
REPORT TO THE EXECUTIVE – 7 MARCH 2023

PORTFOLIO: FINANCE, ECONOMY & CLIMATE

REPORT FROM: INTERIM DIRECTOR, RESOURCES

SUBJECT: QUARTER 3 2022/23 FINANCIAL MANAGEMENT AND PERFORMANCE UPDATE REPORT

1 DECISION BEING RECOMMENDED

- 1.1 To note the Quarter 3 2022/23 revenue budget and capital position set out in Sections 3 and 4 below and detailed in Appendices 1 to 4.

2 REASON/S FOR RECOMMENDATION

- 2.1 The purpose of this report is to set out the forecast revenue and capital budget positions as at end of Quarter 3 2022/23.
- 2.2 The commentary does not attempt to cover all budgetary changes but draws attention to the key factors affecting net expenditure for the relevant service area.
- 2.3 Allocations from the general balance for supplementary estimates (endorsed unplanned expenditure) or proposals to return underspends to the general balance will be recommended for approval by the Section 151 Officer, where appropriate.

3 OVERALL FINANCIAL POSITION

- 3.1 The latest revenue budget for 2022/23 is for a net contribution from reserves of £552,000. The changes to the original budget are detailed in Appendix 1. The forecast outturn for general fund expenditure as at Q3 is for a net contribution from reserves of £499,000 which is an underspend of £53,000.

Inflation and Cost of Living Pressures

- 3.2 The forecasts within this report include an estimate of increased pay inflation in 2022/23 and other known cost pressures where available; however, it should be noted that there are further financial risks arising from the current high rates of inflation which are likely to have a further knock-on impact on the cost of services in the final quarter of 2022/23 and beyond. The Local Government Association has issued a warning that 'soaring inflation, energy prices and National Living Wage pressures are putting council services at risk.'

#OneTeam Strategic Partnership

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- 3.3 A #OneTeam Strategic Partnership was agreed at an Extraordinary Council on 25 January 2022 and led to a Joint Chief Executive/Head of Paid Service being appointed across Rochford District Council and Brentwood Borough Council with effect from 1 February 2022. A joint savings ambition for the Partnership has been estimated at £595,000-£853,000 by 2025/26.
- 3.4 The first activity for the #OneTeam Transformation Programme has been the review of the senior leadership structure at Tier 2 (Strategic Director) and Tier 3 (Assistant Director/Corporate Director) levels. Appointments have now been made to six of the nine new Director roles, with appointments detailed at Appendix 2.
- 3.5 The budgetary impact of the new #OneTeam Strategic Partnership structure for Tiers 1-3 in future years is still subject to change, pending agreement of final arrangements and recruitment to the remaining vacant posts. Work is now commencing on Tiers 4 and below, through a Service Review process; the budgetary impact of this work will be reported through outturn and monitoring reports.

COVID-19 Impacts

- 3.6 Additional central government financial support for COVID related pressures has now ended, however the residual impact on areas such as car parking income continues to be closely monitored against the 2022/23 budget.

Mitigating Actions to manage the budget

- 3.7 Portfolio Holders, supported by Directors, are accountable for any budget variations within their services and the associated responsibility to ensure expenditure and income are managed within agreed budgets. To ensure that this is successfully achieved, it is essential that Directors identify any significant emerging variances, develop action plans (endorsed by Portfolio Holders) to address these, and review them throughout the financial year, so that overall expenditure is contained within the available budget.
- 3.8 A breakdown of the revenue position by portfolio is set out in Appendix 2 and summarised in the table below.

Revenue Summary at Quarter 3

Portfolio	2022/23 Original Budget	2022/23 Latest budget	Quarter 3 Actual YTD	End of Year Forecast	Actual Variance (surplus) / Deficit)		Of which: Salary Variance	Of which: Non Salary Variance
Leader/ Deputy Leader	1,411	3,049	1,753	3,201	153		97	55
Finance, Economy & Climate	1,640	1,835	1,009	1,473	(362)		(6)	(356)
Communities, Housing & Health	1,492	1,585	687	1,480	(105)		(82)	(23)
Strategic Planning & Assets	1,096	1,645	1,300	1,770	125		(42)	167
Environment	2,359	2,728	2,419	2,405	(324)		(71)	(252)
Customer Services, Legal & Leisure	2,867	2,971	1,923	2,866	(105)		(93)	(12)
Total Portfolio Specific Net Expenditure	10,866	13,814	9,091	13,195	(618)		(198)	(421)
							0	-
Vacancy Factor (1)	(200)	(200)		-	200		200	-
Insurance Contract (2)	-	-		27	27		-	27
Housing Benefit Payments (3)	(230)	(230)		(123)	108		-	108
Total Non Portfolio Specific Expenditure	(430)	(430)	0	(95)	335		200	135
Total Cost of Services	10,436	13,383	9,091	13,100	(283)		2	(285)
Funded by:								
Use of Earmarked Reserves	(707)	(3,121)		(2,851)	270			270
Retained Business Rates	(2,442)	(2,442)		(2,481)	(40)			(40)
Collection Fund Surplus Deficit	1,609	1,609		1,609	0			-
Central Government Grants	(859)	(859)		(859)	0			-
Council Tax Precept	(8,019)	(8,019)		(8,019)	0			-
Total Funding	(10,417)	(12,831)		(12,601)	230		0	230
Contribution (to) from General Fund	19	552		499	(53)		2	(55)

Corporate Adjustments**(1) Vacancy Factor**

The Council budgeted for a vacancy factor saving of £200,000 across all portfolios due to natural turnover of staff during the financial year. The actual projected salary savings are shown within each portfolio line.

(2) Insurance Contract

There have been inflationary increases of £27,300 on the Council's insurance contracts. These budgets are held corporately and recharged to individual portfolio lines at year end.

(3) Housing Benefit Payments

Housing Benefits payments are an uncontrollable budget for the Council; the cost is largely covered by Housing Benefit Subsidy from DWP, but some elements are funded by the Council. An estimate of the total net spend is made by the Council in advance of each financial year, but the budget is volatile due to the large volume of claims and frequent changes in individual circumstances. This is therefore reported corporately. This year, there is a forecast overspend of £108,000; there was an overspend of £126,000 last year. Therefore a sum of £230,000 has been set aside in the Housing Benefits Equalisation Reserve, which is the reserve designed to help manage this volatility.

Portfolio Variances**Salary Variances**

- 3.9 Overall, the above table shows Council-wide projected salary overspends of £2,000. This includes £186,000 of estimated exit costs relating to the Corporate Leadership Team structure, offset by vacancies across several service areas. The salary savings by portfolio are separated in the table above.

