

WORK PLAN

1 SUMMARY

- 1.1 The following table sets out the Committee's work plan for the year as at 4 March 2014. It is subject to alteration as the planning of reviews is ongoing.
- 1.2 Members are requested to note and approve the Work Plan and make appropriate amendments.

Meeting Dates	Items Scheduled For This Date	Additional Details
11 June 2013	<ul style="list-style-type: none"> Overall work Programme 	The Committee set its work programme at its first meeting of the Municipal year.
9 July 2013	<ul style="list-style-type: none"> Regulation of Investigatory Powers Act 2000 (RIPA) Treasury Management Annual Review 2012/13 	The review of policy
3 September 2013	<ul style="list-style-type: none"> Community Safety Partnership Review of options for change and financial savings that could be negotiated with the Street Cleansing and Waste Management Contractor 	<p>Regular half yearly update</p> <p>To consider the report of the project team</p>

Meeting Dates	Items Scheduled For This Date	Additional Details
8 October 2013	<ul style="list-style-type: none"> • Local Strategic Partnership – Health and Wellbeing Board 	Regular half yearly update
12 November 2013	<ul style="list-style-type: none"> • 2013/14 Mid Year Treasury Management Review • Review of How Voluntary and Community Groups function in the District. 	Update on recommendations from review
3 December 2013	<ul style="list-style-type: none"> • SITA UK 	To receive an update on the waste contract.
7 January 2014	Meeting Cancelled	
4 February 2014	<ul style="list-style-type: none"> • Rochford District Community Safety Partnership • Treasury Management Strategy Statement, Annual Investment Strategy And Minimum Revenue Provision Policy Statement 2014/15 	Regular half yearly update. To consider the Council’s Treasury Management Strategy prior to its submission to Council.
4 March 2014	<ul style="list-style-type: none"> • Local Strategic Partnership • The Future Development of the Review Committee 	Regular half yearly update

Meeting Dates	Items Scheduled For This Date	Additional Details
8 April 2014	<ul style="list-style-type: none"> • Regulation of Investigatory Powers Act 2000 (RIPA) • Rochford District Matters • Approval of Review Committee's Annual Report 	<p>Annual update, includes review of policy and update regarding use of the policy.</p> <p>To consider aspects of the production of Rochford District Matters</p>

2 Additional work items to be considered / programmed at a later stage

2.1 The following items have been identified by the Committee / Officers as needing to be considered but have not been programmed into the Committee's work plan.

- (a) Implementation of the changes to the welfare system.
- (b) Delivery of local highway maintenance services.
- (c) The plans in respect of local highways for the proposed new developments in the District.

3 Project Teams

Topic	Current Status
Provision of housing for the Districts ageing population	A draft report of the project team is being prepared.
Maintenance of the buildings within the Leisure Contract	A draft report of the project team is being prepared and a further meeting of the project team has been arranged.
Review of the Council's sports provision in open spaces to include a review of the pavilions and possible improvements.	A further meeting of the project team has been arranged.
Review of the operation of the ICT contract.	A meeting of the project team is to be arranged to scope the project.

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