



## Rochford District Council

# Investment Board

### agenda

#### *Date*

---

10 July 2018

#### *Time*

---

7.30 pm

#### *Place*

---

Committee Room 4  
Civic Suite  
Rayleigh

#### *Contact*

---

Michelle Power

Rochford District Council  
South Street  
Rochford  
Essex  
SS4 1BW

Phone: 01702 546366

Email:  
memberservices@rochford.gov.uk

The public are welcome to  
attend this meeting

If you would like this agenda in large print, Braille or  
another language please contact 01702 318111

The agendas and minutes of meetings can be accessed via the  
Council's website at [www.rochford.gov.uk](http://www.rochford.gov.uk)

## **Members of the Investment Board**

Chairman: Cllr M J Steptoe

Vice-Chairman: Cllr A L Williams

Cllr C C Cannell  
Cllr T G Cutmore  
Cllr A H Eves  
Cllr Mrs J R Gooding  
Cllr N J Hookway  
Cllr M Hoy

Cllr G J Ioannou  
Cllr M J Lucas-Gill  
Cllr I H Ward  
Cllr M J Webb  
Cllr S A Wilson

## **Terms of Reference**

- To ensure that best use is made of sites and property and that opportunities for co-location and income generating activities explored; maximising both the Economic and Social Value to the District.
- To consider and, where appropriate, approve a pipeline of projects/activity, based on professional advice outlined in business cases from the Leadership Team, and setting the conditions to be met in perusal of objectives.
- To monitor the co-ordinated delivery of major schemes and projects to support property development and community facilities within the District; ensuring programme delivery, performance and quality.
- To shape, challenge and review business cases in relation to transformation and service development that require new investment (in excess of £25,000); with a particular focus on schemes that improve quality whilst reducing cost or generating a financial return.
- To act on conditions and advice given by Government, the accountable bodies where external or specific funding is being utilised and the Section 151 officer in ensuring that investment decisions are prudent, affordable and sustainable.
- To share information and good practice to ensure that the optimum use is made of all public and private sector resources.
- To have access to sufficient administrative resources in order to carry out the Committee's duties and to be provided with appropriate and timely training in the form of an induction programme and ongoing training for new appointees.

**The Council's residents are at the heart of everything we do.**

**The Council's priorities are:-**

- To become financially self-sufficient
- Early intervention
- To maximise our assets
- To enable communities

## **A G E N D A**

Emergency evacuation announcement

Page No

**1 Apologies for Absence**

**2 Substitute Members**

**3 Non-Members Attending**

**4 Minutes of the Meeting held on 14 March 2018.**

**5 To Receive Declarations of Interest**

**6 Council Projects Programme Management Office 6.1 – 6.5**

To consider the report of the Strategic Director, which presents an up to date version of the Council Projects Programme Management Office Dashboard.

**7 Asset Strategy and Potential Asset Delivery Programme 7.1 – 7.14**

To consider the report of the Assistant Director, Commercial Services and Section 151 Officer on the Asset Strategy and emerging thinking of the Member Working Party on a potential Asset Delivery Programme.

**8 Refurbishment/Construction of New Public Conveniences in the Rochford District 8.1 – 8.5**

To consider the report of the Assistant Director, Environmental Services which sets out the case for investment in the construction/refurbishment of the Hockley public toilet block to facilitate the transfer to Hockley Parish Council.

**9 Green Gateway Trading (GM) Ltd – Appointment of Company Auditors 9.1 – 9.2**

To consider the report of the Assistant Director, Democratic Services seeking approval for the appointment of company auditors for Green Gateway Trading (GM) Ltd.

A handwritten signature in black ink that reads "John Bostock". The script is cursive and fluid, with the first letters of each word being capitalized and prominent.

John Bostock  
Assistant Director, Democratic Services