Non-Salary Variances

- 3.10 In addition to the salaries the following significant variances are projected.

Leader / Deputy Leader (£55,000 non-salaries overspend)

- There are £38,300 additional costs expected on bank charges/ credit/debit card charges.
- Due to lower salaries paid than budgeted, the apprenticeship levy has reduced by £8,300.
- Additional costs in human resources relating to relocation expenses for a member of staff and advertising for the new director posts of £42,200.
- Corporate professional fees are expected to be underspend by £8,000.
- Other smaller variances across the portfolio resulting in a £8,900 underspend.

Finance, Economy & Climate £356,000 non-salaries underspend)

- £40,572 of investment monies from preceptors has been received that were not in budget.
- £346,700 additional income from interest on investments is forecast due to increasing interest rates.
- There is a £23,300 estimated reduction in income recoverable from court proceedings relating to Council Tax.
- Various other smaller savings across the portfolio totalling £8,100.

Housing, Assets & Leisure (£23,000 non-salaries underspend)

- £16,600 saving in private sector housing from an interdepartmental training budget.
- £7,100 reduction in B&B subsidy recharge.
- Various other smaller overspends across the portfolio totalling £2,200.

Strategic Planning (£167,000 non-salaries overspend)

- Planning income is expected to under-achieve by £174,600, this is due to this being a demand-led service, and impacted by the higher cost of living.
- Building control income is forecast to under-achieve by £22,300.
- Due to the Mill Hall reopening there is an additional £14,600 income.
- Various small savings across the portfolio totalling £15,400.

Environment (£252,000 non-salaries underspend)

- Street Cleansing and Waste Collection budgets are estimated to be £89,100 overspent based on additional costs already incurred to date under the previous contract arrangements. There may be a further pressure on these budgets due to the high levels of inflation during 2022/23; these will be managed jointly with Rochford Norse Plc under the new arrangements in place from July 2022; but the total projected costs for this financial year are yet to be confirmed.
- There will be a £30,000 pressure due to the end of the Avoidable Disposal Income agreement.

- Materials Recycling Facility costs are expected to be £150,000 lower than budgeted due to the decreased cost per tonne of processing recyclates, which is driven by the market.
- There is a saving forecast in off street car parking of £217,100 due to a resurgence in car parking income and savings in machine maintenance.
- There is forecast reduced income in parks and open spaces of £9,000.
- Various other smaller projected savings across the portfolio totalling £13,300.

Customer Services, Legal & IT (£12,000 non-salaries underspend)

- Income from local land charge search is expected to underachieve by £18,500 due to the impact of the cost of living crisis impacting demand.
- Saving of £35,400 in communications due to a reduction in planned issues of Rochford District Matters.
- £14,000 pressure on IT license costs due to inflation rates applied being higher.
- Various other smaller projected savings across the portfolio totalling £11,600.

4 CAPITAL PROGRAMME

- 4.1 The original Capital Programme for 2022/23 was £5.659m, in addition £0.509m of carry forwards were agreed as part of the closedown of the 2021/22 financial year, £0.110m additional budget has been agreed for waste contract mobilisation costs, £0.046m for the reopening of the Mill Hall and Freight House, an additional draw down from developer contribution of £15,000 for new waste bins and £0.070m match funding for play spaces is anticipated to be received, creating a revised budget of £6.414m.
- 4.2 The forecast outturn on the Council's capital programme as at Quarter 3 is £4.424m. The table at Appendix 3 summarises the projected position by service area.
- 4.3 The major item with slippage against the revised 2022/23 budget is the Asset Delivery Programme (ADP) which will be subject to further review by Council.
- 4.4 The Disabled Facilities Grant budget is demand led and the forecast has been based on the remaining budget being spent over the final quarter. There is currently forecasting an overspend on this budget, but there is externally funded by grant funding held in.
- 4.5 A budget of £20,000 was agreed in 2022/23 to allow for any responsive works required in the Council Offices, of which £11,400 remains uncommitted at Q3.

This has been used to support required works at Rochford and Rayleigh offices and £5,000 for additional works for Wi-Fi improvements at the Mill Hall.

5 RISK IMPLICATIONS

- 5.1 Current inflationary pressures are likely to compound this situation by driving up wage growth and contract prices into next year. Inflation is currently around 10% and is not anticipated to increase further, but energy prices are due to increase again in April.
- 5.2 Although the #OneTeam Transformation Programme with Brentwood Borough Council is intended to drive out joint ongoing staffing savings over the next two years, there is a likelihood that one-off costs of redundancy and interim support may erode some of these benefits over the shorter term.
- 5.3 Delays in completing the items on the Capital Programme could prevent the Council from achieving its strategic objectives and hinder service improvements.

I confirm that the above recommendation does not depart from Council policy and that appropriate consideration has been given to any budgetary and legal implications.

LT Lead Officer Signature: _____



Interim Director, Resources

Background Papers:-

None.

For further information please contact Tim Willis on:-

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If you would like this report in large print, Braille or another language please contact 01702 318111.

APPENDIX 1: YEAR TO DATE RESERVE DRAWDOWNS 2022/23

Description	Amount	Reason	Authorisation
<u>Leader/ Deputy Leader</u>			
Covid Smoothing Reserve	12,000	To cover Member meetings now held at Sweyne Park School	Section 151 Officer
Members ETM	10,000	Purchase of items for formal meetings 22~23	Section 151 Officer
Agency/ Salaries Reserve	5,000	Licensing Agency Costs	Section 151 Officer/ Louisa Moss
Agency/ Salaries Reserve	18,818	Communications Agency Staff	Leader
Connect Project	24,924	Connect Training	The Executive
Hard/Soft Infrastructure	140,793	Asset Delivery Programme	Section 151 Officer
Invest to Save	328,378	Connect - Invest to Save	The Executive
Investment Fund	283,069	BBC Partnership Transformation Programme	The Executive
Transformation	9,714	Collaborative Costs	Section 151 Officer
Connect Project	15,793	Connect SM Training	The Executive
Connect Project	85,232	Connect Project	The Executive
Hard/Soft Infrastructure	26,753	ADP GBP Freight House Costs	Full Council
Hard/Soft Infrastructure	81,754	Asset Delivery Programme GBP	Full Council
Hard/Soft Infrastructure	18,866	The Mill	The Executive
Hard/Soft Infrastructure	622,493	Asset Delivery Programme GBP	The Executive
Hard/Soft Infrastructure	3,000	The Mill	Section 151 Officer
<u>Communities, Housing & Health</u>			
Wild Woods Day	5,928	Wild Woods Day Event	Section 151 Officer
Leisure Smoothing Reserve	125,811	Leisure Contract Costs	Section 151 Officer
Active Rochford Reserve	1,000	Wild Woods Day Event	Sports Development Officer
Platinum Jubilee Purse	22,550	Money for Platinum Jubilee Purse	Section 151 Officer
Crime and Disorder Reserve	501	Purchase of items for Community Safety	Louisa Moss

