

APPENDIX

PROGRESS ON DECISIONS

FROM FORMER ENVIRONMENTAL SERVICES COMMITTEE

Item	Progress/Officer		
<p><b>Essex County Council – Tree Preservation Orders (Minute 388/06)</b></p> <p><b>Resolved</b></p> <p>That the District Council makes the strongest representation to the County Council that they maintain the management and administration responsibility for their TPOs, but that if they decide to cease this responsibility, urgent discussions take place to determine the resource implications and how the future situation can be effectively managed, with the County Council being requested to reimburse the District for any additional costs incurred. <b>(HES)</b></p>	Red	Amber	Green
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	<p>A letter was received from the ECC Countryside and Arboricultural Manager dated 19 November 2007 detailing proposals in very broad terms to assist the districts with the resurveying, revocation and reserving of ECC TPOs through to March 2010.</p> <p>Our officers met with the Countryside and Arboricultural Manager on 17 December and have secured the use of a consultant for two days a week throughout January and March 2008 to inspect the trees, at no cost to the Council. Officers are currently in the process of prioritising the County TPOs as these include a variety of Area Orders, Woodland Orders and Individual Orders at varying levels of risk. Many of the Area Orders, such as the one covering the whole of Rayleigh, are significant in size and would require considerable technical and administrative resources if they were all to be re-served.</p>		

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	<p>The decision, on which TPOs are to be re-served will be taken on the basis of risk, the value of the trees concerned and the level of resources required in consideration of our other priorities. This resource requirement has yet to be quantified.</p> <p>Officers will review the outstanding technical work with ECC in March. There is, however, considered to be a very remote possibility that any further support will be forthcoming from the County.</p>

FROM FORMER LEISURE, TOURISM AND HERITAGE COMMITTEE

Item	Progress/Officer		
<b>Bird Watching – Tourism Potential (Minute 263/06)</b>	Red	Amber	Green
<p><b>Resolved</b></p> <p>That officers work with the RSPB to identify specific sites within the Rochford District that could potentially be developed as nature reserves/areas of tourism and report back in due course. <b>(CE)</b></p>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	<p>RSPB has now announced its intention to purchase and transform Wallsea Island into one of the largest wildlife wetland projects in Europe.</p>		

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FROM FORMER PLANNING POLICY AND TRANSPORTATION COMMITTEE

Item	Progress/Officer		
	Red	Amber	Green
<p><b>Review of the Operation of the Planning Enforcement Service (Minute 104(2)/07)</b></p> <p><b>Resolved</b></p> <p>(1) That the Head of Planning and Transportation conducts an annual review of outstanding enforcement cases, with the Development Control Committee to confirm those cases to be closed.</p> <p>(2) That the Head of Planning and Transportation reviews the provision of duty cover in order that those members of the enforcement team that have study leave do not spend a material part of their week as part of the duty rota and for him to give further consideration to his staffing levels as a result.</p> <p>(3) That the Head of Planning and Transportation records the date of the last action on the 'live case' list report.</p> <p>(4) That the Head of Planning and Transportation regularly submits the number of outstanding cases, together with details of enforcement notices issued and appeals lodged, to the Development Control Committee.</p>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	<p>In hand – unfortunately, the last few months have been extremely busy for the enforcement team and, whilst the review is underway, it is not likely to be completed until the end of March 2008.</p> <p>In hand – however, progress has been slower than anticipated given other work commitments and also allowing for input from the Access to services report. It is now planned to complete the work by the end of March 2008.</p> <p>A 'last action' date is now included in management reports.</p> <p>Implemented.</p>		

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<p>(5) That the Head of Planning and Transportation implements the following changes to the public documentation relating to planning enforcement:-</p> <p><u>Enforcement Policy</u></p> <p>‘Pursuing any breach of planning control to its resolution so far as it is reasonable and expedient to do so’ should be amended to ‘pursuing any breach of planning control to a satisfactory conclusion’.</p> <p><u>Complete Guide to the Enforcement Service</u></p> <ul style="list-style-type: none"> <li>- Reference should be made, on page 2, to how people should register complaints and in what form.</li> <li>- Page 10 should include details of how to access the website and other ways of contacting Rochford District Council.</li> <li>- Page 17 should include details of the location of the Council offices and of provision for writing in to the Council.</li> </ul>	<p>Implemented.</p>
<p>(6) That the Head of Planning and Transportation investigates the possibility of submitting the public documentation relating to planning enforcement for the ‘crystal mark’. <b>(HPT)</b></p>	<p>The document ‘A Guide to Enforcement services in Rochford’ was submitted for accreditation in December 2007 and a response is awaited.</p>

