



**Rochford District  
Council**

## **West Area Committee**

### **agenda**

***Date***

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**17 June 2009**

***Time***

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**7.30 pm**

***Place***

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Grove Wood Primary School  
Grove Road, Rayleigh

(See map overleaf)

***Contact***

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**The public are welcome to attend this meeting. There is an opportunity for the public to raise issues under item 3 'The Community Forum' (see overleaf for how to do this)**



**INVESTOR IN PEOPLE**

If you would like this agenda in large print, braille or another language please contact 01702 546366

The agendas and minutes of meetings can be accessed via the Council's website at <http://www.rochford.gov.uk>



### Directions

- Exit the A127 at Progress Road, and turn left into Eastwood Road (A1015).
- Continue straight along Eastwood Road for a mile and, just past the Whitehouse on the left hand side, turn right into Trinity Road.
- Continue along Trinity Road, until it becomes Grove Road. Grove Wood Primary School is opposite the recreation ground, on the right hand side.
- The Area Committee meeting will take place in the school hall, straight through the double doors.

## **Dates and Venues for Future Meetings**

15 September 2009	Rayleigh Methodist Church, Eastwood Road, Rayleigh
22 October 2009	The Warehouse Centre, Brook Road, Rayleigh
24 November 2009	Rayleigh Methodist Church, Eastwood Road, Rayleigh
14 January 2010	Grove Wood Primary School, Grove Road, Rayleigh
4 March 2010	Rawreth Village Hall, Church Road, Rawreth

## **How to Participate in the 'Community Forum' Item**

- Any issues you would like to raise at the Area Committee meeting need to be put forward during the Community Forum part of the agenda.
- To get your issue raised you must fill in a request form before the start of the Area Committee meeting. Forms can be found on the Council's website at [www.rochford.gov.uk](http://www.rochford.gov.uk) (under Council and Democracy/Area Committees) or obtained by email from [committee@rochford.gov.uk](mailto:committee@rochford.gov.uk) or by telephone on 01702 318179. The website has an online form or a form for downloading and either emailing to [committee@rochford.gov.uk](mailto:committee@rochford.gov.uk) or posting to the Committee Section, Council Offices, South Street, Rochford, Essex SS4 1BW. Alternatively, completed forms can be handed in to Council officers just prior to the start of the meeting (at which blank forms will also be available).
- In the Community Forum, dependent on the volume of questions, the lead officer will summarise the questions, and a sample will be asked at the meeting.
- Time permitting, we will try to answer as many questions as possible at the meeting, but we cannot guarantee to do so as we may not have all the information to hand.
- All issues raised will get a full response. Any issues raised up to seven working days before the date of a meeting will receive a written response at the meeting; others will either get a response at the meeting or at the subsequent meeting.

## Members of the West Area Committee

Chairman: Cllr J M Pullen

Cllr Mrs P Aves  
Cllr C I Black  
Cllr Mrs J Dillnutt  
Cllr K A Gibbs  
Cllr J E Grey  
Cllr A J Humphries  
Cllr T Livings  
Cllr C J Lumley

Cllr Mrs J R Lumley  
Cllr D Merrick  
Cllr Mrs J A Mockford  
Cllr R A Oatham  
Cllr S P Smith  
Cllr Mrs M J Webster  
Cllr P F A Webster

**Parish Representatives:** Cllr A Matthews, Rawreth Parish Council  
Cllr D Sperring, Rayleigh Town Council

**Other Representatives:** Essex Police  
Essex County Council

## Terms of Reference

- To identify the needs of the Community through consultation and to involve the community and other appropriate bodies and advise the Executive as appropriate on such issues.
- To meet the objectives associated with Highway Localism, including:-
  - Considering proposals for funding (including any joint funding) submitted by constituted bodies, including the District Council, Parish and Town Councils, or other elected bodies that represent the local community. These proposals will be set out in a schedule prepared by the Area Highway Manager and reported to each Area Committee.
  - Consulting the public on proposals and priorities through the Area Committee forum and other networks, as appropriate.
  - Proposing priorities to the District Council Portfolio Holder for Planning and Transportation for Localism funded projects and the work of the Highway Rangers, who will assess the proposals and make recommendations for project approval to the Essex County Council Cabinet Member for Highways and Transportation.
  - Considering and monitoring progress on the processing and delivery of approved projects through reports received from the County Council's Area Highway Manager.
- To seek agreement from the Executive for changes to services to meet local needs that are outside the immediate responsibility and/or budget of the Area Committee in respect of, for example, refuse collection, street cleansing, Environmental maintenance, Grounds maintenance, Local parks and playing fields, Children's play areas, including seeking agreement for revenue and capital expenditure to meet any changes.
- To monitor local service delivery and to consider the outcome of such monitoring, advising the Executive and the Review Committee as appropriate.

- To make arrangements for the provision of information about local services and other information to people in the area.
- To act as a Community Forum where the Area Committee and members of the community can discuss issues of concern to them, such issues to include matters that are the direct responsibility of the Council and other issues that are the responsibility of other organisations.
- To exercise delegated authority with regard to Council functions in respect of power to create, stop up and divert footpaths and bridleways, designate cycle tracks and any other Council functions as may be delegated to it by Full Council.
- To exercise delegated authority with regard to Local Choice functions as outlined in Part C to Part 3 of the Council's Constitution.
- To exercise any executive functions as may be delegated to it by the Executive.

# AGENDA

Page No

## 1 Chairman's Introduction

To include

- Welcome
- Emergency evacuation announcement
- Explanation of meeting procedure
- Appointment of Vice-Chairman

## 2 Area Committee – Initial Business

- Apologies for Absence
- Minutes of the Meeting held on 12 March 2009
- Declarations of Interest
- Appointment of Vice-Chairman

Adjournment of formal meeting to enable public participation.

## 3 Community Forum

To hear questions and issues raised by members of the public (approximately 20 minutes).

Reconvening of formal meeting.

## 4 County Highways Localism

(1) To consider the report of the Head of Planning and Transportation, which provides details of the new role of the Area Committees for dealing with Highways issues through 'Localism'. 4.1.1 – 4.1.3

(2) To consider the report of Nick McCullagh, Area Manager (South), Essex County Highways, on the work programme under the Localism initiative for 2009/10. This will include a list of updates relating to Highways issues raised at previous meetings of the West Area Committee. 4.2.1 – 4.2.21

## 5 Spotlight Issues

(1) To consider the report of the Head of Planning and Transportation seeking views on options for hosting a continental market in Rayleigh town centre. 5.1 – 5.2

**6 West Area Update**

List of updates on matters raised at previous meeting of the West Area Committee attached. 6.1 – 6.3

**7 Matters Referred from the Executive/Issues to Refer to the Executive.**

A handwritten signature in black ink, appearing to read 'Paul Warren', with a large, stylized initial 'P' at the beginning.

Paul Warren  
Chief Executive