Agency/ Salaries Reserve	40,799	Env Health Agency Costs	Section 151 Officer
Active Rochford Reserve	4,799	Active Rochford	Sports Development Officer
Housing	24,068	Private Sector Housing Renewal Work	Section 151 Officer
Strategic Planning & Assets			
Legal Reserve	1,355	Dangerous Structures consultants	Section 151 Officer
R&M Reserve	2,475	Cleaning of the Civic Suite	Section 151 Officer
Planning Reserve	11,150	Digital Project, Consultancy Work & Feasibility Study	Section 151 Officer
Planning Reserve	20,000	Feasibility Study	The Executive
Planning Reserve	67,950	Capita planning app checking / validation / Agency worker	Leader
Legal Reserve	2,596	Bloor homes public enquiry	Section 151 Officer
LDF Reserve	85,305	Local Development Plan	Section 151 Officer
Legal Reserve	14,799	Bloor homes public enquiry	Section 151 Officer
Legal Reserve	8,645	Dangerous Structures consultants	Section 151 Officer
Planning Reserve	12,799	Capita consultancy	Section 151 Officer
General Fund	149,088	Leisure Contract Costs for re-opening the Mill/Freight House	The Executive
Planning Reserve	13,377	Consultancy fees	Section 151 Officer
Legal Reserve	15,000	legal reserve drawdown	The Executive
Legal Reserve	260	Publicity Advert	Section 151 Officer
Hard/Soft Infrastructure	23,500	Consultancy fees	Monitoring Officer
Finance, Economy & Climate			
Eco Dev Reserve	35,000	UKSPF investment plan	Section 151 Officer
CT New Burdens	11,527	Total mobile training, Capita Software costs, Rebate policy	Section 151 Officer
ND New Burdens	1,550	Capita software cost for Lavatory Relief	Section 151 Officer
CT New Burdens	300	EROG 22/23	Section 151 Officer
HB New Burdens	5,638	LADS IT costs	Section 151 Officer
CT New Burdens	1,340	£150 CT rebate leaflet included with bills	Section 151 Officer
CT New Burdens	867	extra cost of annual billing	Section 151 Officer

CT New Burdens	5,481	final cost of recovery temp in 22/23	Section 151 Officer
HB New Burdens	9,871	Vigilant Contract	Section 151 Officer
ND New Burdens	12,500	Destin Contract	Section 151 Officer
General Fund	50,000	Shared costs for Climate & Sustainability Officer	Section 151 Officer
HB New Burdens	5,538	IT costs re Local Authority Data Sharing	Section 151 Officer
CT New Burdens	846	IRRV accommodation	Section 151 Officer
CT New Burdens	175	Tackling Economic Crime Awards 2022	Section 151 Officer
CT New Burdens	2,780	Ctax legislation updates	Section 151 Officer
Pension Reserve	750	Pension audit costs	Section 151 Officer
<u>Environment</u>			
Agency/ Salaries Reserve	20,160	Parks and Open Spaces Agency	Section 151 Officer
R&M Reserve	5,000	Off Street Parking ETM - hire of CEO Vehicle	Section 151 Officer
R&M Reserve	7,860	Cemeteries	Section 151 Officer
Contractor Provision	340,000	Waste and Street scene contract - Norse	Section 151 Officer
<u>Customer Services, Legal & Leisure</u>			
Elections	31,443	Cover Election Costs	Monitoring Officer
IT Reserve	7,500	Mobile phone additional costs	Section 151 Officer

APPENDIX 2: FORECAST YEAR-END POSITION FOR 2022/23 AS AT END OF DECEMBER 2022

Note: due to the restructure of the Management Team which became effective from 1 August 2022, the following table has been included to show whether the lead officers were in post at the time of the report.

CLT Role	Postholder at Q2 (30th September 2022)
Chief Executive	Jonathan Stephenson
Strategic Director (x3)	Steve Summers / Emily Yule
Director Housing	Interim – Julian Higson
Director Assets and Investments	Phoebe Barnes
Director of Resources	Interim – Tim Willis
Director Communities and Health	Tracey Lilley
Director Customer & Data Insight	Sarah Bennett
Director Policy and Delivery	Greg Campbell
Director People and Governance	Interim Andrew Hunkin
Director Environment	Marcus Hotten
Director Place	Phil Drane

PORTFOLIO HOLDER: LEADER/DEPUTY LEADER, CLLR S E WOOTTON & CLLR C E ROE

Service Area	Lead Officer	2022/23 Original Budget	2022/23 Latest budget	Quarter 3 Actual YTD	End of Year Forecast	Actual Variance (surplus) / Deficit)
Human Resources	Director People & Governance	197,450	197,450	104,285	212,762	15,312
Corporate Management	Chief Executive	209,743	209,743	74,070	239,691	29,948
Assistant Directors	Chief Executive	668,188	668,188	638,106	794,278	126,090
Strategic Director	Chief Executive	139,150	139,150	69,199	111,130	(28,020)
Managing Director	Chief Executive	105,850	105,850	2,315	106,530	680
Projects	Director Policy and Delivery / Director Customer & Data Insight	0	1,637,767	793,840	1,637,767	0
Leadership Support Team	Director People & Governance	90,800	90,800	70,891	99,290	8,490
	TOTAL	1,411,181	3,048,948	1,752,706	3,201,450	152,501

PORTFOLIO HOLDER: FINANCE, ECONOMY & CLIMATE CLLR D BELTON

Service Area	Lead Officer	2022/23 Original Budget	2022/23 Latest budget	Quarter 3 Actual YTD	End of Year Forecast	Actual Variance (surplus) / Deficit)
Housing Benefit Administration	Director Resources	279,723	300,771	157,989	335,526	34,755
Audit	Director Resources	128,900	128,900	40,139	99,539	(29,361)
Financial Services	Director Resources	403,050	403,800	297,469	404,129	329
Non Distributed Costs	Director Resources	779,600	830,850	486,854	483,518	(347,332)
Council Tax	Director Resources	(35,416)	(14,363)	(145,368)	(16,638)	(2,275)
Business Rates	Director Resources	(71,808)	(55,531)	71,054	(47,566)	7,965
Procurement	Director Resources	73,400	73,400	33,781	50,756	(22,644)
Eco Dev	Director Place	82,220	167,220	67,201	163,725	(3,495)
	TOTAL	1,639,669	1,835,047	1,009,119	1,472,988	(362,059)

