

# ROCHFORD DISTRICT COUNCIL



## Finance & General Purposes Committee

### agenda

Chairman's callover – 6.30pm in the  
Chairman's Briefing Room

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*Date*

6 December 2001

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*Time*

7.30pm

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*Place*

Council Chamber  
Civic Suite  
Rayleigh

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## **Members of the Finance & General Purposes Committee**

Cllr D R Helson (Chairman)  
Cllr A Hosking (Vice-Chairman)

Cllr R F R Adams  
Cllr T G Cutmore  
Cllr D F Flack  
Cllr G Fox  
Cllr J E Grey  
Cllr Mrs J Helson  
Cllr V H Leach  
Cllr T Livings  
Cllr J R F Mason

Cllr G A Mockford  
Cllr C R Morgan  
Cllr P J Morgan  
Cllr S P Smith  
Cllr M G B Starke  
Cllr R E Vingoe  
Cllr P F A Webster  
Cllr D A Weir  
Cllr Mrs M A Weir

Copy for Information to all Substitute Members

### *Conservative Group*

Cllr Mrs R Brown  
Cllr R A Amner  
Cllr C C Langlands  
Cllr K A Gibbs  
Cllr R F Powell

Cllr Mrs M J Webster  
Cllr P A Capon  
Cllr R A Pearson  
Cllr Mrs L Hungate

### *Independent Member Group*

Cllr R S Allen

### *Labour Group*

Cllr Mrs J E Ford  
Cllr Mrs W M Stevenson

Cllr P D Stebbing  
Cllr Mrs M Vince

### *Liberal Democrat Group*

Cllr Mrs S J Lemon  
Cllr Mrs J Hall

Cllr Mrs H L A Glynn  
Cllr Mrs J M Giles

## **Corporate Objectives**

To provide quality cost effective services  
To work towards a safer and more caring community  
To promote a green and sustainable environment  
To encourage a thriving local economy  
To improve the quality of life for people in our District  
To maintain and enhance our local heritage and culture

# AGENDA

Page No

- |           |  |           |
|-----------|--|-----------|
| <b>1</b>  | <b>Apologies for Absence</b>   |           |
| <b>2</b>  | <b>Substitutes</b>   |           |
| <b>3</b>  | <b>Non-Members attending</b>   |           |
| <b>4</b>  | <b>To Receive Declarations of Interest</b>   |           |
| <b>5</b>  | <b>Minutes of the Meeting held on 11 October 2001</b>  |           |
| <b>6</b>  | <b>Petitions and Deputations</b>   |           |
| <b>7</b>  | <b>Public Question Time</b>  |           |
| <b>8</b>  | <b>Outstanding Issues</b>  | 8.1       |
|           | Schedule relating to decisions (including Corporate Resources Sub-Committee and Full Council) to follow. |           |
| <b>9</b>  | <b>Report of Urgent Action</b>   |           |
| <b>10</b> | <b>Recommendations and References from Parent Committees</b>   |           |
|           | (1) <b>Community Services – 27 November 2001</b>   | To follow |
|           | (2) <b>Transportation &amp; Environment Services – 28 November 2001</b>                                  | To follow |
|           | (3) <b>Audit Services – 29 November 2001</b>   | To follow |
| <b>11</b> | <b>Minutes of Sub-Committees</b>   |           |
|           | (1) <b>Corporate Resources – 13 November 2001</b>  | 11.1.1    |
|           | (2) <b>Structural and Procedural Review – 15 November 2001</b>   | 11.2.1    |
|           | (3) <b>Member Budget Monitoring – 20 November 2001</b>   | To follow |
| <b>12</b> | <b>Setting the Council Tax Base 2002/2003</b>  | 12.1      |
|           | To consider the report of the Corporate Director (Finance  |           |

and External Services) on the determination of the tax base for each individual Parish or Town Council area within the District.

**13 Rochford Town Sports and Social Club – Application for new lease on the Pavilion at Rochford Recreation Ground, Rochford** 13.1

To consider the report of the Head of Legal Services on a request for the grant of a new lease.

**14 Appointments to Outside Bodies** 14.1

To consider the report of the Head of Administrative and Member Services on the appointment of a Member to the Crouch Harbour Authority and the Southend Night Shelter for the Homeless.

**15 Essex Rural Transport Partnership** 15.1

To consider the report of the Head of Planning Services which seeks Members' views on a request for financial assistance from the Rural Community Council of Essex to support the post of Co-ordinator for the Essex Rural Transport Partnership.

**16 Best Value Performance Indicators for 2002/2003**

To consider the report of the Chief Executive on this Authority's response to the DTLR'S Consultation Document on Performance Indicators for 2002/2003.

The report is to follow.

**17 Quality Parish and Town Councils – A Consultation Paper**

To consider the report of the Chief Executive on a consultation paper from DEFRA and DTLR on how the 'Quality' accreditation process proposals for Parish and Town Councils will operate.

The report is to follow.

**18 Exclusion of the Press and Public**

To agree that the press and public be excluded from the meeting for the remaining business on the grounds that exempt information as defined in paragraph 9 of Part 1 of the Schedule 12A of the Local Government Act 1972 would be disclosed.

**19**      **50-54 West Street, Rochford**      19.1

To consider the exempt report of the Head of Legal Services on the properties at 50-54 West Street, Rochford.

**20**      **Contract for the Provision of Bailiff Services**      20.1

To consider the exempt report of the Head of Revenue and Housing Management on the renewal of the Bailiff contract for the collection of Council Tax and Business Rates.

A handwritten signature in black ink, appearing to read 'Paul Warren', with a large, stylized initial 'P'.

Paul Warren  
Chief Executive