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FROM EXECUTIVE BOARD

Item	Progress/Officer		
<p><b>Annual Audit and Inspection Letter (Minute 188/07)</b></p> <p><b>Resolved</b></p> <p>That, in the first instance, arrangements be made for the Executive Board to work collectively on the development of a more detailed vision for the District, to be followed by further work around visioning to which all Members would be invited. <b>(CE)</b></p>	Red	Amber	Green
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Next session planned for mid January prior to next budget awayday. It can then feed into the budget process.		
<p><b>Rochford Play Strategy (Minute 252/07)</b></p> <p><b>Resolved</b></p> <p>That, subject to the removal of playspaces that are closed or that are the responsibility of a Parish Council, the draft Rochford Play Strategy 2007-2012, as attached to the report, be adopted for submission. <b>(HCS)</b></p>	Red	Amber	Green
	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Play Strategy and Big Lottery Play Application was submitted in September and notification was received mid December that the application was successful and £199,998 has been awarded to the Council for the submitted portfolio of free play projects.		

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<p><b>Licensing of the Rayleigh Windmill for Civil Ceremonies (Minute 254/07)</b></p> <p><b>Resolved</b></p> <p>(1) That an application be made to Essex County Council for the wedding licence for Rayleigh Windmill at a cost of £1,400 for 3 years. Officers to report back on the possible charges that could be made for wedding and other ceremonies (the report to include a comparison with charges at other local venues). A full progress report to be made in January 2008.</p> <p>(2) That the cost of furniture, décor and publicity material associated with introducing ceremonies (up to £8,000) be funded from this year’s Capital Expenditure, with booking fees used to off-set the set up and ongoing costs. <b>(HCS)</b></p>	Red	Amber	Green
	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	<p>Licence application submitted and subsequently awarded. Report on the agenda for this meeting on hire charges for weddings and other ceremonies.</p> <p>Various furniture and decor options costed out, with orders now placed. Draft designs for the promotional brochure have been put together for printing early in the new year.</p>		
<p><b>Update on Gypsy and Traveller Sites (Minute 259/07)</b></p> <p><b>Resolved</b></p> <p>(1) That the overall progress on dealing with the sites listed in the Appendix to the exempt report be noted.</p> <p>(2) That the hardstanding associated with Site 3 be removed.</p> <p>(3) That the caravan located at Site 7 be removed.</p>	Red	Amber	Green
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	<p>Contractors have been instructed to undertake the works – completion date awaited.</p> <p>It is still proving difficult to obtain more than one quote for the clearance works and given the cost, Members will need to determine whether it is appropriate to pursue this matter to a conclusion.</p>		

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(4) That, if there are any problems in respect of the funding for (2) and (3) above, Officers report back at the earliest opportunity so that a decision can be made. <b>(HPT)</b>	An update on costs will be available at the meeting. Any discussion on this will need to take place following the exclusion of the public and press.		
<p><b>Caravan Site Licence – Breach of Site Licence Conditions (Minute 260/07)</b></p> <p><b>Resolved</b></p> <p>That authority be delegated to the Head of Community Services to instigate legal proceedings against the site owners identified in the exempt report for breach of Site Licence Condition 4.2 if the necessary remedial works are not completed by the end of January 2008. <b>(HCS)</b></p>	Red	Amber	Green
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Site being monitored for the carrying out of the required remedial works. Discussions continuing with the site owner, who hopes to resolve the issues by January 2008.		
<p><b>Report of the Contracts Sub-Committee (Minute 293/07)</b></p> <p><b>Resolved</b></p> <p>That the promotional methods set out in the exempt report of the Contracts Sub-Committee be further researched with a view to being included in the promotional campaign for the new waste and recycling contracts. <b>(HES)</b></p>	Red	Amber	Green
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Communications consultants have been engaged to develop a strategy for the new waste and recycling contract. They will be attending the next meeting of the Contracts Sub Committee on 15 January.		