PORTFOLIO HOLDER: COMMUNITIES, HOUSING & HEALTH, CLLR A L WILLIAMS

Service Area	Lead Officer	2022/23 Original Budget	2022/23 Latest budget	Quarter 3 Actual YTD	End of Year Forecast	Actual Variance (surplus) / Deficit)
Housing Strategy	Director Housing	10,000	10,000	9,790	9,790	(210)
Private Sector Housing Renewal	Director Housing	69,470	93,538	41,822	81,286	(12,251)
Homelessness	Director Housing	855,844	855,844	252,256	850,308	(5,536)
Corporate Policy & Partnership	Director Communities & Health	157,800	180,350	184,729	173,118	(7,232)
Community Safety	Director Communities & Health	28,200	28,168	17,131	28,905	737
Licensing	Director Communities & Health	45,500	51,050	21,382	53,065	2,015
Public Health	Director Communities & Health	20,100	20,100	13,803	20,100	0
Environmental Health	Director Communities & Health	330,800	371,599	188,073	294,456	(77,143)
Hackney Carriage	Director Communities & Health	(89,900)	(89,900)	(84,972)	(89,636)	264
Safeguarding	Director Communities & Health	14,100	14,100	6,441	7,201	(6,899)
Emergency Planning	Director Communities & Health	50,250	50,250	36,432	51,542	1,292
	TOTAL	1,492,164	1,585,099	686,888	1,480,135	(104,963)

PORTFOLIO HOLDER: STRATEGIC PLANNING & ASSETS, CLLR I H WARD

Service Area	Lead Officer	2022/23 Original Budget	2022/23 Latest budget	Quarter 3 Actual YTD	End of Year Forecast	Actual Variance (surplus) / Deficit)
Highways/ Roads Routine	Director Assets & Investments	(14,400)	(10,700)	43,393	(3,584)	7,116
Office Accommodation Rayleigh	Director Assets & Investments	75,600	78,075	57,976	73,398	(4,677)
Office Accommodation Rochford	Director Assets & Investments	268,750	268,500	152,198	270,266	1,766
Estate Management Services	Director Assets & Investments	220,400	244,100	145,942	212,148	(31,952)
Development Management	Director Place	158,300	300,971	289,124	472,957	171,986
Building Control Client Account	Director Environment	238,650	248,650	183,442	249,508	858
Building Control Fee Account	Director Environment	(225,000)	(225,000)	(163,623)	(192,711)	32,289
Planning Policy	Director Place	172,380	257,685	375,768	231,033	(26,652)
Leisure Premises	Director Communities & Health	160,800	439,007	214,579	423,635	(15,372)
Culture & Heritage – Windmill	Director Communities & Health	(13,950)	(13,950)	(35,733)	(19,853)	(5,903)
Health & Safety	Director Assets & Investments	54,900	57,900	36,906	53,063	(4,837)
	TOTAL	1,096,430	1,645,238	1,299,972	1,769,862	124,623

PORTFOLIO HOLDER: ENVIRONMENT, CLLR D J SPERRING

Service Area	Lead Officer	2022/23 Original Budget	2022/23 Latest budget	Quarter 3 Actual YTD	End of Year Forecast	Actual Variance (surplus) / Deficit)
Off St Parking	Director Assets & Investments	(771,750)	(766,690)	(730,264)	(980,336)	(213,646)
Cemeteries & Churchyards	Director Environment	(142,200)	(134,340)	(107,993)	(134,803)	(463)
Street Cleansing	Director Environment	738,600	235,285	259,099	266,494	31,209
Public Conveniences	Director Environment	34,000	34,050	18,451	34,050	0
Coast Protection	Director Environment	2,300	2,300	0	2,300	0
Depot	Director Environment	35,150	35,150	29,390	33,378	(1,772)
Recycling Collection	Director Environment	2,532,640	3,375,955	3,054,575	3,431,765	55,810
Recycling Disposal	Director Environment	(731,500)	(731,500)	(482,737)	(851,500)	(120,000)
Parks & Open Spaces	Director Environment	661,750	678,152	378,473	603,268	(74,884)
	TOTAL	2,358,990	2,728,362	2,418,995	2,404,616	(323,746)

