

Annual Council – 19 May 2015

Minutes of the meeting of **Annual Council** held on **19 May 2015** when there were present:-

Cllr C I Black	Cllr Mrs G A Lucas-Gill
Cllr J C Burton	Cllr Mrs J R Lumley
Cllr Mrs L A Butcher	Cllr M Maddocks
Cllr T G Cutmore	Cllr Mrs C M Mason
Cllr R R Dray	Cllr J R F Mason
Cllr J H Gibson	Cllr Mrs J E McPherson
Cllr Mrs H L A Glynn	Cllr D Merrick
Cllr K J Gordon	Cllr Mrs J A Mockford
Cllr J D Griffin	Cllr R A Oatham
Cllr Mrs A V Hale	Cllr Mrs C Pavelin
Cllr J Hayter	Cllr Mrs C E Roe
Cllr B T Hazlewood	Cllr C G Seagers
Cllr N J Hookway	Cllr S P Smith
Cllr Mrs D Hoy	Cllr M J Steptoe
Cllr M Hoy	Cllr I H Ward
Cllr K H Hudson	Cllr M Webb
Cllr G J Ioannou	Cllr Mrs C A Weston
Cllr J L Lawmon	Cllr Mrs B J Wilkins

APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllrs M R Carter, Mrs M H Spencer and D J Sperring.

OFFICERS PRESENT

A Dave	- Chief Executive
N Khan	- Director
S Scrutton	- Director
J Bostock	- Assistant Director, Democratic Services
S Worthington	- Committee Administrator
M Power	- Committee Administrator
L Spicer	- Senior Corporate Communications Officer

The outgoing Chairman, Cllr Mrs J R Lumley, was pleased to announce that a total of approximately £9,000 had been raised for the 2014/15 Chairman's Charity Fund. These monies would be distributed to her chosen charities, which included Crouch Valley Scouts, to go towards the costs of sending one of their members to the world jamboree in Japan; Dolphin Court; Rochford Extended Services; Rayleigh Age Concern; Rochford Old People's Welfare Committee; Rochford Community Archive; Friends of Holy Trinity, Rayleigh; SCAFT and Rayleigh Through the Looking Glass. She extended thanks to all those who had supported her during the past year and said it had been a privilege and an honour to represent the Council and meet so many inspirational people during the year.

93 ELECTION OF THE CHAIRMAN OF THE COUNCIL FOR 2015/16

Resolved

That Cllr Mrs H L A Glynn be elected Chairman of the Council for the ensuing year.

Cllr Mrs H L A Glynn made the Statutory Declaration of Acceptance of Office as Chairman.

94 ELECTION OF THE VICE-CHAIRMAN OF THE COUNCIL FOR 2015/16

Resolved

That Cllr J L Lawmon be elected Vice-Chairman of the Council for the ensuing year.

Cllr J L Lawmon made the Statutory Declaration of Acceptance of Office as Vice-Chairman.

95 APPOINTMENT OF CHAIRMAN'S CHAPLAIN FOR 2015/16

The Chairman had invited Rector Alan Hurd of St Andrew's Church, Rochford to serve as Chaplain for the ensuing year.

96 MINUTES

The Minutes of the meeting held on 21 April 2015 were approved as a correct record and signed by the Chairman.

97 DISTRICT AND PARISH COUNCIL ELECTION RESULTS

Council received the results of the District and Parish Council elections held on 7 May 2015.

98 NOTICES OF GROUP MEMBERSHIP

The Proper Officer had received details of the membership of the political groups as set out at appendix 1 to these minutes.

99 APPOINTMENT OF THE EXECUTIVE, COMMITTEES AND SUB-COMMITTEES 2015/16

Council considered the report of the Chief Executive on the discharge of business during the 2015/16 Municipal Year.

The Leader of the Council advised, in response to a Member query relating to the particular scope of portfolios, that animal welfare lies within the community portfolio and that the issues associated with the clearing up of Michelins Farm lie within the environment portfolio, although partnership working with external

agencies would be required.

