

## WORK PLAN

### 1 SUMMARY

- 1.1 The following table sets out the Committee's work plan for the year as at 1 January 2021. It is subject to alteration as the planning of reviews is ongoing.
- 1.2 Members are requested to note and approve the Work Plan making appropriate amendments.

Meeting Dates	Items Scheduled For This Date	Additional Details
7 July 2020	<ul style="list-style-type: none"> <li>Treasury Management Annual Review 2019/20</li> <li>Report of Carbon Neutral by 2030 working group</li> </ul>	To consider the Council's Treasury Management report prior to its submission to Council.
1 September 2020	<ul style="list-style-type: none"> <li>Approval of Review Committee's Annual Report</li> <li>COVID-19: Initial Lessons Learned</li> </ul>	To consider a report summarising the key learning that the Council has drawn from its experiences of managing the COVID-19 pandemic from March 2020 to July 2020.
6 October 2020	<ul style="list-style-type: none"> <li>RIPA</li> <li>Waste and Recycling review</li> </ul>	Annual review of Policy and usage

Meeting Dates	Items Scheduled For This Date	Additional Details
3 November 2020		
1 December 2020	<ul style="list-style-type: none"> <li>• Treasury Management 2020/21 Mid-Year Review</li> <li>• Waste and Recycling Strategy</li> </ul>	<p>To consider the Council's Treasury Management report prior to its submission to Council.</p> <p>To consider a report on the development of a waste and recycling strategy ahead of the expiry of the Council's current waste and recycling contract in March 2022.</p>
5 January 2021	<ul style="list-style-type: none"> <li>• Review of the Council's response to the Covid-19 pandemic</li> </ul>	<p>To consider an update report on the impact of Covid-19 on the Council.</p>
2 February 2021	<ul style="list-style-type: none"> <li>• Treasury Management Strategy Statement, Annual Investment Strategy and Minimum Revenue Provision Policy Statement 2021/22</li> <li>• Emergency Planning</li> </ul>	<p>To consider the Council's Capital and Treasury Management Strategy prior to its submission to Council.</p>

Meeting Dates	Items Scheduled For This Date	Additional Details
2 March 2021	<ul style="list-style-type: none"> <li>• Community Safety Partnership</li> <li>• Update on Animal Welfare Licensing</li> </ul>	Update, as part of the Committee's Crime and Disorder function.
13 April 2021	<ul style="list-style-type: none"> <li>• Approval of Review Committee's Annual Report 2020</li> </ul>	

## 2 Additional work items to be considered / programmed at a later stage

2.1 The following items have been identified by the Committee / Officers as needing to be considered but have not been programmed into the Committee's work plan.

Review of the Council's overview and scrutiny function  
 Review of the Constitution  
 Asset Strategy  
 Car Parking update  
 Local Electricity Bill

**3 Working Groups**

<b>Topic</b>	<b>Current Status</b>
Carbon Neutral by 2030	The report of the group was submitted to the July meeting of the Committee
Recycling and Waste contract	A series of meetings have been arranged. Reports have been submitted to the October and December meetings of the Committee
Management Companies and managing agents in New developments.	A further meeting of the group is to be arranged.

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