PORTFOLIO HOLDER: CUSTOMER SERVICES, LEGAL & LEISURE, CLLR D EFDE

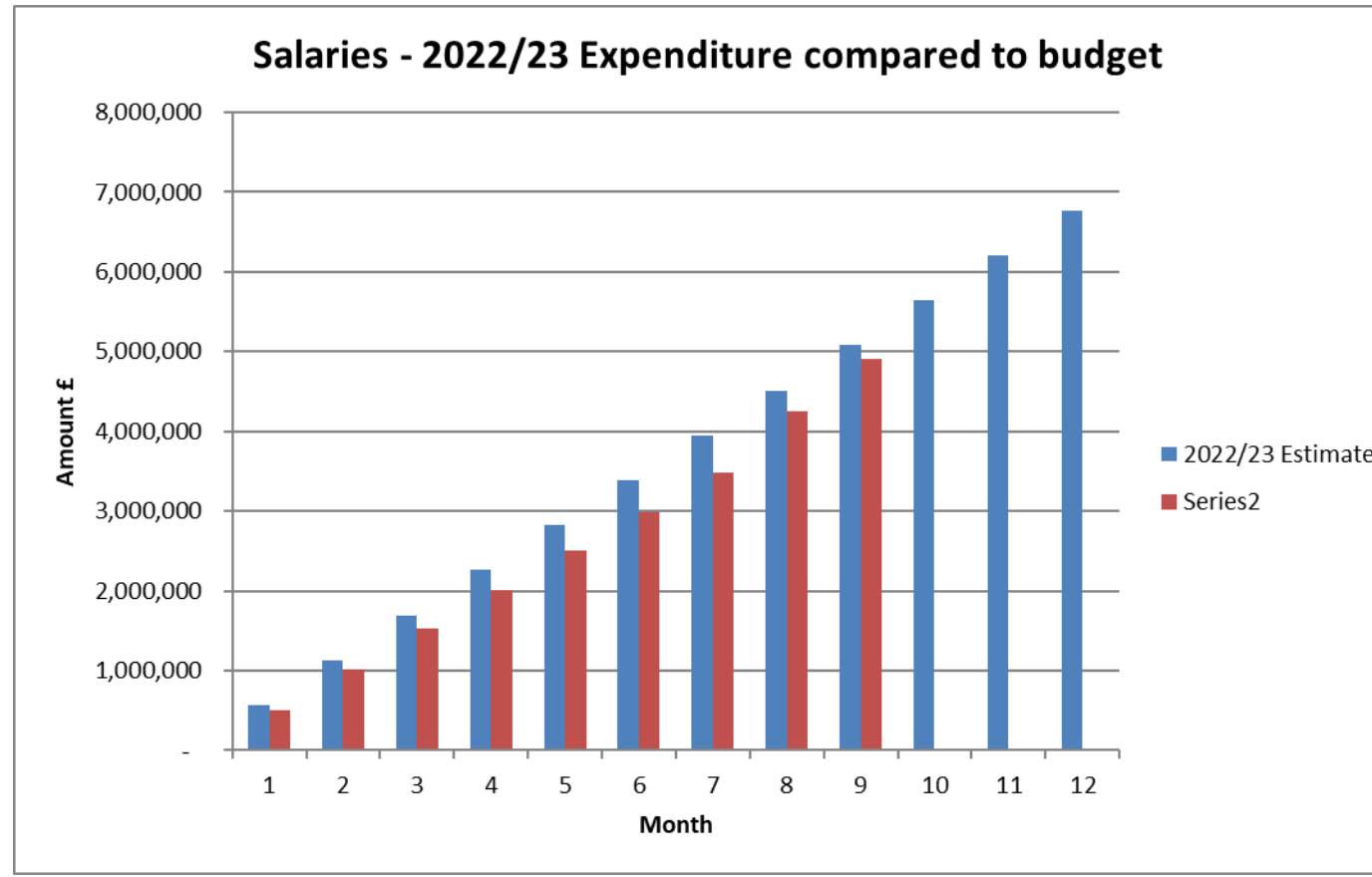
Service Area	Lead Officer	2022/23 Original Budget	2022/23 Latest budget	Quarter 3 Actual YTD	End of Year Forecast	Actual Variance (surplus) / Deficit)
Digital Services	Director Customer & Data Insight	163,400	163,400	125,790	168,515	5,115
Support Services	Director People & Governance	128,350	129,100	96,894	129,709	609
Computer Services	Director Customer & Data Insight	1,112,150	1,119,650	744,862	1,101,654	(17,996)
Legal Services	Director People & Governance	111,200	126,200	26,018	127,154	954
Communications	Director Policy & Delivery	145,150	163,218	59,544	101,140	(62,078)
Customer Services	Director Customer & Data Insight	436,000	436,000	285,807	388,764	(47,236)
Sports Development & Promotion	Director Communities & Health	53,500	58,299	32,681	59,548	1,249
Leisure Client Account	Director Assets & Investments	64,000	70,928	67,157	72,591	1,663
Member & Committee Services	Director People & Governance	457,300	469,100	331,425	476,616	7,516
Civics	Director People & Governance	70,400	77,900	43,681	62,660	(15,240)
Conducting Elections	Director People & Governance	149,700	181,143	136,610	185,927	965
Registration of Electors	Director People & Governance	88,800	88,800	70,703	84,981	
Local Land Charges	Director Customer & Data Insight	(140,000)	(140,000)	(119,204)	(121,508)	18,492
Information	Director Customer & Data Insight	27,200	27,200	21,148	28,373	1,173
	TOTAL	2,867,150	2,970,938	1,923,115	2,866,123	(104,815)

APPENDIX 3: QUARTER 3 2022/23 PROJECTED CAPITAL OUTTURN POSITION

Item	Commentary	2022/23 ORIGINAL BUDGET	2022/23 REVISED BUDGET	2022/23 TOTAL SPENT AND COMMITTED TO DATE	2022/23 PROJECTION FOR REMAINDER OF YEAR	FULL YEAR FORECAST SPEND	PROJECTED VARIANCE UNDERSPEND/ (OVERSPEND)
Commercial, Business, Local Economy and Leisure							
Asset Strategy	Works as per Asset Strategy FBC financials	1,774,631	1,819,631	50,480	-	50,480	1,769,151
FUSION Reopening of Mill Hall			6,250	0	6,250	6,250	0
Rochford Accommodation works	Works identified from surveys and inspections		10,628	10,648	-	10,648	(20)
Rayleigh Accommodation works	Works identified from surveys and inspections		600	448	-	448	152
Windmill works	Works identified from surveys and inspections	20,000	29,500	12,177	17,123	29,300	200
Rayleigh Grange Community Centre	Reinstatement Works to include Underpinning of subsidence		97,852	0	97,852	97,852	0
Street Lighting	Energy Efficient Lighting	20,000	20,000	6,263	14,033	20,296	(296)
Responsive Capital works	Capital works to ensure Health and Safety and Security.	20,000	11,400	0	-	-	11,400
Town Centre Regeneration Fund	To support town centre investment		50,000	0	-	-	50,000
TOTAL		1,834,631	2,045,861	80,017	135,258	215,275	1,830,586
Environment & Place							
Play Spaces	Agreed Programme of Play Equipment	300,000	370,000	122,967	252,033	375,000	(5,000)
Open Spaces	Replacement of fences/Gates/litter bins/other furniture	80,000	89,480	61,531	27,949	89,480	(0)
Parks & Open Spaces - Resurfacing works	Resurfacing & replacement of tarmac, concrete & paved foot paths & additional high risk areas within parks and open spaces						
Grounds Maintenance	Work Yard fencing, services, portacabin	54,000	80,000	68,908	11,092	80,000	0
Pavilions	Essential works following condition survey	80,000	66,303	72,419	-	72,419	(6,116)
Waste Bins	Replacement of household bins	70,000	85,000	94,763	-	94,763	(9,763)
Waste Vehicle Fleet	New waste vehicles - 10 x 26t and 1 x 18t	2,250,640	2,250,640	2,142,640	-	2,142,640	108,000
Waste Contract Mobilisation Costs			110,000	0	110,000	110,000	0
Plant Fleet	Plant Fleet	134,000	134,000	53,343	80,657	134,000	(0)
Vehicle Fleet	Replacement of vehicles	80,000	120,362	91,278	29,084	120,362	(0)
Cemeteries Groundworks	Installation of Headstone Beams	40,000	55,605	44,508	11,097	55,605	(0)
Cemeteries	Essential refurbishments						
Public Conveniences Refurbishment			0	3,830	-	3,830	(3,830)
TOTAL		3,088,640	3,361,390	2,756,189	521,912	3,278,101	83,289
IT, Tourism, Housing & Parking							
Car Parks	Car Park priority resurfacing programme	115,000	156,929	144,062	12,867	156,929	0
Mobile Working	New Devices Refresh	50,000	59,000	38,067	20,933	59,000	(0)
Hybrid Working	Upgrades to meeting rooms	11,000	11,000		-	-	0
Telephony Network	New Phone Kit/skype		25,000	2,280	-	2,280	22,720
Flat Bed Scanners and MFDs	Scanners for Support Services/Reception		50,919	11,580	22,880	34,460	16,459
IT Infrastructure works	Various		0	0	-	-	0
ICT Cloud Costs	Migration Carry Forwards		8,533	5,549	-	5,549	2,984
IT	Wifi		0	25	-	25	(25)
Disabled Facilities Grant	To fund aids and adaptations	540,059	540,059	600,021	21,129	621,150	(81,091)
Private Housing Renewal Programme	To fund aids and adaptations	20,000	20,000	8,729	16,500	25,229	(5,229)
TOTAL		736,059	871,440	810,312	94,309	904,621	- 44,181
Community							
Air Quality Grant Expenditure		0	35,523	25,860	-	25,860	9,663
Community Safety Fund	To fund investment in works that aid Community Safety across the district	0	100,000	0	-	-	100,000
TOTAL		-	135,523	25,860	-	25,860	109,663
GRAND TOTAL		5,659,330	6,414,214	3,672,378	751,479	4,423,857	1,979,357