Resolved

- (1) That the appointees to the Executive (including associated portfolios) be noted, as detailed in appendix 2 to these minutes.
- (2) That the Chief Officer Appointments Committee be re-constituted on the basis of the arrangement in the last Municipal Year to conclude its work on appointing to the Chief Officer posts resulting from the leadership and organisational redesign 2014.
- (3) That Committees and a Sub-Committee be constituted as shown in the appendix to the report.
- (4) That Members be appointed to serve on Committees and a Sub-Committee for the 2015/16 Municipal Year, as set out in appendix 3 to these Minutes.

A Motion moved by Cllr T G Cutmore and seconded by Cllr M J Steptoe that a minor amendment be made to Council policy around chairmanship of the Review Committee such that any Member of the Council not a member of the majority group may be nominated for the position of Chairman of Review Committee was carried on a show of hands. In response to a Member question relating to the Constitutional status of such a change in policy, officers advised that this was a minor amendment to policy specific to the Annual Council meeting, rather than a change.

(Note: Cllrs Mrs D Hoy, M Hoy, Mrs C M Mason and J R F Mason wished it to be noted that they had voted against this decision and Cllr M Hoy also withdrew his nomination as Chairman of the Review Committee.)

A further Motion moved by Cllr T G Cutmore and seconded by Cllr M J Steptoe that Cllr J H Gibson be appointed as Chairman of the Review Committee was carried on a show of hands. During debate of the Motion a Member questioned why the Review Committee did not appoint its Chairman. It was emphasised that the Constitution made no specific reference to the appointment of Chairmen of Committees, however Committee Chairmen had always been appointed at Annual Council. Officers advised, in response to a further question raised by a Member relating to page 4.40 of the Constitution, that no recent amendments had been made to this page.

(Note: Cllrs C I Black, J C Burton, J Hayter, N J Hookway, Mrs D Hoy, M Hoy, Mrs C M Mason, J R F Mason and R A Oatham wished it to be noted that they had voted against this decision.)

A further Motion moved by Cllr T G Cutmore and seconded by Cllr I H Ward and that Chairman of the Local Development Framework Sub-Committee be appointed at the first meeting of the Sub-Committee was carried on a show of hands.

- (5) That any Member of the Council who is not a member of the majority group can be nominated for the position of Chairman of the Review Committee.
- (6) That the Chairmen and Vice-Chairmen of Committees be appointed as set out in appendix 3 to the minutes and that the Chairman of the Local Development Framework Sub-Committee be appointed at its first meeting. (ADDS)

100 SCHEME OF DELEGATION

Resolved

That the Scheme of Delegation as set out in Part 3A and C of the Constitution be agreed.

101 COUNCIL MEETINGS TIMETABLE 2015/16

Resolved

That Ordinary Meetings of the Council be scheduled on 28 July 2015; 20 October 2015; 15 December 2015; 9 February 2016; 23 February 2016 and 19 April 2016.

102 APPOINTMENT OF REPRESENTATIVES TO OUTSIDE BODIES AND OTHER FORUMS 2015/16

Council considered the report of the Assistant Director, Democratic Services on appointments to outside bodies and other forums for the 2015/16 Municipal Year.

Resolved

- (1) That the appointment of an officer and Portfolio Holders to outside bodies for the 2015/16 Municipal Year be on the basis set out at appendix 4 of the Minutes.
- (2) That Member representatives (including substitutes) be appointed for the 2015/16 Municipal Year to the outside bodies set out at appendix 4 of the Minutes.
- (3) That the attendance of the Leader of the Council (or their nominee) and Portfolio Holders as the Council's representatives at a number of external partnerships be endorsed.
- (4) That appointments to the four seats on the Rochford Housing Association Board for the 2015/16 Municipal Year, as set out in appendix 4 to the Minutes be endorsed.