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<b>Report of the Review Committee – 11 September 2007 (Minute 321(1)/07)</b>	Red	Amber	Green
	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<p><b>Resolved</b></p> <p>(1) That Essex County Council be lobbied to look to focus their spending via the Youth Service on areas of prevention rather than cure.</p> <p>(2) That Central Government be lobbied to look at ways that central funding could be focused on providing activities for young people as a preventative measure rather than trying to cure the problems once they have occurred.</p> <p>(3) That the Council:-</p> <ul style="list-style-type: none"> <li>• Consolidate existing formal methods of communication with young people in the District.</li> <li>• Establish formal methods of communicating with young people in the District.</li> </ul> <p>(4) That the Council lobby the various partnership organisations within the District that, like the Council, they continue to look ways to engage with the young people to establish what affordable facilities could be provided to them that would better manage the large numbers of young people currently congregating at inappropriate landmarks within the District.</p>	<p>All resolutions as set out enacted. Work on communications with young people is ongoing – Great Wakering Youth Initiative being an example.</p>		

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<p>(5) That, where possible, the residents of the District are encouraged to report all incidents of anti-social behaviour to the Police and that issues of public confidence and perception that may be discouraging such reporting can be addressed.</p> <p>(6) That the Criminal Justice System (Ministry of Justice, the local Justices' Panel, the Courts, the Police and the Crown Prosecution Service) be lobbied to take a tougher stance on individuals who persistently commit acts of anti-social behaviour. <b>(CE)</b></p>			
<p><b>Report of the Central Area Committee – 20 September 2007 (Minute 321(2)/07)</b></p> <p><b>Resolved</b></p> <p>That agreement in principle be given to the siting of a community shelter on the Clements Hall recreation fields. <b>(HCS)</b></p>	Red	Amber	Green
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Officers have liaised with Hawkwell Parish Council regarding design of the shelter and the nature of the local consultation required.		
<p><b>ICT Strategy 2007 – 2011 (Minute 323/07)</b></p> <p><b>Resolved</b></p> <p>(1) That the ICT Strategy 2007-2011 and action plan for 2007/08 be approved.</p> <p>(2) That the ICT action plan be received on an annual basis. <b>(HICS)</b></p>	Red	Amber	Green
	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	The ICT Strategy is being implemented.		

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<p><b>Land Adjacent to 21 London Hill, Rayleigh (Minute 325/07)</b></p> <p><b>Resolved</b></p> <p>That Council policy as to its land adjacent to 21 London Hill, Rayleigh be that this is not available for development but may be considered should any proposal come forward from the National Trust with regard to re-opening the Barbican entrance to Rayleigh Mount at a future date. <b>(CD(IS))</b></p>	Red	Amber	Green
	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Implemented.		
<p><b>Disabled Facilities Grants (Minute 327/07)</b></p> <p><b>Resolved</b></p> <p>(1) That no targets be set for completion of Disabled Facilities Grants for future years, given the difficulties highlighted in the report.</p> <p>(2) That a letter be sent to the 2 local MPs expressing this Council's concern at the reduction in Government funding for Disabled Facilities Grants. <b>(HCS)</b></p>	Red	Amber	Green
	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	No further action required. <p>Letter despatched.</p>		
<p><b>Wyvern Community Transport Grant (Minute 327/07)</b></p> <p><b>Resolved</b></p> <p>(1) That the request from Wyvern Community Transport to receive 100% of the funding provided by Essex County Council as part of the Community Transport Partnership Agreement be refused for 2008/09.</p>	Red	Amber	Green
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

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(2) That Wyvern Community Transport be requested to give consideration to arrangements for greater levels of engagement with the Council and to consider options for the operation and funding of the service in 2009.	An initial meeting took place with WCT in December 2007 and options will be prepared for further consideration in 2008.		
(3) That a press release be issued relating to the need for more volunteer drivers for Wyvern Community Transport. <b>(HPT)</b>	Implemented.		
<b>Performance Report to Members or the Second Quarter of 2007/08 (Minute 344/07)</b>	Red	Amber	Green
<b>Resolved</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
(1) That progress made to date with the key objectives for 2007/08 be noted.	Implemented.		
(2) That the progress on decisions schedule be noted subject to the provision of update information of Gypsy and Traveller sites (Minute 259/07) and Caravan Site Licence – Breach of Site Licence Conditions (Minute 260/07) to the next Board meeting in November 2007.	Implemented.		
(3) That statistical performance data for the Second quarter of 2007/08 be reviewed at the next Board Meeting in November 2007. <b>(HFAPM)</b>	Implemented.		

