

ROCHFORD DISTRICT COUNCIL



Policy & Finance Committee

agenda

Date

7 September 2004

Time

7.30pm

Place

Council Chamber
Civic Suite
Rayleigh

Contact

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The Agendas and Minutes of meetings can be accessed via the Council's website at [**www.rochford.gov.uk**](http://www.rochford.gov.uk)

Members of the Policy & Finance Committee

Cllr T G Cutmore (Chairman)
Cllr S P Smith (Vice-Chairman)

Cllr C I Black
Cllr K H Hudson
Cllr C A Hungate
Cllr J R F Mason
Cllr P K Savill
Cllr C G Seagers

Cllr D G Stansby
Cllr Mrs M A Starke
Cllr M G B Starke
Cllr J Thomass
Cllr Mrs C A Weston

Copy for Information to all Substitute Members

Liberal Democrat Group
Cllr C J Lumley

Terms of Reference

To exercise the Council's functions in relation to all matters not otherwise reserved to Full Council or the responsibility of another Committee with particular reference to:

- Finance
- Council Budget
- Support Services

Including the formulation and implementation of the policy framework and management of the budget in respect of these functions.

The Council's vision is to make Rochford the place of choice in the County to live, work and visit.

The Council's principal aims are to:-

- Provide quality, cost effective services
- Work towards a safer and more caring community
- Promote a green and sustainable environment
- Encourage a thriving local economy
- Improve the quality of life for people in our District
- Maintain and enhance our local heritage

A G E N D A

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|-----------|---|-------------|
| 1 | Apologies for Absence | |
| 2 | Substitutes | |
| 3 | Non-Members attending | |
| 4 | Minutes of the Meeting held on 8 July 2004 | |
| 5 | To Receive Declarations of Interest | |
| 6 | Questions on Notice | |
| 7 | Motions on Notice | |
| 8 | Issues arising from Overview and Scrutiny | |
| 9 | Council Tax Payment Methods | 9.1 |
| | To consider the report of the Head of Revenue and Housing Management on Council Tax payment methods. | |
| 10 | Citizen of the Year Award | 10.1 |
| | To consider the report of the Chief Executive which provides an update on the Citizen of the Year scheme and presents options for future years. | |
| 11 | Pay and Grading | 11.1 |
| | To consider the report of the Corporate Director (Law, Planning and Administration) on undertaking a local pay review. | |

12 Exclusion of the Press and Public

To agree that the press and public be excluded from the meeting for the remaining business on the grounds that exempt information as defined in paragraph 1 of Part 1 of Schedule 12A of the Local Government Act 1972 would be disclosed.

13 Staffing Matters

13.1

To consider the exempt report of the Chief Executive on the current position regarding vacancies and long term sickness absence within the Authority.

A handwritten signature in black ink, appearing to read 'Paul Warren', with a large, stylized initial 'P'.

Paul Warren
Chief Executive