- (5) That the appointment of the Portfolio Holder for Environment to the Police and Crime Panel be endorsed. The Portfolio Holder to nominate a substitute.
- (6) That the appointment of the Portfolio Holder for Community to the Essex Countywide Traveller Unit and of the Deputy Leader as a substitute be endorsed.
- (7) That the Deputy Leader and a further four representatives be appointed to the Local Highways Panel, as set out in appendix 4 to the Minutes. (ADDS)

103 TEMPORARY APPOINTMENTS TO FOULNESS ISLAND PARISH COUNCIL

Council considered the report of the Assistant Director, Democratic Services on the making of temporary appointments to Foulness Island Parish Council.

A Motion moved by Cllr T G Cutmore and seconded by Cllr J D Griffin nominating Cllrs C G Seagers, M J Steptoe and Mrs B J Wilkins to serve on Foulness Island Parish Council was carried on a show of hands.

Resolved

- (1) That Cllrs C G Seagers, M J Steptoe and Mrs B J Wilkins be appointed to serve on Foulness Island Parish Council to enable the work of the Parish Council to continue whilst it is inquorate.
- (2) That, under Section 91 of the Local Government Act 1972, an Order be made appointing Cllrs C G Seagers, M J Steptoe and Mrs B J Wilkins to Foulness Island Parish Council until such time as the Parish Council has re-established a quorum. (ADDS)

The meeting closed at 8.30 pm.

Chairman

Date

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1 MEMBERSHIP OF GROUPS

- 1.1 The Proper Officer had been advised of the division of Members of the Council into political groups and the appointment of the Leaders and Deputy Leaders (where appointed) as follows:-

Conservative Group

Cllr Mrs L A Butcher
Cllr M R Carter
Cllr T G Cutmore
Cllr R R Dray
Cllr Mrs H L A Glynn
Cllr J D Griffin
Cllr Mrs A V Hale
Cllr B T Hazlewood
Cllr K H Hudson
Cllr G J Ioannou
Cllr J L Lawmon
Cllr Mrs G A Lucas-Gill
Cllr Mrs J R Lumley
Cllr M Maddocks
Cllr Mrs J E McPherson
Cllr D Merrick
Cllr Mrs J A Mockford
Cllr Mrs C Pavelin
Cllr Mrs C E Roe
Cllr C G Seagers
Cllr S P Smith
Cllr Mrs M H Spencer
Cllr D J Sperring
Cllr M J Steptoe
Cllr I H Ward
Cllr M Webb
Cllr Mrs C A Weston
Cllr Mrs B J Wilkins

Leader: Cllr T G Cutmore
Deputy Leader: Cllr K H Hudson

Green and Rochford District Residents Group

Cllr Mrs D Hoy
Cllr M Hoy
Cllr Mrs C M Mason
Cllr J R F Mason

Leader: Cllr J R F Mason
Deputy Leader: Cllr M Hoy

UKIP Group

Cllr J C Burton
Cllr J Hayter
Cllr N J Hookway

Leader: Cllr J Hayter
Deputy Leader: Cllr N J Hookway

Liberal Democrat Group

Cllr C I Black
Cllr R A Oatham

Leader: Cllr C I Black
Deputy Leader: Cllr R A Oatham

THE EXECUTIVE	APPOINTEES	PORTFOLIO
The Executive	Cllr K H Hudson	- Deputy Leader
	Cllr Mrs J R Lumley	- Community
	Cllr M J Steptoe	- Enterprise
	Cllr Mrs J E McPherson	- Environment
	Cllr S P Smith	- Finance
	Cllr Mrs C E Roe	- Governance
	Cllr Mrs G A Lucas-Gill	- People & Technology
	Cllr I H Ward	- Planning

COMMITTEE	APPOINTEES
Appeals (6)	Chairman: Cllr Mrs C A Weston Vice-Chairman: Cllr B T Hazlewood Cllr J Hayter Cllr Mrs D Hoy Cllr K H Hudson Cllr Mrs B J Wilkins
Audit (11)	Chairman: Cllr Mrs J A Mockford Vice-Chairman: Cllr Mrs L A Butcher Cllr C I Black Cllr R R Dray Cllr Mrs A V Hale Cllr N J Hookway Cllr J L Lawmon Cllr J R F Mason Cllr D Merrick Cllr Mrs M H Spencer Cllr D J Sperring
Development Committee (All Members)	Chairman: Cllr C G Seagers Vice-Chairman: M R Carter
Licensing (15)	Chairman: Cllr Mrs C A Weston Vice-Chairman: Cllr B T Hazlewood Cllr M R Carter Cllr N J Hookway Cllr Mrs D Hoy Cllr M Hoy Cllr K H Hudson Cllr J L Lawmon Cllr Mrs J E McPherson Cllr D Merrick Cllr R A Oatham Cllr Mrs C Pavelin Cllr I H Ward Cllr M Webb Cllr Mrs B J Wilkins