APPENDIX 4: KEY FINANCIAL INDICATORS

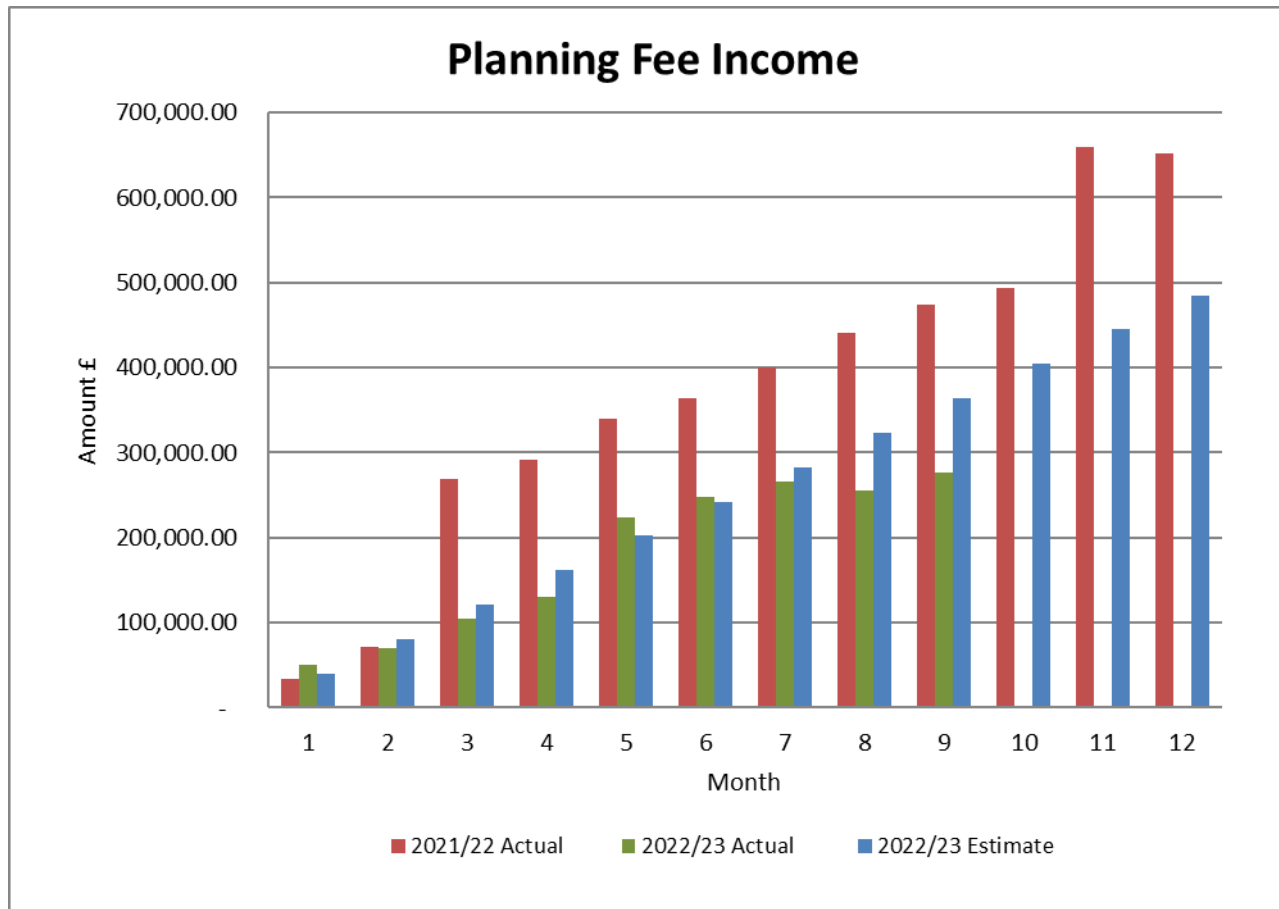
Salaries



Commentary

The original budget for salaries was set at £6.85m, less an estimated vacancy factor of £200,000. At Q3 there is a projected underspend of c.£184,000 at year end, giving rise to a £16,000 adverse variance.

