



**Rochford District
Council**

Audit Committee

agenda

Date

6 December 2016

Time

7.30 pm

Place

Committee Room 4
Civic Suite
Rayleigh

**The public are welcome to
attend this meeting**

Contact

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Members of the Audit Committee

Chairman: Cllr Mrs L A Butcher

Vice-Chairman: Cllr D Merrick

Cllr C I Black

Cllr R R Dray

Cllr D S Efde

Cllr A H Eves

Cllr Mrs J R Gooding

Cllr M Hoy

Cllr R Milne

Cllr T E Mountain

Cllr M J Webb

Terms of Reference

To exercise the Council's functions in relation to:-

- Matters arising out of internal audit and control reports
- The scope of internal audit activity
- Review of the adequacy of governance and risk management arrangements and internal control
- Consideration of matters arising from external audit as are referred to it by the External Auditor

Including the management of the budget in respect of these functions.

The Council's residents are at the heart of everything we do.

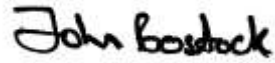
The Council's priorities are:-

- To become financially self-sufficient
- Early intervention
- To maximise our assets
- To enable communities

A G E N D A

	Emergency evacuation announcement	Page No
1	Apologies for Absence	
2	Non-Members attending	
3	Minutes of the Meeting held on 28 September 2016	
4	To Receive Declarations of Interest	
5	Questions on Notice	
6	Motions on Notice	
7	External Auditor Report Updates for 2015/16 To consider the report of the Section 151 Officer providing details of the findings and recommendations arising from the final report to the Audit Committee for the year ended 31 March 2016.	7.1 – 7.33
8	Internal Audit Charter To consider the report of the Assistant Director, Democratic Services providing an updated Internal Audit Charter for Members' consideration.	8.1 – 8.14
9	2016/17 Internal Audit Plan To consider the report of the Assistant Director, Democratic Services updating Members on the delivery of the 2016/17 Internal Audit plan.	9.1 – 9.9

To consider the report of the Assistant Director, Democratic Services, which draws Members' attention to completed audit engagements and provides an update of audit recommendations.

A handwritten signature in black ink that reads "John Bostock". The script is cursive and fluid, with the first letters of each word being capitalized and prominent.

John Bostock
Assistant Director, Democratic Services