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<p><b>Sweyne Park, Rayleigh – Extension (Minute 345/07)</b></p> <p><b>Resolved</b></p> <p>That the layout of the site associated with the Sweyne Park Extension Project, Rayleigh, as set out in the report, be agreed. <b>(HCS)</b></p>	Red	Amber	Green
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<p><b>Homes for the Future: More Affordable, More Sustainable – Green Paper (Minute 346/07)</b></p> <p><b>Resolved</b></p> <p>That the points raised in the report form the basis of the Council's response on the Housing Green Paper Consultation, subject to concern about the following being emphasised:</p> <ul style="list-style-type: none"> <li>• That decisions on housing and infrastructure will be the responsibility of a non-democratically accountable body (the East of England Development Agency), notwithstanding any arrangements for public scrutiny.</li> <li>• That, in terms of investment in infrastructure, the South East continues to suffer a financial deficit per person when compared to other areas of the Country.</li> <li>• Account should be taken of the impact on the delivery of affordable homes when tariff formulas relating to infrastructure investment are developed.</li> </ul>	Red	Amber	Green
	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	<p>Ecological surveys currently being carried out to support the planning application for change of use of the land to the rear of Rayleigh Leisure Centre to be used as junior football pitches.</p> <p>Response to the Green Paper sent to DCLG.</p>		

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<ul style="list-style-type: none"> <li>The inclusion of garden land from existing houses in the definition of brown field land is resulting in an increasingly negative impact on the amenities of residents. (HPT)</li> </ul>			
<p><b>Partial Reformation of Closing Order – White Lodge, Beke Hall Chase (North), Rayleigh (Minute 348/07)</b></p> <p><b>Resolved</b></p> <p>That the Closing Order in respect of White Lodge, Beke Hall Chase (North), Rayleigh be determined in respect of that part of the property which has been rendered fit for human habitation comprising the ground floor back room left; the ground floor back room middle (the kitchen); the ground floor back room right; the ground floor back extension (the bathroom) and (Minute 344/07) the hallway. (HCS)</p>	Red	Amber	Green
	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<p><b>Proposed Benefit/Council Tax Partnership with Chelmsford Borough Council (Minute 349/07)</b></p> <p><b>Resolved</b></p> <p>That Partnership discussions continue, with further reports back to the Executive Board. (HCS)</p>	Red	Amber	Green
	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	<p>The Executive Board considered further proposals on 11 December.</p>		

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<b>Urban Capacity Study (Minute 374(1)/07)</b>	Red	Amber	Green
<p><b>Resolved</b></p> <p>(1) That, subject to further consultation with land developers, land-owners and agents, the Urban Capacity Study 2007 be adopted as part of the evidence base for the production of the Council’s Local Development Framework.</p> <p>(2) That scenario K be adopted as the most realistic assessment on which to base calculations for green field housing requirements.</p> <p>(3) That further work be undertaken to align the Urban Capacity Study with the new Strategic Housing Land Availability Assessment methodology. <b>(HPT)</b></p>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Red	Amber	Green
<p><b>Resolved</b></p> <p>(1) That a revised Core Strategy Preferred Options document be prepared, having regard to the results of recent community involvement and an improved evidence base.</p> <p>(2) That a press release be issued stressing to residents that the demand for new homes in the District is from people who have grown up in the District and want to remain; it is not in order to accommodate an influx of newcomers to the District. <b>(HPT)</b></p>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Red	Amber	Green

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Item	Progress/Officer		
<p><b>Performance Report to Members for the Period July to September 2007 (Minute 375/07)</b></p> <p><b>Resolved</b></p> <p>(1) That the performance achieved for the key indicators for the second quarter of 2007/08 be noted.</p> <p>(2) That the summary of statistical performance data for the first half-year of 2007/08 be reviewed at the next meeting on 27 November 2007. <b>(HFAPM)</b></p>	Red	Amber	Green
	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Implemented.		
	Implemented.		
<p><b>Joint Liaison with Southend Borough Council and Castle Point Borough Council (Minute 377/07)</b></p> <p><b>Resolved</b></p> <p>That the arrangements for Joint Liaison between Rochford District Council, Castle Point Borough Council and Southend Borough Council, as set out in the Appendix to the report, be agreed. <b>(CE)</b></p>	Red	Amber	Green
	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Arrangements now in place.		