Planning Fees

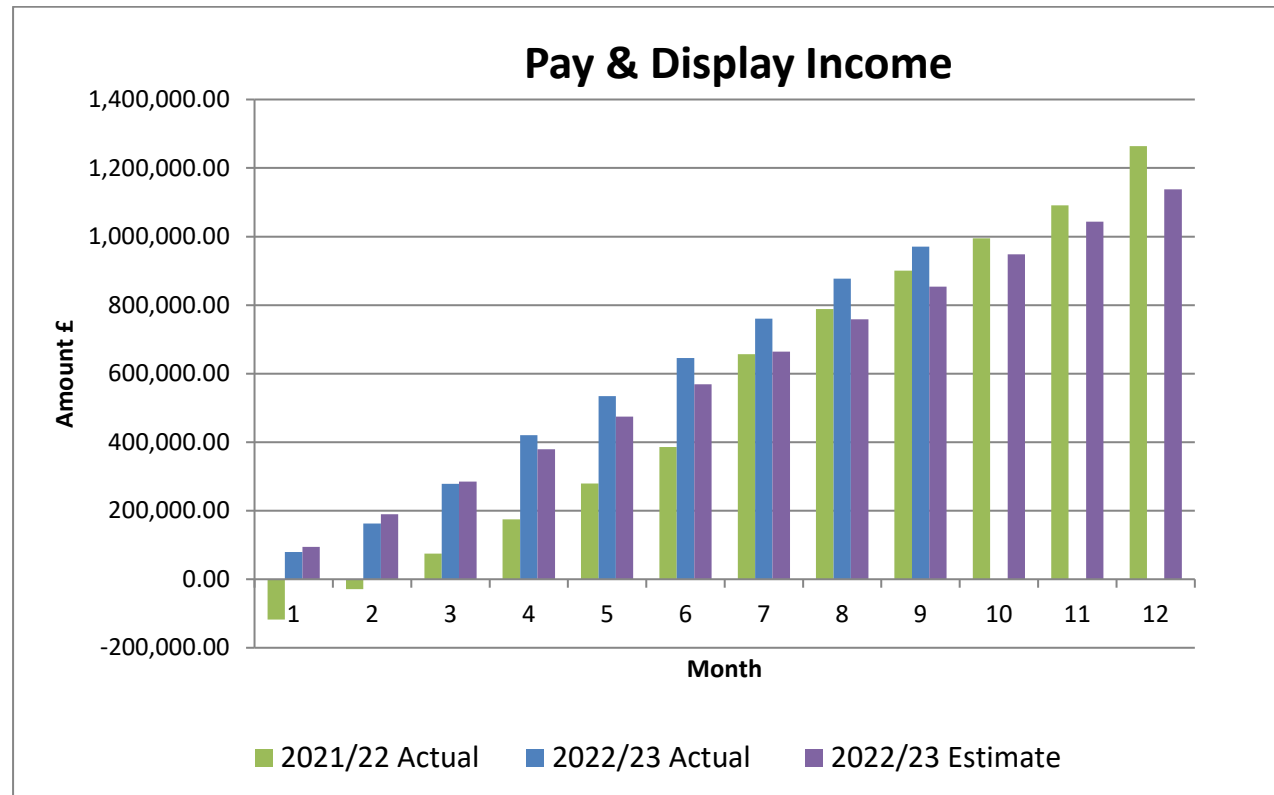


Commentary

The original budget for planning fee income was £485,000. This was based on officer assumptions on Planning Applications for 2022/23.

At this stage, the year-to-date position is £363,750 which is an unfavourable variance against the year-to-date budget of c£87,600.

Parking Fees

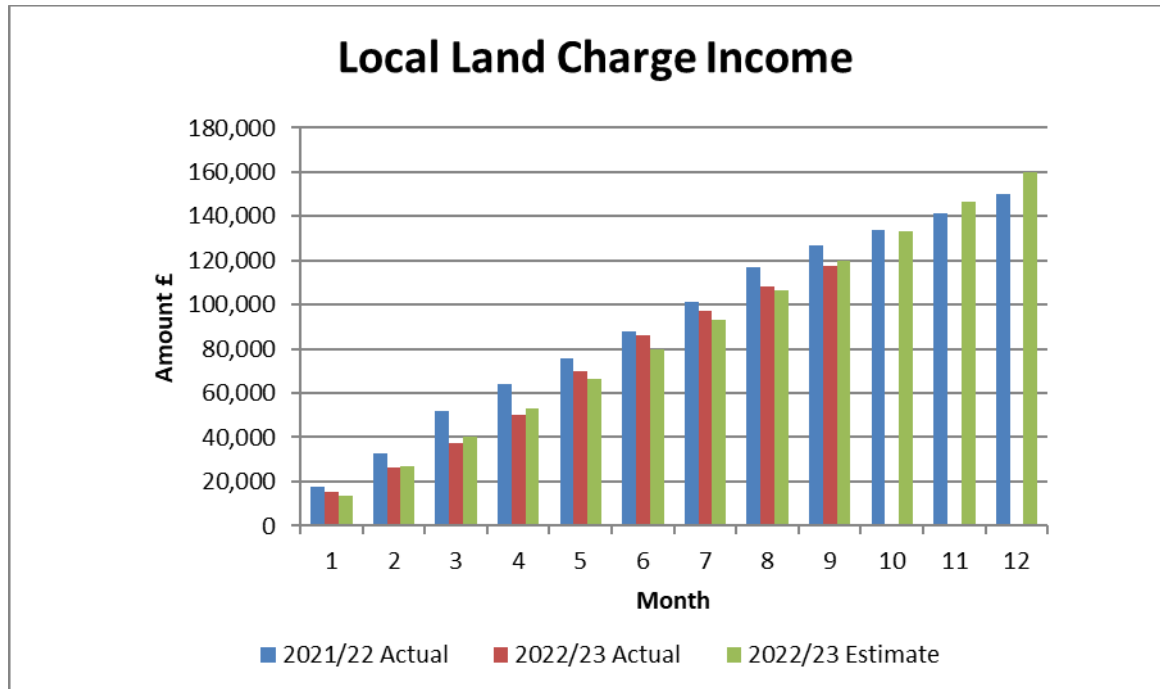


Commentary

Income to date is £970,699 against a year-to-date target of £853,580.

The full year budget for 2022/23 is £1,138,100. Income for the year is anticipated to exceed budget.

