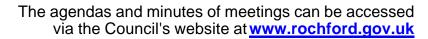


Rochford District Council

### **Executive Board**

### agenda Date 19 July 2007 Time 7.30 pm Place Committee Room 4 Civic Suite Rayleigh Contact The public are welcome to attend this meeting up to item 21 of the agenda John Bostock **Rochford District Council** South Street Rochford Essex **SS4 1BW** Tel: (01702) 546366 Fax: (01702) 545737 Email: committee@rochford.gov.uk

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Chairman: Cllr T G Cutmore Vice Chairman: Cllr K H Hudson

Cllr K J Gordon Cllr J M Pullen Cllr C G Seagers Cllr D G Stansby Cllr M G B Starke Cllr Mrs M J Webster Cllr P F A Webster

### **Terms of Reference**

- To make recommendations to the Council in relation to the functions contained in Part A to Part 3 of the Council's Constitution.
- Subject to those matters reserved to the Council in Part A to Part 3 of the Council's Constitution, the Review Committee functions and with the exception of those Council (non-Executive) powers specifically delegated to other forums set out in Parts A and C to Part 3 of the Constitution, the Executive has full power to act in respect of every other function.
- To refer at its discretion, any issue to the Review Committee for detailed consideration and report.
- To consider the recommendations of the Review Committee either arising from an issue referred to it as above, or where the latter Committee has "called-in" a decision of the Executive for review.

# The Council's vision is to make Rochford the place of choice in the County to live, work and visit.

### The Council's principal aims are to:-

- Provide quality, cost effective services
- Work towards a safer and more caring community
- Promote a green and sustainable environment
- Encourage a thriving local economy
- Improve the quality of life for people in our District
- Maintain and enhance our local heritage

Page No

- 1 Apologies for Absence
- 2 Non-Members Attending
- 3 Minutes of the Meeting held on 27 June 2007
- 4 To Receive Declarations of Interest
- 5 Matters Referred to the Executive Board/Reports from other Committees

### 6 Memorandum of Understanding – Thames Gateway 6.1-6.6 Area Waste Management

To consider the Report of the Head of Community Services on approval of a Memorandum of Understanding that evidences the Council's support of the County Council's outline Business Case submission to the Government for PFI Credit purposes.

7	Health & Safety Service Plan 2007/08	7.1-7.27

To consider the report of the Head of Environmental Services on approval of the Health & Safety Service Plan 2007/08.

### 8 Food Safety Service Plan 2007/08 8.1-8.24

To consider the report of the Head of Environmental Services on approval of the Food Safety Service Plan 2007/08.

### **9 Asset Management Plan 2007/08** 9.1-9.36

To consider the Report of the Corporate Director (Internal Services) on the Council's Asset Management Plan 2007/08.

# 10Asset Management – Property Performance10.1-10.10Indicators

To receive the report of the Property Maintenance and Highways Manager on property performance indicators.

11	Handyperson and Gardening Services – The Way Forward	11.1-11.2
	To consider the report of the Head of Community Services providing an update on proposals for expanding the Handyperson and Gardening Services following discussions with Springboard Housing Association.	
12	Performance Report to Members for the First Quarter of 2007/08	12.1-12.8
	To consider the report of the Head of Finance, Audit and Performance Management on performance for the first quarter of 2007/08.	
13	Budget Monitoring Statement	13.1-13.13
	To receive the Monitoring report of the Head of Finance, Audit and Performance Management on material items of Income and Expenditure in the 2007/08 Budget for the first quarter of the year and an update on the new items included in the Budget for 2007/08.	
14	Rochford Play Strategy	14.1-14.30
	To consider the report of the Head of Community Services seeking approval to the Draft Play Strategy 2007-2012.	
15	Southend Airspace	15.1-15.4
	To consider the report of the Chief Executive on a request from London Southend Airport for the Council to support a stance.	
16	Licensing of the Rayleigh Windmill for Civil Ceremonies	16.1-16.4
	To consider the report of the Head of Community Services on the potential of staging civil ceremonies at the Rayleigh Windmill and applying for a wedding licence for the venue.	
17	Planning for Gypsy and Traveller Accommodation for the East of England: Issues and Options	17.1-17.7
	To consider the report of the Head of Planning and Transportation seeking views on the contents of an Issues and Options consultation document published by	

the East of England Regional Assembly.

### **18 Planning for a Sustainable Future – White Paper** 18.1-18.24

To consider the report of the Head of Planning and Transportation summarising and commenting on the main proposals in the White Paper – Planning for a Sustainable Future.

### 19 Air Quality Review and Assessment (Third Round) 19.1-19.5 Update

To receive the report of the Head of Environmental Services on progress of the third review and assessment of air quality within Rochford District and a resolution for future air quality monitoring and assessment.

### 20 Contaminated Land – Update

To receive the report of the Head of Environmental Services which provides an update on current progress in implementing the Council's Contaminated Land Strategy, the joint county-wide initiative of the Essex Contaminate Land Consortium and the Best Value Performance Indicators for Contaminated Land.

### 21 Exclusion of the Press and Public

To agree that the press and public be excluded from the meeting for the remaining business on the grounds that exempt information as defined in paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972 would be disclosed.

### 22 Update on Gypsy and Traveller Sites

22.1-22.16

20.1-20.6

To consider the exempt report of the Head of Planning and Transportation on progress in dealing with a number of unauthorised caravans on various sites in the District.

#### 23 Caravan Site Licence – Breach of Site Licence Conditions

23.1-23.10

To consider the exempt report of the Head of Community Services on a breach of a Site Licence condition.

Paul Warren Chief Executive