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(3) That the Head of Legal Services be authorised to negotiate terms for the acquisition of the sites by agreement or consequent upon the making of the Compulsory Purchase Order. (HLS)	Negotiations proceeding with respective landowners.		
<b>Capital Strategy – 2008/09 (Minute 380/07)</b>  <b>Resolved</b>  That the key priorities and targets for the Capital Programme identified in the report and the Capital Strategy, as appended, be agreed. <b>(HFAPM)</b>	Red	Amber	Green
	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>Draft Regional Economic Strategy for the East of England 2008-2031 (Minute 383/07)</b>  <b>Resolved</b>  That the comments outlined in the report form the basis of the District Council's response to the Draft Regional Economic Strategy. <b>(CE)</b>	Red	Amber	Green
	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>Residents Parking Schemes (Minute 384/07)</b>  <b>Resolved</b>  (1) That a Residents Parking Scheme be not introduced within the District at the present time.	Red	Amber	Green
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

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<p>(2) That the options for amendments to Traffic Regulation Orders or the introduction of new Traffic Regulation Orders in the areas identified in appendix 1 to the report be discussed with the Essex County Council Highways Section. <b>(HPT)</b></p>	Discussions underway with County Highways.		
<p><b>Concessionary Bus Travel (Minute 385/07)</b></p> <p><b>Resolved</b></p> <p>(1) That the statutory minimum off peak travel from 9.30am to 11.00pm weekdays and all day at weekends and Bank Holidays be the preferred option reported to Essex County Council for Rochford.</p> <p>(2) That Companion Passes continue to be offered to eligible residents of the District that require assistance when travelling and that it be noted that, at this stage, the Authority does not know how much grant funding it is likely to receive in 2008/09. <b>(HPT)</b></p>	Red	Amber	Green
	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Essex Councils are still discussing the final arrangements for delivery of the new scheme.		
<p><b>Proposed Closure of the Chase Post Office, Rayleigh (Minute 386/07)</b></p> <p><b>Resolved</b></p> <p>That the Council object in the strongest possible terms to the closure of the Chase Post Office, Rayleigh, as set out in Post Office Ltd's latest consultation on post office closures and outreach services, given the value of the service provided to the local community. A copy of the Council's objection to be supplied to the local Member of Parliament. <b>(CE)</b></p>	Red	Amber	Green
	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Implemented. However, despite strong objections, the Post Office has decided to pursue the closure of the Chase.		

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<p><b>Crouch Harbour Authority – Appointments Panel (Minute 387/07)</b></p> <p><b>Resolved</b></p> <p>That the appointment of Councillor J Archer to the Crouch Harbour Authority Appointments Panel be confirmed. <b>(HICS)</b></p>	Red	Amber	Green
	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<p><b>South Essex Primary Care Trust – Attendance At Board Meetings (Minute 388/07)</b></p> <p><b>Resolved</b></p> <p>That Councillor K J Gordon (Councillor K A Gibbs to substitute) be the appointee designate pending confirmation at Council on 20 December. <b>(HICS)</b></p>	Red	Amber	Green
	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<p><b>Purchase of Land (Minute 389/07)</b></p> <p><b>Resolved</b></p> <p>That the Head of Legal Services be authorised to negotiate terms and acquire the area identified as A1 in the exempt report. <b>(HLS)</b></p>	Red	Amber	Green
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Implemented.		
	Valuer instructed and formal offer made. Awaiting land owners acceptance of terms of transfer		

