercise any executive functions as may be delegated to it by the Executive Board.

A G E N D A

Page No

1 Chairman's Introduction

To include

- Welcome
- Fire/emergency evacuation procedures
- Explanation of meeting procedure

2 Area Committee – Initial Business

- Apologies for Absence
- Minutes of the Meeting held on **16 January 2008**
- Declarations of Interest

Adjournment of formal meeting to enable public participation.

3 Community Forum

To hear questions and issues raised by members of the public (approximately 20 minutes).

Reconvening of formal meeting.

4 Spotlight Issues

- (1) Virgin Active Leisure Contract Progress – Report by Jeremy Bourne, Head of Community Services attached. Tony Hine, the Operational Manager for Virgin Active, will be present at the meeting to give a further verbal presentation and to answer any questions. 4.1.1-4.1.7
- (2) Update by Andy Parkman, Essex Police on Crime and Disorder in the East Area.

5 East Area Update

The report is to follow.

6 Matters Arising from the Executive Board/Issues to Refer to the Executive Board.



Paul Warren
Chief Executive