Local Land Charges

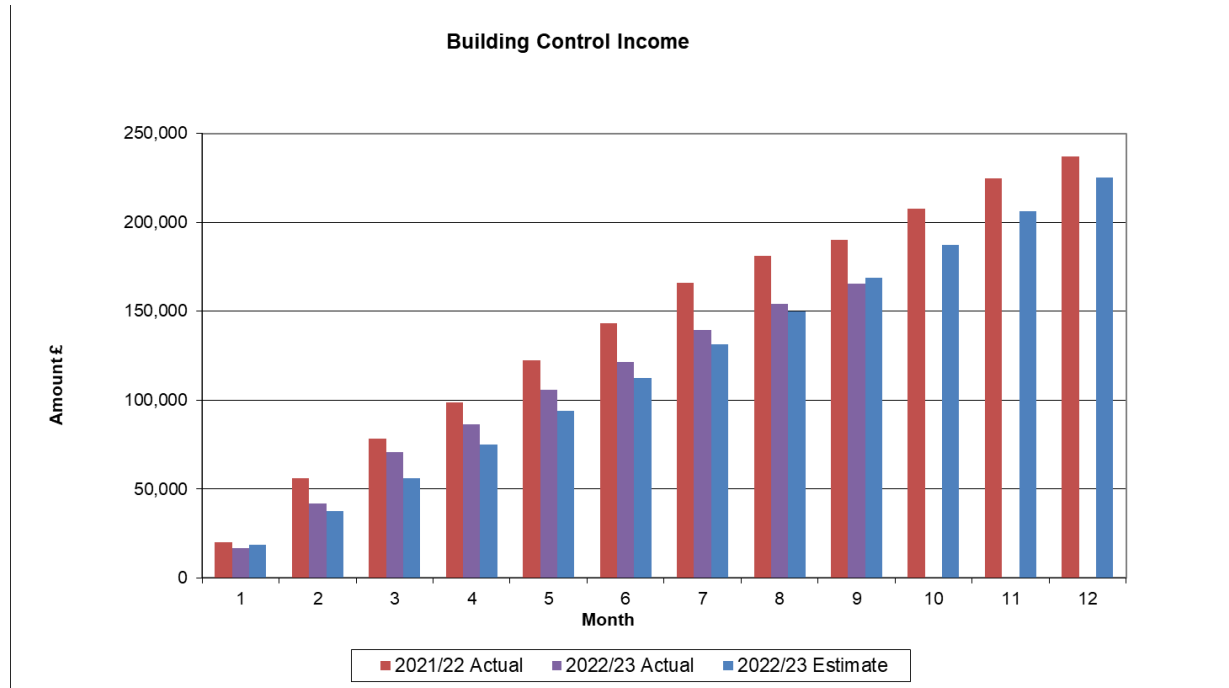


Commentary

Income to date is £117,500 against a year-to-date target of £120,000. This is a slight decrease on last year when the position at the end of Q3 was £126,900.

The full year budget for 2022/23 is £160,000. Based on income to date, total income for the year is forecast to be c£122,000.

Building Control Income

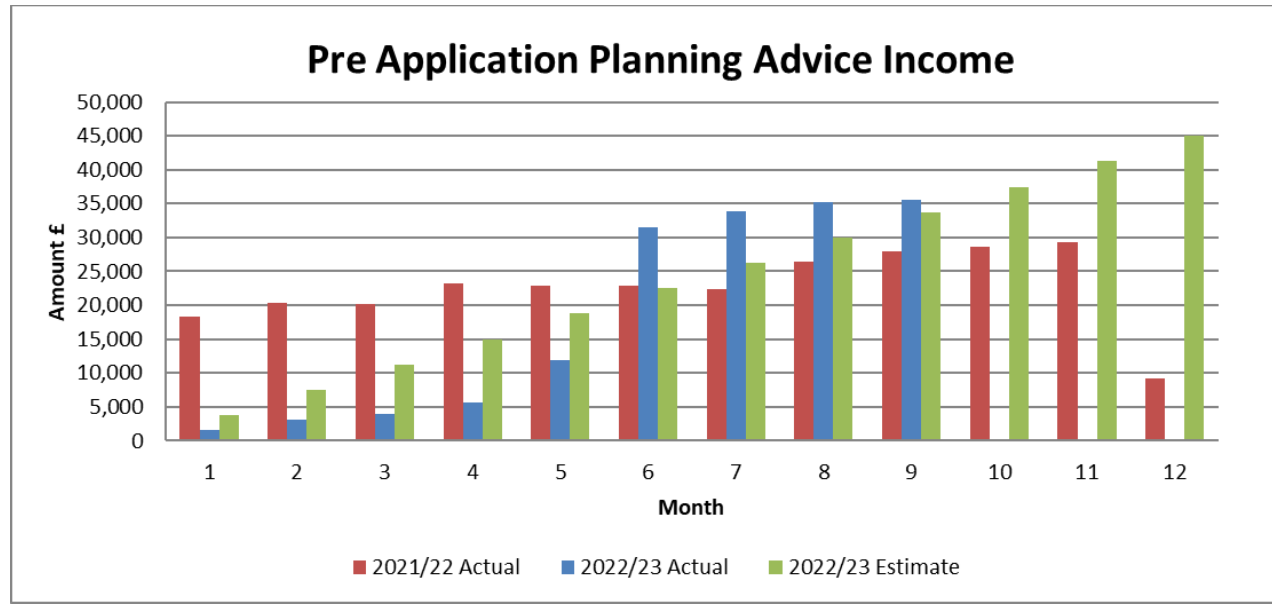


Commentary

Income to date is £165,600 against a year-to-date target of £171,000.

The full year budget for 2022/23 is £225,000. Current assumptions are that income from building control will be under budget for the year due to income levels decreasing.

Pre-Planning Application Advice



Commentary

The original budget for 2022/23 was set at £45,000. This was based on officer assumptions on the take up of this service.

Income to date is £35,600 against a year-to-date target of £33,750

Car Park Income Breakdown*

Car Park	Financial Year	Income Received Q1	Income Received Q2	Income Received Q3	Income Received Q4
		£	£	£	£
Webster's Way	2021/22	96,841	112,935	119,145	159,814
	2022/23	121,458	155,295	138,660	
Mill Hall	2021/22	0	0	0	0
	2022/23	3,618	23,954	13,985	
Bellingham Lane	2021/22	33,151	39,660	39,621	38,261
	2022/23	26,372	12,973	20,500	
Castle Road	2021/22	44,385	54,780	60,676	56,064
	2022/23	45,627	63,775	56,520	
Market Car Park	2021/22	14,873	18,321	19,534	17,200
	2022/23	19,787	26,947	23,180	
The Approach	2021/22	16,462	21,386	23,580	23,207
	2022/23	6,062	9,474	7,956	
Southend Road	2021/22	9,739	12,088	11,737	10,833
	2022/23	15,151	20,046	17,731	
Hockley Woods	2021/22	5,403	6,848	5,559	5,833
	2022/23	3,143	4,099	2,427	
Back Lane	2021/22	31,189	36,977	44,413	38,344
	2022/23	30,907	41,480	36,300	
Freight House	2021/22	4,366	5,653	5,788	5,982
	2022/23	3,064	4,083	3,884	
Old Ship Lane	2021/22	1,856	2,290	2,499	7,941
	2022/23	2,065	2,731	2,701	
Cherry Orchard	2021/22	0	0	0	0
	2022/23	1,166	1,935	1,641	
Total	2021/22	258,266	310,937	332,551	363,480
	2022/23	278,421	366,793	325,486	

**Note – The Mill Hall and Bellingham Lane car parks are shown separately in 2022/23. In 2021/22 the Mill Hall income was included within the Bellingham Lane total; therefore is shown as zero*