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<p><b>Report of the Local Development Framework Sub-Committee – Rochford Local Development Scheme (Minute 400/07)</b></p> <p><b>Resolved</b></p> <p>That the revised Local Development Scheme, as attached to the report, be submitted to the Government Office for the East of England for approval. <b>(HPT)</b></p>	Red	Amber	Green
	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Comments awaited from the Government Office.		
<p><b>2007/08 Mid-Year Performance Report to Members (Minute 401/07)</b></p> <p><b>Resolved</b></p> <p>That, subject to the issue of a press release highlighting performance trends and achievements in respect of national best value performance indicators, the performance achieved in the first half of 2007/08 be noted. <b>(CE)</b></p>	Red	Amber	Green
	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Implemented and a feature on half yearly performance included in the Christmas edition of Rochford District Matters.		
<p><b>National Performance Indicators – Implications for Rochford District Council (Minute 402/07)</b></p> <p><b>Resolved</b></p> <p>(1) That the indicators identified by the Senior Management Team be suggested to the County Council as relevant to the Local Area Agreement Process.</p>	Red	Amber	Green
	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Implemented.		

**KEY**

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Item	Progress/Officer		
(2) That the potential issues emerging around the National Performance Indicator set and the definitions and requirements attached to those indicators be noted. <b>(CE)</b>	No action required.		
<p><b>Hall Road Cemetery Extension – Preparation of a Development Brief (Minute 403/07)</b></p> <p><b>Resolved</b></p> <p>That, subject to inclusion of consideration of the potential for green burials and of sponsorship possibilities (particularly for any garden areas), the objectives for the cemetery extension and the improvements to facilities, as detailed in the report, be agreed as providing the basis for the preparation of a detailed design brief and the submission of a planning application for the cemetery extension. <b>(HLS)</b></p>	Red	Amber	Green
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<p><b>Local Authority Business Growth Incentive Scheme – Consultation (Minute 404/07)</b></p> <p><b>Resolved</b></p> <p>That the comments suggested in the report be this Council's responses to the Government's consultation on the Local Authority Business Growth Incentive Scheme. <b>(HFAPM)</b></p>	Red	Amber	Green
	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Implemented.		

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Item	Progress/Officer		
<p><b>Strategic Planning for Health – Consultations (minute 405/07)</b></p> <p><b>Resolved</b></p> <p>That, subject to emphasis of the need for continued recognition of residents within the Rochford District, the suggestions in the report be the basis of the responses to the East of England Strategic Health Authority and South East Essex Primary Care Trust. <b>(CD(ES))</b></p>	Red	Amber	Green
	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Implemented.		
<p><b>Proposed Pathfinder Trust for Schools in Rochford District (Minute 406/07)</b></p> <p><b>Resolved</b></p> <p>That the proposal outlined in Appendix 1 to the report be supported and the Council’s willingness to become a member of the Trust when it is established be confirmed. <b>(CE)</b></p>	Red	Amber	Green
	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Implemented.		

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FROM FULL COUNCIL

<p><b>Report of the Local Development Framework Sub-Committee – 18 September 2007 (Minute 363(1)/07)</b></p>	<p>Red</p>	<p>Amber</p>	<p>Green</p>
<p><b>Resolved</b></p>	<p><input type="checkbox"/></p>	<p><input checked="" type="checkbox"/></p>	<p><input type="checkbox"/></p>
<p>(1) That, subject to it being noted that the District Council had reintroduced the Local List, the Conservation Area Appraisal and Management Plans be adopted as evidence based documents, subject to the recommended changes.</p> <p>(2) That the conservation area boundaries be amended, as recommended.</p> <p>(3) That implementation of the recommendations of the appraisals be considered through the Local Development Framework process and by other mechanisms, as appropriate. <b>(HPT)</b></p>	<p>Implemented – the final documents will be published in January 2008.</p> <p>It is anticipated that legal work on the boundary revisions will be completed by the end of March 2008.</p> <p>Ongoing.</p>		
<p><b>Report of the Audit Committee – 25 September 2007 (Minute 363(2)/07)</b></p>	<p>Red</p>	<p>Amber</p>	<p>Green</p>
<p><b>Resolved</b></p>	<p><input type="checkbox"/></p>	<p><input type="checkbox"/></p>	<p><input checked="" type="checkbox"/></p>
<p>That the budget amendments be agreed. <b>(HFAPM)</b></p>	<p>Implemented.</p>		