COMMITTEE	APPOINTEES
Review (15)	Chairman: Cllr J H Gibson Vice-Chairman: Cllr D J Sperring Cllr C I Black Cllr J C Burton Cllr Mrs L A Butcher Cllr R R Dray Cllr J D Griffin Cllr B T Hazlewood Cllr M Hoy Cllr G J Ioannou Cllr J L Lawmon Cllr J R F Mason Cllr Mrs C Pavelin Cllr Mrs M H Spencer Cllr M Webb
Standards (8)	Chairman: Cllr D Merrick Vice-Chairman: Cllr R R Dray Cllr J C Burton Cllr Mrs L A Butcher Cllr G J Ioannou Cllr Mrs C M Mason Cllr M J Steptoe Cllr Mrs C A Weston
SUB-COMMITTEE	APPOINTEES
Local Development Framework Sub-Committee (6)	Cllr J Hayter Cllr Mrs G A Lucas-Gill Cllr Mrs J R Lumley Cllr J R F Mason Cllr C G Seagers Cllr D J Sperring

Outside Body	Appointees	Substitutes
Bradwell Local Community Liaison Council	Cllr Mrs H L A Glynn	Cllr Mrs A V Hale
Cory Environmental Trust in Rochford	Cllr Mrs J A Mockford	Cllr Mrs C A Weston
Essex Partnership for Flood Management	Cllr K H Hudson	Cllr I H Ward
Hockley Community Centre Association	Cllr M R Carter Cllr B T Hazlewood	N/A
London Southend Airport Consultative Committee	Cllr Mrs J A Mockford Cllr M J Steptoe Cllr Mrs C A Weston	Cllr J L Lawmon Cllr Mrs J E McPherson Cllr M Webb
Rayleigh Grange Community Association Governing Body	Cllr Mrs J A Mockford Cllr Mrs C Pavelin	N/A
Rayleigh Mount Local Committee	Cllr I H Ward	Cllr R R Dray
Relate South Essex	Cllr Mrs J E McPherson	Cllr Mrs A V Hale
Rochford Hundred Association of Local Councils	Cllr R R Dray	Cllr Mrs A V Hale
Rochford and Rayleigh Citizens Advice Bureau Management Committee	Cllr D Merrick	Cllr Mrs B J Wilkins

Organisation	Appointees
Rochford Housing Association Board	Cllr J H Gibson Cllr Mrs J R Lumley Cllr Mrs J E McPherson Cllr Mrs J A Mockford

Organisation	Appointees
Local Highways Panel	Cllr C I Black Cllr B T Hazlewood Cllr K H Hudson Cllr Mrs G A Lucas-Gill Cllr M J Steptoe

Portfolio Holder Appointments	Appointees
Children's Partnership	Portfolio Holder for Community
Community Safety Partnership Steering Group	Portfolio Holder for Community
Essex Heritage Trust	Portfolio Holder for Community
IAA Member Working Group (formerly Essex Waste Partnership)	Portfolio Holder for Environment
Local Government Association (LGA) General Assembly	Leader of the Council
Rayleigh and Rochford Association of Voluntary Services	Portfolio Holder for Community
Rochford District Schools Partnership Trust (Board Director/Trustee)	Portfolio Holder for Community
South Essex Parking Partnership	Deputy Leader
Southend University Hospital – NHS Foundation Trust (Board of Governors)	Portfolio Holder for Community

Officer Appointments	Officer Appointee
NACRO N.C.E. Ltd	Jeanette Hurrell, Senior Homelessness & Housing Advice Officer