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## MEMBERS ATTENDANCE AT MEETINGS AND TRAINING SESSIONS

### 1 SUMMARY

- 1.1 This report relates to the summary of Members' attendance at meetings and training sessions during the period from 14 May 2002 to 31 March 2003.

### 2 BACKGROUND

- 2.1 At its meeting on 30 January 2003, the Standards Committee received details of the records of attendance kept by the Council's Committee Section. The Committee agreed that it would be appropriate to receive a report in November and April of each year summarising the attendance of Members to date at both meetings and training sessions. The format to be similar to that currently produced annually.

### 3 DISCUSSION

- 3.1 Members of the Standards Committee should by now have received copies of the attendance record details for all Committees and Sub-Committees and for all competency training. The meetings attendance schedule has been produced to accord with the format previously agreed and amended by the Finance & Procedures (Overview & Scrutiny) Committee on 26 November 2002. The competency training attendance schedule has been produced in a similar format. There are explanatory footnotes to both documents.
- 3.2 Attached to this report are attendance details for Members' induction training and appeals/licensing training during 2002/03. Again, there are explanatory footnotes.

### 4 RECOMMENDATION

- 4.1 It is proposed that the Standards Committee receives the summary statistics. (HAMS)

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