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Referral of Decision under Minute 347 to Full Council (Minute 363(3)/07)	Red	Amber	Green
<p><b>Resolved</b></p>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<p>(1) That the Raleigh Grange Community Centre lease be extended on the present terms and conditions for an initial six months to ensure and enable repair works of an urgent nature to be carried out and completed and appropriate safety certification with respect to fabric and services of the building to be presented to the Council.</p> <p>(2) That, on satisfactory completion of the works identified in (1) above, the lease be extended on the present terms and conditions for an additional six months to enable less urgent repair works to fabric of the building, after which time the Council will expect the building to have been brought up to such a condition as is reasonable to expect under the terms of a “full repairing lease”.</p> <p>(3) That at the end of this twelve-month period of grace the Council enter into negotiations with the leaseholders in order to agree a new lease. In addition, the Council to take the opportunity presented by this period to review its entire lease arrangements with a view to bringing them in line with one another to ensure that a fair and equitable arrangement for all leases shall exist right across the District. <b>(CD(ES))/(HLS)</b></p>	<p>The final condition survey report relating to the electrical installation was received in the week commencing 3 December and a copy has been sent to the community Association. Arrangements are being made to meet with the Association early in the New Year to agree the works that must be completed within the first six months, and those considered less urgent for completion in the second six months.</p>		

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<p><b>Resolved</b></p> <p>That Councillors Mrs M J Webster and Mrs J A Mockford be appointed to the Rayleigh Grange Community Association Governing Body. <b>(CD(ES))/(HLS)</b></p>	<p>Implemented.</p>										
<p><b>Polling Districts and Places Review (Minute 365/07)</b></p> <p><b>Resolved</b></p> <p>(1) That there be no changes to the existing arrangements in the District wards of Downhall and Rawreth; Foulness and Great Wakering; Grange; Hawkwell North; Hawkwell South; Hawkwell West; Hockley Central; Hockley North; Hullbridge; Lodge; Rochford; Sweyne Park; Trinity; Wheatley and Whitehouse.</p> <p>(2) That there be changes in the arrangements for five District wards as follows:-</p> <table border="0" data-bbox="197 853 1256 1241"> <thead> <tr> <th style="text-align: left;"><b>Ward</b></th> <th style="text-align: left;"><b>Change</b></th> </tr> </thead> <tbody> <tr> <td>Ashingdon &amp; Canewdon (Polling districts RCJ and RCK)</td> <td>Polling districts to be merged. This will have no effect on voters.</td> </tr> <tr> <td>Ashingdon &amp; Canewdon (Polling districts RCL and RCM)</td> <td>Polling districts to be merged. This will have no effect on voters.</td> </tr> <tr> <td>Barling &amp; Sutton (Polling districts RCE and RCF)</td> <td>Polling districts to be merged and all electors to use Barling Magna County Primary school as their polling station.</td> </tr> </tbody> </table>	<b>Ward</b>	<b>Change</b>	Ashingdon & Canewdon (Polling districts RCJ and RCK)	Polling districts to be merged. This will have no effect on voters.	Ashingdon & Canewdon (Polling districts RCL and RCM)	Polling districts to be merged. This will have no effect on voters.	Barling & Sutton (Polling districts RCE and RCF)	Polling districts to be merged and all electors to use Barling Magna County Primary school as their polling station.	<p>Red</p>	<p>Amber</p>	<p>Green</p>
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<p><input type="checkbox"/></p>	<p><input type="checkbox"/></p>	<p><input checked="" type="checkbox"/></p>									
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<p>Hockley West (Polling district RDC)</p>	<p>Polling place to be the whole of Hockley West ward and Hockley Central ward with the polling station being sited in Hockley Public Hall in Bullwood Road.</p>	
<p>Rayleigh Central (Polling districts RDG and RDG2)</p>	<p>Polling districts to be merged. This will have no effect on voters.</p>	
<p>(3)</p>	<p>That Hockley Public Hall in Bullwood Road be used as the polling station for the Hockley West ward in the future as this is on the main bus route and not far from the original polling station at Seetec even though this lies outside the ward boundary. <b>(HICS)</b></p>	<p>Implemented.</p>

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