

The Executive – 13 April 2011

Minutes of the meeting of **The Executive** held on **13 April 2011** when there were present:-

Chairman: Cllr T G Cutmore
Vice Chairman: Cllr Mrs M J Webster

Cllr Mrs L A Butcher
Cllr Mrs T J Capon
Cllr K H Hudson

Cllr C G Seagers
Cllr M J Steptoe

APOLOGIES FOR ABSENCE

An apology for absence was received from Cllr K J Gordon.

OFFICERS PRESENT

P Warren - Chief Executive
A Bugeja - Head of Legal, Estates and Member Services
R Evans - Head of Environmental Services
C Cox - Financial Services Manager/Chief Accountant
J Bostock - Member Services Manager

110 MINUTES

The Minutes of the meeting held on 30 March 2011 were approved as a correct record and signed by the Chairman.

111 PERFORMANCE REPORT ON KEY PROJECTS FOR THE PERIOD JANUARY TO MARCH 2011

The Executive considered the report of the Head of Finance on key projects for the period January to March 2011.

It was noted that no adverse comment had been received following informal submission of the equality framework. It was also noted that monitoring currently underway in the High Street, Rayleigh, was indicating that air quality at this location was poor.

Reference was made to the fact that aspects of progress with regard to joint working with other authorities were outside the Council's control. In this context it would be appropriate for the shared service activity referred to in the progress on decisions schedule (Minute 171/10) to be identified as at the 'amber' rather than 'red' stage. It was confirmed that the contract to provide concessionary travel scheme administration on behalf of Essex County Council was in place and that this item had, therefore, been completed.

Resolved

That, subject to recognising that aspects of progress with regard to joint working with other authorities are not within the Council's control, the progress against key projects for the fourth quarter of 2010/11 be noted. (HF)

112 CHERRY ORCHARD COUNTRY PARK MANAGEMENT PLAN

The Executive considered the report of the Head of Environmental Services on the Cherry Orchard Country Park Management Plan 2011-2016.

It was agreed that the report and associated plan could be commended.

Reference was made to the importance of remaining mindful of the various interests served by the Country Park, including those of wildlife. It was observed that a notable feature was the re-use of local materials for seating.

Resolved

That, subject to recognising the balance associated with maintaining wildlife and other interests, the Cherry Orchard Country Park Management Plan 2011-2016 be approved. (HES)

113 PROVISION OF PAYROLL SERVICE TO CASTLE POINT BOROUGH COUNCIL

The Executive considered the report of the Head of Finance on progress in providing payroll services to Castle Point Borough Council.

It was observed that the income stream associated with providing this service would be of value.

Resolved

That the progress in providing payroll services to Castle Point Borough Council be noted. (HF)

EXCLUSION OF THE PRESS AND PUBLIC

Resolved

That the press and public be excluded from the meeting for the remaining business on the grounds that exempt information as defined in Paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972 would be disclosed.

114 HEATING UPGRADE – SOUTH STREET, ROCHFORD

The Executive considered the exempt report of the Head of Legal, Estates and Member Services on upgrading the heating system from electrical to gas at numbers 3 to 13 South Street, Rochford.

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It was observed that there would be merit in maintaining a record of energy used prior to upgrade as a means of identifying energy reduction achieved.

It was noted that a performance specification had been produced in-house for this project and that contract evaluation arrangements included a check of company financial credentials. Work would be undertaken with a view to minimising office disruption.

There was some discussion on the merits of applying performance bonds to contracts as a means of reducing financial risk and to the value of their application to contracts where appropriate.

Resolved

That the heating upgrade from electric to gas at 3-13 South Street, Rochford, as detailed in the exempt report, be carried out with a capital budget of £125,000. (HLEMS)

The meeting closed at 8.22 pm.

Chairman

Date

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