



## Rochford District Council

# The Executive

### agenda

#### *Date*

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**7 November 2012**

#### *Time*

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**7.30 pm**

#### *Place*

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Committee Room 4  
Civic Suite  
Rayleigh

#### *Contact*

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The public are welcome to attend this meeting up to Item 11 of the agenda

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## **Members of The Executive**

Chairman: Cllr T G Cutmore  
Vice Chairman: Cllr K H Hudson

Cllr K J Gordon  
Cllr Mrs G A Lucas-Gill  
Cllr Mrs J E McPherson

Cllr M Maddocks  
Cllr C G Seagers  
Cllr M J Steptoe

## **Terms of Reference**

- To make recommendations to the Council in relation to the functions contained in Part A to Part 3 of the Council's Constitution.
- Subject to those matters reserved to the Council in Part A to Part 3 of the Council's Constitution, the Review Committee functions and with the exception of those Council (non-Executive) powers specifically delegated to other forums set out in Parts A and C to Part 3 of the Constitution, the Executive has full power to act in respect of every other function.
- To refer at its discretion, any issue to the Review Committee for detailed consideration and report.
- To consider the recommendations of the Review Committee either arising from an issue referred to it as above, or where the latter Committee has "called-in" a decision of the Executive for review.

**The Council's vision is to make Rochford District a place which provides opportunities for the best possible quality of life for all who live, work and visit here.**

## **The Council's objectives are to make a difference:-**

- to our people
- to our community
- to our environment
- to our local economy.

## **The Council's values (the way we work to pursue these objectives) are to:-**

- Be an open, accountable, listening, responsive Council
- Put the customer and citizen at the heart of everything we do, delivering services in a caring and sensitive manner
- Co-ordinate the management of resources with an emphasis on sustainability
- Value the contribution of partners, employees and citizens, trusting each other and working collaboratively.

## **A G E N D A**

Emergency evacuation announcement

Page No

**1 Apologies for Absence**

**2 Non-Members Attending**

**3 Minutes of the Meeting held on 17 October 2012**

**4 To Receive Declarations of Interest**

**5 Matters Referred to the Executive and Reports from Other Committees**

**6 Quarter 2 2012/13 Financial Management Report and Mid-Year Treasury Management Review** 6.1 – 6.27

To consider the report of the Head of Finance containing the quarter 2 financial management report and the mid-year treasury review.

**7 Performance Report to Members on Key Projects for the period July to September 2012** 7.1 – 7.8

To review the report.

**8 Customer Feedback Update and Freedom of Information Statistics during April to September 2012** 8.1 – 8.8

To note the report of the Head of Information and Customer Services on customer feedback and freedom of information statistics for April to September 2012.

**9 Community Right to Challenge** 9.1 – 9.8

To consider the report of the Head of Legal, Estates and Member Services on the determining of expressions of interest submitted under the 'Community Right to Challenge', provided for within the Localism Act 2011.

**10      Adoption of a Code of Practice for Charity Street Collections in Rayleigh      10.1 – 10.10**

To consider the report of the Head of Environmental Services on the signing of the Rayleigh Site Agreement as a working practice agreed between the Public Fundraising Regulatory Association and Rochford District Council, in consultation with Rayleigh Town Council.

**11      Exclusion of the Press and Public**

To agree that the press and public be excluded from the meeting for the remaining business on the grounds that exempt information as defined in paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972 would be disclosed.

**12      Progress Update on the new Grounds Maintenance Contract      12.1 – 12.4**

To consider the exempt report of the Head of Environmental Services on the recommendations of the Member Advisory Group with regard to procurement of the new Grounds Maintenance Contract

A handwritten signature in black ink, appearing to read 'Paul Warren', with a large, stylized initial 'P'.

Paul Warren  
Chief Executive